

CITY OF
GALESBURG
ILLINOIS

November 21, 2022

City Council Agenda



55 W. TOMPKINS STREET
GALESBURG, IL 61401
WWW.CI.GALESBURG.IL.US



CITY OF
GALESBURG
ILLINOIS



City Council Meeting Agenda
City of Galesburg, Illinois
City Council Chambers
November 21, 2022

Galesburg City Council meetings are streamed live on the City's website and Comcast channel 7.

5:20 p.m. Public Hearing FY 12/31/23 Budget
 Public Hearing Township FY 2023 Budget

5:30 p.m. Roll Call Pledge of Allegiance
 Invocation
 Approve Minutes from November 7, 2022
 Proclamation Small Business Saturday

Consent Agenda #2022-22

22-2068	Resolution	Supplemental MFT Resolution for the Intermittent Resurfacing Project
22-3041	Bid	PSB Locker Room Renovation
22-4110	Approve	Financial Policies
22-4111	Approve	2023 Springbrook Software Maintenance Fees
22-5015	Receive	Investment Schedule as of June 30, 2022
22-6006	Approve	Appointment Memo
22-8021	Bills and Advance Checks	Approval and warrants drawn in payment of same

Passage of Ordinances and Resolutions

22-1033	Ordinance	Dissolving the Tax Increment Financing Fund and Redevelopment Project Area (East Main St TIF 2) (Final Reading)
22-1034	Ordinance	Amending the Tax Increment Financing Fund and Redevelopment Project Area (Central/East Main St TIF 4) (Final Reading)
22-1035	Ordinance	2022 property taxes for FY 2023 (First Reading)

22-1036	Ordinance	Franchise Agreement with Comcast (First Reading)
22-2069	Resolution	Additional streetlights on S. Lake Storey Road (First Reading)
22-2070	Resolution	FY 22 Consolidated Rail Infrastructure and Safety Improvements Grant for the Galesburg Business Park
22-2071	Resolution	Community Center Public Hearing

[Bids, Petitions and Communications](#)

22-3042	Bid	Purchase of Ford F250 Truck
22-3043	Bid	PSB HVAC Replacement

[Public Comment](#)

[City Manager's Report](#)

A. November TAC Report

[Miscellaneous Business \(Agreements, Approvals, Etc.\)](#)

22-4112	Approve	Police Officer Outside Employment Policy
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[Town Business](#)

22-9026		Bills
22-9027	Approve	Appointment of Township Supervisor
22-9028	Ordinance	Township Budget & Appropriation Ordinance (First Reading)
22-9029	Ordinance	Tax Levy Ordinance (First Reading)

[Closing Comments](#)

[Adjournment](#)

**CITY MANAGER'S OFFICE**Operating Under Council – Manager Government Since 1957

CITY COUNCIL MEETING**City Manager's Report**

November 21, 2022

CONSENT AGENDA #2022-22**Item 22-2068 Supplemental MFT Resolution for the Intermittent Resurfacing project**

Staff recommends approval of a Supplemental Motor Fuel Tax (MFT) Resolution for the 2022 Intermittent Resurfacing project. On January 18, 2022, the City Council approved a MFT resolution in the amount of \$700,000 for the 2022 Intermittent Resurfacing project. Bids for the project were opened in the Spring and the work was completed in the Fall. The final project costs were higher than the original bid amount that was approved by \$6,293.35 and it is intended to pay for the additional cost using MFT funds. The additional costs on the project were primarily due to an adjustment to the cost of the asphalt.

Item 22-3041 PSB Locker Room Renovation

Staff recommends approval of the bid from Hein Construction in the amount of \$215,000, which includes a \$25,000 contingency, for the renovation of the locker rooms at the Public Safety Building. There is a need to upgrade and expand the women's' locker room to accommodate additional female officers. Four bids were received for this project, with Hein Construction submitting the low and best bid.

Item 22-4110 Financial Policies

Staff recommends approval of the updated Financial Policies. Each year the City's Financial Policies are reviewed and updated where necessary to take account for changes in Generally Accepted Accounting Principles (GAAP), Government Audit Standards Board (GASB) and the budget process. It is recommended to revise the *General Fund and Park & Recreation Fund Balance Policy* section pertaining to the distribution of the excess unassigned fund balance above the required fund balance amount. If it is confirmed during the audit process that there will be excess funds available above the required fund balance requirement, the excess funds will be distributed in the following order: (1) if needed, to fully fund the public safety pension funds to the recommended actuarial contribution, (2) if needed, to the vehicle, computer and buildings maintenance programs to the fully funded contribution amount for each of the programs, (3) the remaining excess funds would be transferred to the Planning Fund which could be used for capital improvements, economic development, long-range planning or one-time expenditures that do not increase the City's operating expenses.

Item 22-4111 2023 Springbrook Software Maintenance Fees

Staff recommends approval of the annual Springbrook maintenance fee of \$78,619.50 for the government-wide software utilized by the City.

Item 22-5015 Investment Schedule as of June 30, 2022

The June 30, 2022 Investment Schedule is attached to be received and placed on file with the City Clerk's office. The June 30, 2022 Investment Schedule reports a grand total of investments in the amount of \$58,656,676. The national 3-month T-Bill rate on June 30, 2022, was at 1.66 percent while, at the same timeframe, the City investments earned an average rate of 1.032 percent.

Item 22-6006 Appointment Memo

Appointments to boards and commissions are submitted by Mayor Schwartzman for Council consideration and approval.

Item 22-8020 Bills

Bills and Advanced Checks are submitted for approval; please direct questions to Gloria Osborn, Director of Finance and Information Systems.

ORDINANCES AND RESOLUTIONS**Item 22-1033 Dissolving the Tax Increment Financing Fund (East Main St TIF 2) (Final Reading)**

Staff recommends approval of an ordinance dissolving the Tax Increment Financing fund and Redevelopment Project Area 2 (E Main St TIF 2). TIF 2 is set to expire December 31, 2022 and as part of the process the City must pass an ordinance dissolving the TIF fund and terminating the area designated as TIF redevelopment project area I (E Main St TIF 2).

Item 22-1034 Amending the Tax Increment Financing Fund (Central/East Main St TIF 4) (Final Reading)

Staff recommends approval of an ordinance amending the Tax Increment Financing fund and Redevelopment Project Area 4 (Central / E Main St TIF 4) and deleting certain parcels. When TIF 4 was created in 2008, it was agreed upon by all taxing districts that the early termination subarea would expire at the same time the TIF 2 would expire. An aerial of this area is included as an Exhibit in the Ordinance, but it is generally along East Main Street from approximately Duffield Avenue easterly to Chestnut Street. The early termination area includes 133 parcels. The remaining portion of TIF 4 will remain in place until it is set to expire on December 31, 2031.

Item 22-1035 Property Taxes for FY 2023 (First Reading)

Staff recommends approval of the property tax levy ordinance. The 2022 tax levy request has been established at \$9,707,763 which is an increase of 0% when compared to the total amount of the current year tax levy (2021) extension. Based on the current Estimated Assessed Value (EAV) for the 2022 tax levy, the estimated property tax rate for the City would be approximately \$2.64 or zero cents more than the 2021 tax levy rate. Annually, the City Council establishes a dollar amount needed from property tax extensions by the County Clerk. This amount is then aggregated with other taxing districts resulting in individual tax bills on individual property. The City should receive the majority of the money collected from this levy in June and September of 2023.

Item 22-1036 Franchise Agreement with Comcast (First Reading)

Staff recommends approval of an ordinance granting a franchise to Comcast and the associated Comcast franchise agreement. The City Council approved a nonexclusive franchise agreement with Comcast in 2014, which expires December 31, 2022. It is proposed to approve a new nonexclusive franchise agreement with Comcast for a 10-year period. The terms of the agreement are essentially the same as the previous agreement and the city will continue to receive the 5% franchise fee that the city has received in the past.

Item 22-2069 Additional Streetlights on S. Lake Storey Road

Staff recommends approval of a resolution to install additional street lighting on S. Lake Storey Road. During the planning process for the proposed multi-use path along S. Lake Storey Road, between W. Lake Storey Road and US 150, concerns regarding the existing street lighting were brought to the attention of City staff. The existing streetlight spacing was evaluated, and there are gaps of 1,000 – 2,000 feet between existing lights. The City's ordinance regarding street lighting requires a streetlight every 400 feet. Currently, S. Lake Storey Road is under the jurisdiction of Knox County; however, the City will have jurisdiction of the future path along the roadway. Knox County was consulted and approved of the proposed lighting additions. Adding the streetlights to existing poles only requires that the City pay the electrical costs for the light. Therefore, this is a cost effective way to make the roadway and the future path safer for users. It is recommended to install 17 new LED lights along S. Lake Storey Road and transfer three existing lights from resident responsibility to the City.

Item 22-2070 Consolidated Rail Infrastructure and Safety Improvements Grant

Staff recommends approval a resolution authorizing the submittal of a grant application for the Consolidated Rail Infrastructure and Safety Improvements (CRISI) Program for the Galesburg Business Park through the Federal Railroad Administration, which is part of the United States Department of Transportation (USDOT). The City is in the early stages of discussions with a potential developer for a portion of the Galesburg Business Park property. In order for the project to move forward, the City will need to apply for \$23.85 million in federal grant funding through the Federal Railroad Administration's CRISI Program. The total estimated cost of the project is approximately \$47.7 million. The funding is needed in order to construct a 15,000 foot loop track and related infrastructure in the Galesburg Business Park. The grant program would provide 50 percent of the funding needed for the project with the balance to be paid by the developer if selected for the grant program. The grant application does not obligate the City to invest or expend funds. If the project is selected for funding, the City would negotiate an agreement with the developer and also would approve a formal grant agreement with the Federal Railroad Administration at that time.

Item 22-2071 Community Center Public Hearing

A resolution is attached for council consideration requesting City staff to initiate the process of holding a public hearing regarding the location of a proposed community center.

BIDS, PETITIONS AND COMMUNICATIONS

Item 22-3042 Purchase of Ford F250 Truck

Staff recommends approval of the bid submitted by Ford of Galesburg for a 2023 Ford F250 Extended Cab 4x4 with 8' bed for a total cost of \$49,531.46. The vehicle being replaced was placed into service in 2008 and is used in the water division meter shop. This unit has over 98,000 miles on it but many more hours on the engine due to the way it is utilized. The truck operates a hydraulic system used to run hydraulic tools on the truck. This results in high engine hours while parked and could result in an engine failure in the future. This truck is called out for emergency situations and needs to be reliable. There are sufficient funds available in the Water Division (61) for this purchase.

Item 22-3043 PSB HVAC Replacement

Staff recommends approval of the bid from Hein Construction in the amount of \$1,640,000, which includes a \$50,000 contingency, for HVAC replacement at the Public Safety Building. The existing system in the PSB is heated and cooled by independent pneumatic systems that is, for the most part, original to the building which was constructed about 1975. The scope of work will include HVAC replacement throughout the building, selective light fixture replacement, selective ceiling replacement, and roof patching. The new heating and cooling system will be able to be fully installed prior to removing the existing system, which will allow the building to be occupied throughout the construction. It is anticipated the system can be ordered in January 2023, with an expected delivery in August 2023 and project completion by December 2023.

CITY MANAGER'S REPORT

A. November TAC Report

MISCELLANEOUS BUSINESS (Agreements, Approvals, Etc.)

Item 22-4112 Off-Duty Police Officer Work Agreements and Personnel Policy

Staff recommends approval of off-duty police officer work agreements and a personnel policy. The City of Galesburg Police Department currently allows its police officers to work off-duty for both public and private entities. The request is made through the Union, and the Officer is paid directly by the requesting entity. To offer more protection to both the City of Galesburg and the Officers, there are two separate agreements that should be utilized. The first agreement is to be used for public entities, such as District 205. This intergovernmental agreement stipulates the process for the requests, puts standards in place to make sure that the officers are resting between shifts, clarifies that the officer is still an employee of the City of Galesburg, authorizes payments to be made directly to the City, provides for liability protection for the parties, and states that the officers would be covered by the City's workers' compensation insurance. The second agreement is to be utilized when private entities request the employment of off-duty officers. This agreement makes it clear that for these private entities, the officers are strictly independent contractors. They will not waive any immunity afforded to them, or workers' compensation protections so long as they are enforcing criminal, traffic, or ordinance laws of the City and State at the time of the injury or incident. If the officer is operating solely for the benefit of the private entity at the time of injury, they will not be covered under the City's workers' compensation insurance. In addition, a personnel policy is attached which outlines the city's

policy for police officers engaged in outside employment while off-duty.

TOWN BUSINESS

Item 22-9026 Town Bills

Item 22-9027 Appointment of Township Supervisor

Item 22-9028 Township Budget & Appropriation Ordinance (First Reading)

Item 22-9028 Tax Levy Ordinance (First Reading)

Respectfully submitted,
Gerald C. Smith, Sr.
City Manager

Galesburg City Council Regular Meeting
City Council Chambers
55 West Tompkins Street, Galesburg, Illinois
November 7, 2022
5:30 p.m.

Called to order by Mayor Peter Schwartzman at 5:30 p.m.

Roll Call #1: Present: Mayor Peter Schwartzman, Council Members Bradley Hix, Wayne Dennis, Kevin Wallace, Dwight White, Jaclyn Smith-Esters, Sarah Davis, and Larry Cox, 8. Also Present: City Manager Gerald C. Smith, Interim City Attorney Paul Mangieri, and City Clerk Kelli Bennewitz.

Mayor Schwartzman declared a quorum present.

The Pledge of Allegiance was recited.

Pastor Tony Franklin gave the invocation.

Council Member Smith-Esters moved, seconded by Council Member Wallace, to approve the minutes of the City Council's regular meeting from October 17, 2022.

Roll Call #2:

Ayes: Council Members Hix, Dennis, Wallace, White, Smith-Esters, Davis and Cox, 7.

Nays: None

Absent: None

Chairman declared motion carried.

City Clerk Bennewitz issued the Oath of Office to newly appointed City Manager, Gerald C. Smith.

The Mayor and Council thanked Wayne Carl for his service as the Interim City Manager over the last six months.

Presentation: A Youth Commission Report was presented by Elizabeth Varner, Parks & Recreation Department Director.

CONSENT AGENDA #2022-21

All matters listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion.

22-2062

Approve Resolution 22-54 authorizing Gerald C. Smith, City Manager, to sign checks from the City's various financial institutions.

22-2063

Approve a Motor Fuel Tax Resolution authorizing the purchase of salt, hot mix asphalt, concrete, CA-6 gravel, and high-performance patching mixture for the 2023 calendar year in the amount of \$370,000.

22-2064

Approve Resolution 22-55 authorizing the transfer of up to \$450,000 from the Tax Increment Financing (TIF) District II to the TIF IV fund.

22-2065

Approve Resolution 22-56 authorizing the Mayor to sign a Mutual Aid Box Alarm System (MABAS) agreement improving the current Mutual Aid Agreement between the Galesburg Fire Department and are Fire Departments and Fire Protection Districts.

22-3040

Approve the use of the 2022-2023 State Bid for bulk rock salt in the amount of \$95.12 per ton from Compass Minerals America, Inc.

22-4101

Approve the purchase of various Geomelt products for the 2022-2023 winter season from SNI Solutions at the quoted prices.

22-4102

Approve the renewal of a one-year contractual agreement with Assured Partners to provide Risk Management Consulting and Insurance Brokerage services for the City of a flat fee of \$35,000 through December 2023.

22-8020

Approve bills in the amount of \$1,465,398.42 and advance checks in the amount of \$550,890.43.

Council Member Smith-Esters moved, seconded by Council Member Davis, to approve Consent Agenda 2022-21.

Roll Call #3:

Ayes: Council Members Hix, Dennis, Wallace, White, Smith-Esters, Davis, and Cox, 7.

Nays: None

Absent: None

Chairman declared motion carried by omnibus vote.

PASSAGE OF ORDINANCES AND RESOLUTIONS

22-1031

Council Member White moved, seconded by Council Member Smith-Esters to approve Ordinance 22-3684 on final reading, amending Chapter 50 of the Galesburg Municipal Code amending definitions and removing references to Clean Up Days.

Roll Call #4:

Ayes: Council Members Hix, Dennis, Wallace, White, Smith-Esters, Davis and Cox, 7.

Nays: None

Absent: None

Chairman declared motion carried.

22-1032

Council Member Cox moved, seconded by Council Member Hix, to approve Ordinance 22-3685 on final reading, adjusting the monthly refuse rate based on the approval of the new refuse contract and removing the fee for bags of ice for the Parks & Recreation Department.

Roll Call #5:

Ayes: Council Members Hix, Dennis, Wallace, White, Smith-Esters, Davis and Cox, 7.

Nays: None

Absent: None

Chairman declared motion carried.

22-1033

Ordinance on first reading dissolving the Tax Increment Financing fund and Redevelopment Project Area 2 (East Main Street TIF II).

22-1034

Ordinance on first reading amending the Tax Increment Financing fund and Redevelopment Project Area 4 (Central/East Main Street TIF IV) and deleting certain parcels.

Council Member Smith-Esters moved, seconded by Council Member Cox, to remove agenda item 22-2058 from the table.

Roll Call #6:

Ayes: Council Members Hix, Dennis, Wallace, Smith-Esters, Davis and Cox, 6.

Nays: Council Member White, 1.

Absent: None

Chairman declared motion carried.

22-2058

Council Member Smith-Esters moved, seconded by Council Member Cox, to approve Resolution 22-57 to support efforts to resolve public safety concerns regarding the Illinois SAFE-T Act.

Council Member Hix noted that out of 102 counties in Illinois, 100 state's attorneys have filed a suit to declare the Act unconstitutional. Interim City Attorney Mangieri read the definition and listing of forcible felonies and where bail would be abolished or at the discretion of a judge.

Council Member Smith-Esters stated that she feels this Resolution identifies that the City is not in favor of the entire act and that we are requesting the State to go back and review several sections. It was also noted that the bond system is complex but that the public does not need to fear that in January criminals will be set free.

Council Member White feels that the justice system is not equitable now and that if it was, there wouldn't be as many African Americans in prison. He noted that the Act has flaws, but also has some outstanding changes too, including holding police officers accountable.

Roll Call #7:

Ayes: Council Members Hix, Dennis, Wallace, Smith-Esters, Davis, and Cox, 6.

Nays: Council Member White, 1.

Absent: None

Chairman declared motion carried.

22-2066

Council Member Smith-Esters moved, seconded by Council Member Wallace, to approve Resolution 22-58 determining the 2022 Property Tax Levy, which is not more than 105 percent and therefore will not require a truth in taxation public hearing. The tax levy request will not exceed \$10,193,150.

Roll Call #8:

Ayes: Council Members Hix, Dennis, Wallace, White, Smith-Esters, Davis and Cox, 7.

Nays: None

Absent: None

Chairman declared motion carried.

22-2067

Council Member Dennis moved, seconded by Council Member Smith-Esters, to approve Resolution 22-59 for the purchase of four parcels from the Knox County Trustee:

1. 574 Monmouth Boulevard (99-15-155-011)
2. 215 S. Pearl Street (99-14-128-006)
3. 349 W. Brooks Street (99-15-176-025)
4. Vacant lot located behind 407 W. Brooks Street (99-15-176-040).

The City is interested in acquiring two of the parcels for demolition, and two of the parcels on behalf of Knox College. The Knox County Trustee has agreed to convey the property to the City of Galesburg for \$823.00 per parcel.

Roll Call #9:

Ayes: Council Members Hix, Dennis, Wallace, White, Smith-Esters, Davis and Cox, 7.

Nays: None

Absent: None

Chairman declared motion carried.

BIDS, PETITIONS, AND COMMUNICATIONS

PUBLIC COMMENT

Louise Wilder addressed the Council and stated that she is the former HR director for the City of Galesburg and in that position she communicated with the City's different departments, especially with Affirmative Action and Equal Opportunity Employment information. She further stated that she loves this community but feels that we have a problem with homelessness and that it needs to be addressed, possibly by using the former Churchill building as a community center. She believes that as a community we have an obligation to do something, especially with the winter months approaching.

Mayor Schwartzman announced to Ms. Wilder and the public that he is hosting a conversation with community leaders and service organizations throughout the Galesburg community to discuss potential solutions for housing the unhoused this winter. This discussion will be held this Thursday, November 10th, 6 p.m. at City Hall.

CITY MANAGER'S REPORT

- A. The Fiscal Year 2023 budget is available for inspection at the City Clerk's office, the Galesburg Public Library, and on the City's website.

MISCELLANEOUS BUSINESS (Agreements, Approvals, Etc.)

22-4103

Council Member Smith-Esters moved, seconded by Council Member Cox, to approve a Worker's Compensation settlement agreement with Police Officer Jacob Thompson.

Roll Call #10:

Ayes: Council Members Hix, Dennis, Wallace, White, Smith-Esters, Davis, and Cox, 7.

Nays: None

Absent: None

Chairman declared motion carried.

22-4104

Council Member Smith-Esters moved, seconded by Council Member Davis, to approve a Minor Plat and a waiver of an installation of a public sidewalk for the White's Acres Extension 1. The proposed subdivision is outside the city limits, but within 1 ½ miles of the corporate boundaries and thus, subject to the City's normal subdivision review process.

Roll Call #11:

Ayes: Council Members Hix, Dennis, Wallace, White, Smith-Esters, Davis, and Cox, 7.

Nays: None

Absent: None

Chairman declared motion carried.

22-4105

Council Member Smith-Esters moved, seconded by Council Member Wallace, to approve an addendum for an extension to the cash rent lease agreement for the City's business park.

Roll Call #12:

Ayes: Council Members Hix, Dennis, Wallace, White, Smith-Esters, Davis, and Cox, 7.

Nays: None

Absent: None

Chairman declared motion carried.

22-4106

Council Member Smith-Esters moved, seconded by Council Member Dennis, to approve a five-year intergovernmental agreement with Knox County regarding the use of the Knox County Landfill through 2027.

Roll Call #13:

Ayes: Council Members Hix, Dennis, Wallace, White, Smith-Esters, Davis, and Cox, 7.
 Nays: None
 Absent: None
 Chairman declared motion carried.

22-4107

Council Member Hix moved, seconded by Council Member Smith-Esters, to approve a \$5,000 Minority/Woman Owned Business Startup Assistance grant and a \$3,200 Southside Occupancy Assistance grant for Haynes Beauty, LLC, to be located at 1220 Mulberry Street.

Roll Call #14:

Ayes: Council Members Hix, Dennis, Wallace, White, Smith-Esters, Davis, and Cox, 7.
 Nays: None
 Absent: None
 Chairman declared motion carried.

22-4108

Council Member Smith-Esters moved, seconded by Council Member Cox, to authorize the purchase of insurance coverage for City liability, property and vehicles from the Illinois Municipal League Risk Management Association for 2023 at a cost of \$453,359.61.

Roll Call #15:

Ayes: Council Members Hix, Dennis, Wallace, White, Smith-Esters, Davis, and Cox, 7.
 Nays: None
 Absent: None
 Chairman declared motion carried.

22-4109

Council Member Smith-Esters moved, seconded by Council Member Cox, to approve the establishment of a 401(a) Money Purchase Plan with MissionSquare Retirement for the benefit of the city manager.

Roll Call #16:

Ayes: Council Members Hix, Dennis, Wallace, White, Smith-Esters, Davis, and Cox, 7.
 Nays: None
 Absent: None
 Chairman declared motion carried.

Council Member Davis moved, seconded by Council Member White, to sit as the Town Board.
 The motion carried.

TOWN BUSINESS

22-9024

Trustee Davis moved, seconded by Trustee Smith-Esters, to approve Town bills and warrants be drawn in payment of same.

Fund Title	Amount
Town Fund	\$1,000.49

General Assistance Fund	\$6,501.38
IMRF Fund	\$1,735.82
Social Security/Medicare Fund	\$2,165.71
Liability Fund	
Audit Fund	
Total	\$11,403.40

Roll Call #17:

Ayes: Trustees Hix, Dennis, Wallace, White, Smith-Esters, Davis, and Cox, 7.

Nays: None

Absent: None

Chairman declared motion carried.

22-9025

Trustee Dennis moved, seconded by Trustee Smith-Esters, to approve Resolution 22-02 determining the 2022 Property Tax Levy, which is not more than 105 percent and therefore will not require a truth in taxation public hearing. The tax levy request will not exceed \$531,000.

Roll Call #18:

Ayes: Trustees Hix, Dennis, Wallace, White, Smith-Esters, Davis and Cox, 7.

Nays: None

Absent: None

Chairman declared motion carried.

Council Member Smith-Esters moved, seconded by Council Member Davis, to resume as the City Council. The motion carried.

CLOSING COMMENTS

Newly appointed City Manager Gerald Smith stated that he is looking forward to being back in Illinois, his home state, and working with staff and Council Members.

Council Member Hix welcomed Mr. Smith to Galesburg and stated he's glad he is here and is looking forward to working with him. He also thanked Wayne Carl for the amazing job he did as the Interim City Manager and appreciated his communication to the City Council.

Council Member Dennis also thanked Wayne Carl and congratulated Mr. Smith in his new position and is looking forward to working with him as well.

Council Member Wallace thanked Mr. Carl and noted that a lot goes on behind the scenes to make our community great. He also welcomed Mr. Smith who has extensive experience, knowledge, and open-mindedness and will continue to make our community great.

Council Member Wallace stated that he voted to approve the Resolution for the SAFE-T Act in order to request clarification on some items though he doesn't feel it needs a lot of changes. He also noted that he has had the privilege of being associated with Ms. Wilder and added that the new community center could be a place for inclusiveness.

Council Member White also thanked Wayne Carl for serving in the interim City Manager position. He noted that this day is historical in the appointment of Mr. Smith and that Galesburg is moving up and on and will be proud to work with him. He also noted that he has known Chris Winick since high school and was saddened to hear of her death. She has worked tirelessly for this community and was a great person.

Council Member Smith-Esters thanked Mr. Carl and all the staff during the transition to a new City Manager and appreciates everyone. She reminded everyone that Election Day was tomorrow and that it is important to get to the polls. She noted her appreciation for Ms. Wilder coming forward and noted that she works with the homeless, specifically veterans, and that one of the goals of the City Council is to abolish homelessness within five years. She hopes members of the public can attend the discussion on Thursday and thanked everyone for attending the meeting tonight.

Council Member Davis thanked Wayne Carl and welcomed Mr. Smith to the City. She reminded the public to be careful now that it is getting darker earlier. She also hopes that people take care of their health since COVID and RSV cases are on the rise, as well as entering into flu season. She also thanked those who attended the meeting.

Council Member Cox expressed his condolences to the family and friends of Chris Winick. He also congratulated Mr. Smith on his appointment and wishes him much success. He added his thanks to Wayne Carl as well for taking on the extra duties of the Interim City Manager.

Mayor Schwartzman announced that Chris Winick, longtime Township Supervisor, passed away on Saturday. The Trustees plan to honor her at the next meeting. He also noted that Monica Berlin, Knox College professor, also passed away on Friday.

He added his appreciation to Wayne Carl and thanked him for his excellent responsiveness to the Council. He welcomed Mr. Smith and is excited to have him at the City and knows he's up for the task. The Mayor thanked all those who were in attendance for the welcome reception tonight.

Mayor Schwartzman presented his Mayoral Award to Leann Courson for her work with raising awareness regarding substance abuse, recovery, and the system of care in our community. He thanked her for her outstanding courage, empathy, inspiration and work ethic.

The Mayor also thanked Ms. Wilder for coming forward and is excited to have a discussion on homelessness on Thursday evening. He also encouraged everyone to get out and vote tomorrow.

There being no further business, Council Member Cox, seconded by Council Member Smith-Esters, to adjourn the regular meeting at 7:06 p.m.

Roll Call #19:

Ayes: Council Members Hix, Dennis, Wallace, White, Smith-Esters, Davis, and Cox, 7.

Nays: None

Absent: None

Chairman declared motion carried.

Peter D. Schwartzman, Mayor

Kelli R. Bennewitz, City Clerk

Proclamation

CITY OF GALESBURG

ILLINOIS

WHEREAS, the government of Galesburg, Illinois, celebrates our local small businesses and the contributions they make to our local economy and community; and

WHEREAS, according to the United States Small Business Administration, there are 32.5 million small businesses in the United States, small businesses represent 99.7% of firms with paid employees, small businesses are responsible for 62% of net new jobs created since 1995, and small businesses employ 46.8% of the employees in the private sector in the United States, and

WHEREAS, 79% of consumers understand the importance of supporting the small businesses in their community on Small Business Saturday®, 70% report the day makes them want to encourage others to Shop Small®, independently-owned retailers, and 66% report that the day makes them want to Shop Small all year long; and

WHEREAS, 58% of shoppers reported they shopped online with a small business and 54% reported they dined or ordered takeout from a small restaurant, bar or café on Small Business Saturday in 2021; and

WHEREAS, Galesburg, Illinois, supports our local businesses that create jobs, boost our local economy, and preserve our communities; and

WHEREAS, advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

NOW, THEREFORE, I, Peter Schwartzman, Mayor of Galesburg, Illinois, do hereby proclaim, November 26, 2022, as:

SMALL BUSINESS SATURDAY

AND urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

Dated this 21st day of November 2022.

Mayor Peter D. Schwartzman

**COUNCIL LETTER
CITY OF GALESBURG
NOVEMBER 21, 2022**

AGENDA ITEM: Supplemental Motor Fuel Tax (MFT) Resolution for the 2022 Intermittent Resurfacing project.

SUMMARY RECOMMENDATION: The City Manager, Director of Public Works, and City Engineer recommend approval of the Supplemental Motor Fuel Tax Resolution for the 2022 Intermittent Resurfacing project.

BACKGROUND: On January 18, 2022, the City Council approved a MFT resolution in the amount of \$700,000 for the 2022 Intermittent Resurfacing project. Bids for the project were opened in the Spring and the work was completed in the Fall. The final project costs were higher than the original bid amount that was approved and it is intended to pay for the additional cost using MFT funds. To balance the MFT funds used on the project, a supplemental resolution is required to approve the additional MFT funds.

The additional costs on the project were primarily due to an adjustment to the cost of the asphalt. On hot-mix asphalt projects, an asphalt cost adjustment option is provided to the contractor in the bid documents. The contractor can choose to have the cost adjustment applied to the contract for the project to account for any volatility in oil prices between the time the project is bid and the time the asphalt is placed. The State provides a price index of the cost of the asphalt material for each month and there was an increase of approximately 15 percent in the timeframe of the project. As a result, the bid price for the hot-mix asphalt was adjusted and resulted in an increase in the project cost.

The original MFT funded portion of the project was \$700,000. The supplemental MFT resolution authorizes a total of \$706,293.35 in MFT funds to be used towards the 2022 Intermittent Resurfacing project. This is an increase of \$6,293.35 from the original resolution that was previously approved.

BUDGET IMPACT: There are sufficient funds in the Motor Fuel Tax fund for this work.

SUPPORTING DOCUMENTS:

1. Supplemental MFT Resolution



Resolution for Maintenance Under the Illinois Highway Code

District	County	Resolution Number	Resolution Type	Section Number
4	Knox		Supplemental	22-01003-53-GM

BE IT RESOLVED, by the Council of the City of
Governing Body Type Local Public Agency Type
Galesburg Illinois that there is hereby appropriated the sum of six thousand
Name of Local Public Agency
two hundred ninety three and 35/100ths----- Dollars (\$6,293.35)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from

01/01/22 to 12/31/22 .
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of Galesburg
Local Public Agency Type Name of Local Public Agency
 shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Kelli Bennewitz City Clerk in and for said City
Name of Clerk Local Public Agency Type Local Public Agency Type
 of Galesburg in the State of Illinois, and keeper of the records and files thereof, as
Name of Local Public Agency
 provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Council of Galesburg at a meeting held on 11/21/22 .
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 21st day of November, 2022 .
Day Month, Year

(SEAL)

Clerk Signature & Date

APPROVED

Regional Engineer Signature & Date
 Department of Transportation

Instructions for BLR 14220

This form shall be used when a Local Public Agency (LPA) wants to perform maintenance operations using Motor Fuel Tax (MFT) funds. Refer to Chapter 14 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. This form is to be used by a Municipality or a County. Road Districts will use BLR 14221. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Resolution Number	Insert the resolution number as assigned by the LPA, if applicable.
Resolution Type	From the drop down box, choose the type of resolution: -Original would be used when passing a resolution for the first time for this project. -Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions. -Amended would be used when a previously passed resolution is being amended.
Section Number	Insert the section number of the improvement covered by the resolution.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Resolution Amount	Insert the dollar value of the resolution for maintenance to be paid for with MFT funds in words, followed by the same amount in numerical format in the ().
Beginning Date	Insert the beginning date of the maintenance period. Maintenance periods must be a 12 or 24 month consecutive period.
Ending Date	Insert the ending date of the maintenance period.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Name of Clerk	Insert the name of the LPA Clerk.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
Name of LPA	Insert the name of the LPA.
Date	Insert the date of the meeting.
Day	Insert the day the Clerk signed the document.
Month, Year	Insert the month and year of the clerk's signature.
Clerk Signature	Clerk shall sign here.
Approved	The Department of Transportation representative shall sign and date here upon approval.

Three (3) certified signed originals must be submitted to the Regional Engineer's District office. Following IDOT's approval, distribution will be as follows:

Local Public Agency Clerk
 Engineer (Municipal, Consultant or County)
 District

**COUNCIL LETTER
CITY OF GALESBURG
NOVEMBER 21, 2022**

AGENDA ITEM: Bid recommendation, Locker Room Renovation at the Public Safety Building, 150 S Broad Street.

SUMMARY RECOMMENDATION: The City Manager, Director of Community Development and Purchasing Agent recommend approval of the bid from Hein Construction in the amount of \$215,000, which includes a \$25,000 contingency.

BACKGROUND: Renovations to the locker room were last done about 2017, since then additional female officers have been hired and there is a need to upgrade and expand the locker room. The expanded woman's locker room will have space for 14 lockers.

The scope of work on this project will include the following:

- Selective demolition
- New walls, doors, casework and floor finishes
- New lockers and salvage reuse of existing lockers
- New electrical to lockers
- New plumbing

It is anticipated the project will be substantially completed by April 2023, subject to delays in material deliveries.

BUDGET IMPACT: Sufficient funds are available in the Planning Fund for this project.

SUPPORTING DOCUMENTS:

1. Bid Tabulation



QUINCY · GALESBURG · BURLINGTON · PELLA · DAVENPORT · HANNIBAL · COLUMBIA · DAVENPORT

OWNER NAME: City of GalesburgBid Date: Thursday, November 10, 2022Bid Location: City Hall - Erickson Conference RoomBid Time: 10:00amPROJECT NAME: GPD - Locker Room RenovationProject No.: 22-3034

BID TABULATION

Contractor	George H Rump Construction	Laverdiere Construction	Peoria Metro Construction	Hein Construction	A/E Estimate	
Bid Bond/Security	Yes	Yes	Yes	Yes		
Addenda Acknowledged						
Addendum 1	Yes	Yes	Yes	Yes		
Base Bid w/ \$25k Contingency	\$246,500.00	\$303,116.00	\$283,900.00	\$215,000.00	\$250,000.00	

Respectfully Submitted By:

Cody N. BashamNovember 10, 2022

Senior Architect

Date

Klingner & Associates, PC

CNB

**COUNCIL LETTER
CITY OF GALESBURG
NOVEMBER 21, 2022**

AGENDA ITEM: Annual approval of the City's Financial Policies.

SUMMARY RECOMMENDATION: The City Manager and Director of Finance and Information Systems recommend approval of the updated City's Financial Policies.

BACKGROUND: Each year the City's Financial Policies are reviewed and updated where necessary to take account for changes in Generally Accepted Accounting Principles (GAAP), Government Audit Standards Board (GASB) and the budget process.

The current policies include a definition of the financial reporting entity, measurement focus and basis of accounting, operating revenue policies, operating expense policies, balance sheet policies, budget policies, capital improvement policies, vehicle replacement plan policies, building repair and maintenance plan policies, computer replacement plan policies, debt policies, federal funding in relation to OMB Uniform Guidance, pension policies, risk management policies, economic development fund and GASB 34.

On page 10, it is recommended to revise the *General Fund and Park & Recreation Fund Balance Policy* section pertaining to the distribution of the excess unassigned fund balance above the required fund balance amount. If it is confirmed during the audit process that there will be excess funds available above the required fund balance requirement, the excess funds will be distributed in the following order: (1) if needed, to fully fund the public safety pension funds to the recommended actuarial contribution, (2) if needed, to the vehicle, computer and buildings maintenance programs to the fully funded contribution amount for each of the programs, (3) the remaining excess funds would be transferred to the Planning Fund which could be used for capital improvements, economic development, long-range planning or one-time expenditures that do not increase the City's operating expenses. Utilizing this approach, would benefit stakeholders such as the public safety employees, taxpayers, and the City by providing the police and fire pension funds the actuarial recommended contribution to invest for pension payments to current and future retired public safety employees. Approving this order of distribution of excess unassigned fund balance in the financial policies could also be beneficial for City credit rating reviews by showing the Council's focus, commitment and strength in long-term financial management plan.

On page 22, in the *Pension Funding Policies* section, the recommended revision is to be more general but still specific enough to inform the reader of the document that the City Council is recognizing the need to meet the State statute required funding level at the required time period.

BUDGET IMPACT: Sound financial policies help to ensure funds are spent and managed in the most cost-effective manner based on the services provided while ensuring the financial records

are maintained in accordance with GAAP, Government Auditing Standards and state and federal laws.

SUPPORTING DOCUMENTS:

1. Financial Policies draft version with recommended changes



2022

Financial Policies—Red Lined

**City of Galesburg
Finance Department
55 West Tompkins Street
Galesburg, IL 61401
Approved November 21, 2022**

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FINANCIAL REPORTING ENTITY

The City of Galesburg (City) is a municipal corporation governed by a mayor and city council, which are elected by the public and have the exclusive responsibility and accountability for the decisions it makes. The City has the statutory authority to adopt its own budget, to levy taxes, and to issue bonded debt without the approval of another government. It has the right to sue and be sued, and has the right to buy, sell, lease, or mortgage property in its own name. The City is bound by Generally Accepted Accounting Principles (GAAP), Government Auditing Standards promulgated by the Governmental Accounting Standards Board (GASB), all applicable state statutes and the Office of Management and Budget (OMB) Uniform Guidance. All financial, reporting, and accounting policies will be reviewed and maintained in accordance with these requirements.

MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND BASIS OF PRESENTATION

The City of Galesburg implemented GASB 34 during fiscal year end March 31, 2002. GASB 34 requires government wide financial statements as well as fund financial statements. While the measurement focus and basis of accounting will remain the same for the fund financial statements, the government-wide statements will be completed using the flow of economic resources measurement focus and the full accrual basis of accounting. The financial policies outlined below are based on fund financial statements.

Fund Financial Statements

The accounts of the City are organized on a basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance related legal and contractual provisions. A minimum number of funds are maintained consistent with legal and managerial requirements. General fixed assets and long-term liabilities of the City are reported in a separate GASB 34 Fund.

The City has the following funds:

Governmental Funds are used to account for the City's general government operating activities. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting revenue is recognized when it becomes susceptible to accrual or "measurable and available." Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period.

Expenditures are recognized when the related fund liability is incurred, except for interest incurred but not yet payable on general long-term debt which is recognized when due, and certain compensated absences which are recognized when the liabilities are expected to be liquidated with available financial resources.

Property and personal property replacement taxes, special assessments, charges for services and interest are susceptible to accrual. Sales taxes collected and held by the state at year-end on behalf of the City are also recognized as revenue, to the extent they are received within 60 days of the fiscal year end.

Miscellaneous revenue items, which are not susceptible to accrual, are recognized only as they are received in cash.

Entitlements and grants are recognized as revenue at the time of receipt or earlier if susceptible to modified accrual criteria is met. Expenditure driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met and monies have been received during the fiscal year or within 60 days of the fiscal year end.

Governmental fund types include the general fund, special revenue funds, capital projects funds, debt service funds, and permanent funds. The funds are defined as follows:

- **General Fund**
The general fund should be used to account for and report all financial resources not accounted for and reported in another fund.
- **Special Revenue Funds**
Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt service or capital projects. The restricted or committed proceeds of the specific revenue sources should be expected to continue to comprise a substantial portion of the inflows reported in the fund. Other resources, such as investment earnings and transfers from other funds, also may be reported in the fund if those resources are restricted, committed or assigned to the specified purpose of the fund. The City should discontinue reporting a special revenue fund, and instead report the fund's remaining resources in another fund type as the general fund, if the government no longer expects that a substantial port of the inflows will derive from restricted or committed revenue sources.
- **Capital Project Funds**
Capital projects funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition of construction of capital facilities and other capital assets. Capital projects funds exclude those types of capital-related outflows financed by proprietary funds or for assets that will be held in trust for individuals, private organizations or other governments.
- **Debt Service Funds**

Debt service funds are used to account for and report financial resources that are restricted, committed or assigned to expenditure for principal and interest, even if it is being accumulated for future years' payments. Debt service funds should be used to report resources if legally mandated.

- **Permanent Funds**

Permanent funds should be used to account for and report resources that are restricted to the extent that only earnings, and not principal, may be used for purposes that support the reporting government's programs. Permanent funds do not include private-purpose trust funds, which should be used to report situations in which the government is required to use the principal or earnings for the benefit of individuals, private organizations or other governments.

Proprietary Funds are accounted for using the flow of economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recognized when earned and expenses are recognized at the time the liabilities are incurred.

Fiduciary Funds are used to account for assets held by the City in a trustee capacity or as an agent on behalf of others. The fiduciary funds include trust and agency funds.

OPERATING REVENUE POLICIES

The City will strive to maintain a diversified and stable revenue system to shelter the government from short-term fluctuations in any one-revenue source to ensure its ability to provide ongoing services.

The Finance Department will prepare and maintain both short and long-term revenue projections to be used for development of future projects and service opportunities and to identify future short falls in order to allow for time to develop alternate revenue sources.

Property Tax Revenue

Property taxes are recognized as a receivable at the time they are levied. Property taxes are levied each year on all taxable real property in the city. Property taxes are assessed in December and attach as an enforceable lien on the property as of the proceeding January 1. These taxes become due and collectible in June and September of the following year, and are collected by the county collector, who in turn remits to the City its respective share. The City receives these remittances approximately one month after the collection dates. Property tax revenue needs are addressed using a target rate and in monitoring un-collectable amounts.

Other Tax Revenue

All other tax revenue is recognized when measurable and available. Accounts receivable are adjusted at year-end according to tax amounts received during the fiscal year or relating to that fiscal year and received within 60 days of the fiscal year end.

Restricted Revenues

The City receives and will aggressively pursue many types of restricted funds. These revenues shall be used only for the purposes legally permissible and in a fiscally responsible manner. All federally funded grant revenues will be spent and managed in accordance with Office of Management and Budget (OMB) Uniform Guidance. Acceptance of these types of funds will include a review of matching fund requirements, related operating expenditures, the length of the program and consequential disposition of the program. All grant revenue is recognized when the actual expenditure financed by the grant is made. Other restricted revenue is recorded when measurable and available.

Fees, Licenses, Permits and other Miscellaneous Items

All fees for licenses, permits, fines, and other miscellaneous charges shall be set to recover related costs and are recognized when measurable and available. These fees shall be reviewed and adjusted accordingly during the annual budget process.

Intergovernmental Assistance

Intergovernmental assistance will be used to finance only those items that are consistent with approved capital improvement plans and/or other approved programs/agreements. Intergovernmental revenue is recognized when measurable and available.

Fees - Enterprise Funds

Enterprise fund fees and rates will be reviewed annually through the budget process. All charges and fees will be set to ensure all costs of providing those services are provided for including related debt obligations and depreciation of property and equipment.

Fees - Internal Service Funds

Internal Service fund fees charged to various City funds and departments will be reviewed annually during the budget process to ensure all costs of providing those services are provided for including related debt obligations and depreciation of property and equipment.

The amounts paid for past claims, the number of employees by department and fund and reserve requirements are some of various factors which may be used as the basis for estimating fees paid to the Risk Management Fund (see Risk Management Policies).

Refund for Use of Recreation Services and/or Facilities

When refunds for the use of recreation facilities or services are permitted and approved by the department head, in order to cover expenses which are incurred in processing the refund, the amount submitted back to the customer will be reduced by 10 percent of the amount collected for the service and/or facility. The refund will be submitted to the customer through ACH and credited to the customer's bank account.

OPERATING EXPENDITURE POLICIES

The City will conduct business by following a sound cash management policy employing a pay-as-you-go basis. All attempts will be made to reduce costs where appropriate. All current operating, maintenance, depreciation, direct and indirect costs will be funded through the use of current revenues. All operating expenditures will be approved by City Council as they become payable. See Fund Balance Policies for acceptable uses of fund balance reserves.

Inventories

Miscellaneous inventories maintained by the City will be recognized as expenditures at the time of consumption rather than at the time of purchase. All items and services received prior to year-end will be recognized during that fiscal year as expenditures.

Payment to Vendors

In order to decrease costs in processing vendor payments, the City will require payments to vendors through ACH or automatic credit to the vendor's checking or savings account. By utilizing ACH, the City can reduce the cost for check stock, avoid the need and costs to reissue lost checks, reduce stop payment fees for lost checks and decrease staff time in the task of bank reconciliation.

Payroll Costs and Compensated Absences

All payroll costs will be based on Council approved salary ordinances, union contracts, and personnel policies. It is the policy of the City to permit employees to accumulate earned but unused vacation and sick leave benefits. Those benefits expected to be liquidated with expendable available financial resources of the governmental funds are reported as expenditures and a fund liability of the fund that will pay it. Amounts not expected to be liquidated with expendable available financial resources are reported in the government-wide GASB 34 Fund. Proprietary funds recognize the expense when the benefits vest and are accrued.

Capital Asset Expenditures/Expenses

All capital asset purchases by governmental funds are accounted for and budgeted as expenditures at the time of their acquisition. Proprietary fund acquisitions are capitalized with depreciation used as the tool to recognize the related expense. All attempts will be made to fund the purchase and maintenance of capital assets with current revenues. Depreciation will be used as a tool to estimate replacement needs for current and future fiscal years. Operating and capital leases and other miscellaneous financing opportunities will be addressed at the time of purchase to ensure the assets are acquired using the most cost-effective method.

Contingency

In order to protect the services provided by the City; a contingency in an amount designated by City Council will be built into the operating budget. This amount is budgeted for purpose of providing for non-recurring unanticipated expenditures. During the budget process, Administration will recommend a budget amount, at the minimum, of one percent of the

budgeted revenue amount. Every attempt will be made to keep the contingency to a minimum. This amount is independent of the fund balance reserve amounts and will not be used as such.

Administrative Fee Policy

Enterprise and Internal Service Funds are required, by GAAP, to be self-supporting. The City uses personnel paid for in the General Fund to assist in the administration of the Enterprise Fund activities. Because the General Fund provides this assistance, an administrative fee is charged to the fund to cover these costs. The purpose of the fee is to ensure the funds are self-supporting. The fee will be calculated to reflect a percentage of indirect/direct costs associated in the General Fund. The calculation will be based on the most recent full year completed during the budget process. The indirect/direct cost approach was initially utilized in fiscal year 2012 to determine the administrative fee from the Water Fund to the General Fund. The indirect/direct cost approach was initially utilized in fiscal year 2013 to determine the administrative fee to the General Fund for the Refuse Fund. Administrative fees are considered a quasi-external transaction for accounting purposes meaning that the transactions are treated as revenues and expenditures if they would have involved organizations external to the government unit and not as transfers.

Contributions to External Agencies

In order to benefit the community and its residents and visitors, the City Council may approve an expenditure to contribute funds and/or resources to an external agency in order to allow that agency to accomplish its goal and/or mission. If an expenditure is approved, prior to releasing the funds and/or resources to the external agency, the agency must provide in writing how the funds/resources will be utilized by the agency. This will allow the City to record the community benefit offered to the community by the agency with the assistance of funds/resources received by the City.

If an external agency is approved to receive funding by the City, the following requirements will need to be addressed by the external agency:

1. Submit an invoice for payment requesting the amount awarded to the agency and a due date which serves as an invoice for audit purposes.
2. Complete
 - a. A W-9 Form
 - b. An External Agency Agreement
3. Submit the invoice, W-9, and External Agency Agreement to the City of Galesburg Administration Office.
4. Include the City of Galesburg, and its logo where possible, as a sponsor on any advertising or promotional items for the event.

BALANCE SHEET POLICIES

Governmental Accounting Standards Board (GASB) Statement No. 54

In February 2009, the GASB issued statement number 54, **Fund Balance Reporting and Governmental Fund Type Definitions**, which requires the City to make certain decision regarding the use of resources and classifications of ending fund balance in order for the annual financial reports (audits) to be in compliance with generally acceptable accounting principles (GAAP). Fiscal year 2011 was the first year the City was required to and implemented GASB 54. The intent of GASB 54 is to improve the usefulness of the amounts reported in ending fund balances on the year-end financial reports by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing government fund type definitions.

With GASB 54, a hierarchy of fund balance classifications has been created. These classifications are based primarily on the extent to which governments are bound by the constraints placed on resources reported in those funds. This approach is intended to provide users more consistent and understandable information about a fund's new resources. Previously, the City reported fund balances that were reserved, designated or unreserved. With the implementation of GASB 54, there are five categories required for ending fund balances:

Nonspendable Fund Balance

- Amounts that cannot be spent due to form that are in either short term or longer term; for example, inventories and prepaid amounts. Also, long-term loan and notes receivables, and property held for resale would be reported here unless the proceeds are restricted, committed or assigned.
- Amounts that must be maintained intact legally or contractually such as principal of a permanent fund.

Restricted Fund Balance The *restricted* fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.

- The portion of a Governmental Fund's fund balance that is subject to external enforceable legal purpose restrictions as to what the fund balance can be spent on.

Committed Fund Balance The *committed* fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority.

- Action would be required by the same group to remove or change the constraints placed on the resources.
- Action to constrain the resources must occur prior to yearend; however, the amount can be determined in the subsequent period.

Assigned Fund Balance Amounts in the *assigned* fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed.

- The portion of a Governmental Fund's balance to denote management's intended use of resources
- For all governmental funds other than the general fund, any remaining positive amounts not classified as nonspendable, restricted or committed.
- For the general fund, amounts constrained for the intent to be used for a specific purpose by a governing board or body or official that has been delegated authority to assign amounts. Amount reported as assigned should not result in a deficit in unassigned fund balance.

Unassigned Fund Balance *Unassigned* fund balance is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications. Governments are required to disclose information about the processes through which constraints are imposed on amounts in the committed and assigned classifications

- Available expendable financial resources in a governmental fund that are not the object of a tentative management plan (i.e., assigned).
- For the general fund, amounts not classified as nonspendable, restricted, committed or assigned. The general fund is the only fund that would report a positive amount in unassigned fund balance.
- For all governmental funds other than the general fund, amount expended in excess of resources that are nonspendable, restricted, committed or assigned (a residual deficit). In determining a residual deficit, no amount should be reported as assigned. Positive unassigned fund balance can only be reported in the General Fund.

Note: In non-governmental funds (e.g., water fund); management may decide to "assign" funds for a specific purpose. This will be done as an internal budgeting procedure rather than as a formal accounting entry.

Order of Spending of Funds

The City will spend the most restricted dollars before less restricted, in the following order:

Restricted
Committed
Assigned
Unassigned

The Director of Finance and Information Systems will determine if a portion of fund balance should be assigned.

General Fund and Park & Recreation Fund Balance Policy

To maintain the City's ability to provide services during emergencies and unexpected declines in the economy, the City will maintain a General Fund unassigned fund balance of 16 weeks, or approximately 30 percent of operating expenses. In 2015, the special revenue fund, Parks and Recreation, was established to record revenues and expenditures for City recreation and park

sites. ~~After the initial transfer of funds from the General Fund to the Park and Recreation Fund, the~~ The Park and Recreation Fund must maintain, at a minimum, 3 weeks or 5 percent of operating expenditures of the divisions within the fund. The fund balance shall be exclusive of all other reserves and contingencies and shall be reported as ~~un~~assigned.

The use of these funds shall be limited to emergencies and unexpected declines in the economy. The use of fund balance to cover unexpected declines in the economy will be temporary pending identification of new revenue sources or a reduction of services. Should the balance fall below the minimum fund balance level, a plan will be submitted to City Council for building the fund balance to the appropriate level. Such a plan would include the time frame needed to replenish the fund balance.

After the review and confirmation from the external audit firm that excess General Fund unassigned fund balance will result for the audited fiscal year, the ~~The~~ Director of Finance and Information Systems, upon approval by the City Manager, shall annually transfer any General Fund ~~unreserved unassigned fund~~ balance in excess of the required fund balance amount ~~reserve~~ to the following liabilities and/or funds in the following order:

1. Police and fire public safety pension funds. If during the most recent completed fiscal year, the police and fire pension funds were not fully funded to the annual pension funds' actuarial firm's recommended contribution amount, the difference between the recommended contribution and provided contribution will be submitted to the public safety pension funds. If the excess amount of unassigned fund balance is not sufficient to fulfill the full requirement of the actuarial recommended contribution for both public safety pension funds, the excess funds will be divided equally and submitted to each of the pension funds or if applicable, only up to a pension fund's recommended actuarial amount with the remaining amount being provided to the other pension fund and only up to the actuarial firm's recommended contribution amount for that pension fund.
2. City replacement programs. If there is any remaining excess unassigned fund balance available after the payments are made to the public safety pension funds, and if the three City replacement funds, computer, vehicle and building replacement programs, were not fully funded during the most recent completed fiscal year, the remaining excess funds will be distributed equally to the replacement program funds, only to the point that the replacement program is fully funded with the remaining amount being provided to the remaining replacement program fund(s) and only, if applicable, up to the replacement program fund(s) being fully funded.
- ~~1-3.~~ Remaining excess unassigned funds. After the public safety pension funds and the City's replacement programs have been fully funded for the most recent audited year, the remaining unassigned fund balance that is in excess of the required unassigned fund balance to be held per the fund balance policy shall be transferred to the Planning Fund which was established in fiscal year 2007. The Planning Fund balance shall be held and utilized for future needs of the City, including capital improvements, economic development; long-range planning or one-time expenditures that do not increase the City's operating expenses.

Debt Service – Assigning Fund Balance

It is also the policy of the City to assign a portion of Fund Balance in the amount of debt service payments for revenue bonds and/or for general obligation alternate revenue source for governmental debt for the following year. These funds may be assigned in the General Fund, Economic Development Fund or the ~~debt service~~ fund in which the debt will be paid from in the following year.

Water Fund – Operating Cash and Investment Policy

This policy shall apply to the City's Water Fund. The policy shall address the minimum amount of operating cash and investment which shall be set aside for operations. The minimum operating cash and investments shall be 30 percent of the current annual budgeted expenses for the Water Fund.

Cash Reserve

The average amount of expenditures over a 12-month period will be computed annually. At a minimum, 1/12 of the amount will be held as liquid cash through the use of IL Funds or other short-term investments as deemed appropriate. All other cash shall be invested using a sound cash management policy and in accordance with the Council approved investment policy.

Investments

The City shall invest all idle cash 100 percent of the time in accordance with the Council approved investment policy. In accordance with GASB, all investments will be reported at fair value. Short-term investments are reported at cost, which approximates fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates. Mortgages are valued on the basis of future principal and interest payments and are discounted at prevailing interest rates for similar instruments. Investments that do not have an established market are reported at estimated fair value.

Inventories

Inventories are valued at cost using the first in first out (FIFO) method. The costs of governmental fund type inventories are recorded as expenditures when consumed rather than when purchased.

Capital Assets

Capital assets, which include property, plant, equipment and infrastructure assets (e.g., roads, bridges, sidewalks and similar items), are reported in the applicable governmental or business-type columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial, individual cost in excess of the following and an estimated useful life in excess of five years.

Asset Class	Capitalization Threshold
Land	\$ -

Building & Land Improvements, Infrastructure	50,000
Intangible Assets	50,000
Vehicles, Machinery, Furniture & Equipment	25,000
Works of Art, Historical Artifacts	25,000

Capital assets purchased by governmental funds are accounted for as expenditures of the funds at the time of their acquisition and are then capitalized at cost in the government-wide financial statements. Donated assets in the governmental and enterprise funds are capitalized at the estimated fair value at the date of the donation. Depreciation is computed by the straight-line method over the estimated useful lives of the respective government and enterprise fund assets. Sales of capital assets are recognized as revenue at the time of the sale. Interest costs incurred before the end of a construction period of a capital asset will not be capitalized and will be recognized as an expenditure or expense in the period in which the cost is incurred. Infrastructure assets are capitalized in the government-wide financial statements. The cost of normal maintenance and repairs, including street overlays, ~~that~~which do not add to the value of the asset or materially extend the assets' lives are not capitalized.

The estimated useful lives of each fixed asset types are as follows:

Description	Years
Land Improvements	10-50
Buildings & Improvements	8-50
Machinery & Equipment	3-30
Streets & Roads	20-40
Brick Streets	50
Water Mains	100
Bridges	60
Asphalt Sidewalk	25
Brick Sidewalk	50
Concrete Sidewalk	40
Traffic Signals	40
Metal Street Lighting	20
Concrete Street Lighting	60
Dams	70

See Capital Improvement Policies for further information relating to property and equipment.

Due To/Due From

Due to/Due from: A separate due to and due from account will be maintained where necessary. The balances of these accounts will be addressed on a consistent basis with the balances paid off where appropriate.

BUDGET POLICIES

The City's annual budget is adopted on a basis consistent with generally accepted accounting principles for all governmental funds. All appropriations lapse at fiscal yearend.

Development of the annual budget begins in April and follows the municipal budget system as defined by State Statutes. The municipal budget system is a well-rounded comprehensive approach to budgeting. The State Statutes require the budget to be completed in a financially sound manner and in conformity with a chart of accounts. The budget is prepared by fund, function, department and division. For example, fund (General); function (public safety); department (police); division (communications and records).

A one-year balanced budget is prepared annually and formally adopted by City Council. The budget process includes an update of capital improvement plans, an update of the City's financial policies, strategic planning sessions and public hearings.

Department Heads manage their departmental budgets on a division level and in a fiscally responsible manner. During the financial and annual audit review of the financial reports for the divisions, the review is at the division level budget as a whole and not at the account number or line item level of the division budget. Budget to actual performance is reviewed and measured at both the department and division level by the Director of Finance. When a division is over budget as a whole, City Council will approve all needed budget adjustments for the specific division.

Encumbrance accounting is employed in all funds. Encumbrances at year-end are closed and where necessary presented to City Council during the subsequent budget year as a budget adjustment.

CAPITAL IMPROVEMENT POLICIES

Capital improvement plans shall be updated annually and incorporated into the budget. The capital improvement plans are planning documents and do not authorize or fund projects.

Capital projects will be prioritized according to the following guidelines:

1. The extent to which the project addresses a health or safety need.
2. The extent to which the project accomplishes essential preventative maintenance.
3. The extent to which the project utilizes matching funds.
4. The extent to which the project achieves a beneficial cost/benefit ratio.
5. The extent to which the project enhances development opportunities.
6. The extent to which the project addresses a critical community recreational need.

Replacement of capital outlay items shall be timed at fairly stable intervals so as not to spend excessively in one year and restrictively in the next.

Standards of maintenance to adequately protect the City's capital investments shall be developed and periodically updated. The annual budget will be prepared to meet established maintenance schedules.

VEHICLE REPLACEMENT PROGRAM

The purpose of the Vehicle Replacement Program is to plan for and provide the means for the replacement of all City owned vehicles and equipment.

Contributions

Those departments and divisions who use the vehicles and equipment included in the Vehicle Replacement Fund will make contributions.

Contributions will be calculated during the budget season by the Finance Department staff. The contribution amounts will be communicated to Department Heads for inclusion in their budget requests.

Contributions will be calculated using a straight-line method based on the remaining estimated useful life of the fleet and the estimated replacement cost of the fleet.

Interest Allocations

Interest earned in the Vehicle Replacement Program will be allocated at the end of each fiscal year based on the division's cumulative contributions.

Estimated Useful Lives

The estimated useful lives used for equipment and vehicles will be standardized where appropriate.

Estimated useful lives may be increased if the equipment continues to be reliable and cost effective to own or decreased if the cost of maintaining the equipment becomes prohibitive. These changes should be requested in the form of a recommendation to the Director of Finance based on the expertise of the Garage Superintendent and the approval of the Department Head responsible for the equipment or vehicle. Changes to the useful lives on the specific equipment will be noted during the budget process.

Estimated Replacement Costs

The replacement costs of the fleet will be based on cost and value factors related to the equipment. During the budget process, equipment values will be reviewed and, when appropriate, updated replacement costs will be based on the City's experience with recent purchases, and/or vendor information, and/or current trending replacement costs.

Replacement of Equipment & Vehicles

The entire City fleet will be standardized as much as is reasonable. Standard specifications will be developed and maintained by the Garage Superintendent. The replacement of equipment and vehicles will be made based on like unit for like unit.

Department and division input will be considered during the budgeting process. Any change in the type of vehicle and/or equipment that results in an increase in the replacement cost of the equipment will require approval by the Department Head, Director of Finance and ultimately City Council through their approval of the Vehicle Replacement Fund budget. All changes should be requested during the budget process to ensure proper contribution amounts are budgeted.

All equipment and vehicles purchased will be bid based on the bid guidelines established in City Ordinances. The following items will be considered during the development of the specifications for the bid process: lease versus purchase, optimum replacement point and the trade value of equipment or vehicles handed down to other departments.

Pool Car

For purposes of minimizing liability and travel expenditures a pool car will be kept and maintained by the Central Garage. City employees will be asked to use the car, when it is available, for all travel outside City limits. Use of the car will be scheduled by the Central Garage and will be scheduled on a first come first serve basis. Out of town travel will be given priority over those that need the car for in town travel. Each division will be charged for miles used based on the effective IRS rate paid.

Documentation

The Finance Department will maintain documentation of actual contributions made during the prior and current fiscal years.

BUILDING REPAIR & MAINTENANCE PROGRAM

The purpose of the Building Repair & Maintenance Program is to plan and prepare for future capital improvements to City owned buildings.

Contributions

Contributions will be made by the departments and divisions who are responsible for maintaining city owned buildings.

Contributions will be calculated during the budget season by the Finance Department staff. The contribution amounts will be communicated to Department Heads for inclusion in their budget requests.

Contributions will be calculated using a straight-line method based on the remaining estimated useful life of the capital improvement.

Interest Allocations

Interest earned in the Building Repair and Maintenance Program will be allocated at the end of each fiscal year based on the division's cumulative contributions.

Estimated Useful Lives

The estimated useful lives used for capital improvements will be standardized where appropriate. Estimated useful lives may be increased if the structure or system is in good or acceptable condition or decreased if the cost of maintaining the structure or system becomes prohibitive. These changes will be requested in the form of a recommendation to the Director of Finance based on the expertise of the Purchasing Agent and the approval of the Department Head responsible for the structure or system. Changes to the useful lives will be noted during the budget process.

Estimated Replacement Costs

The replacement costs of the improvements will be based on cost and value factors related to the improvements. During the budget process, improvement costs will be reviewed and, when appropriate, updated replacement costs will be based on vendor information and/or current trending replacement costs.

Department and division input will be considered during the budgeting process. Any change in the type of improvement that results in an increase in the replacement cost of the improvement will require approval by the Department Head, Director of Finance and ultimately City Council through their approval of the budget. All changes should be requested during the budget process to ensure proper contribution amounts are budgeted.

All improvements will be bid based on the bid guidelines established by City Ordinances.

Documentation

The Finance Department will maintain documentation of actual contributions made during the prior and current fiscal years.

COMPUTER REPLACEMENT PROGRAM

The purpose of the Computer Replacement Program is to plan and provide for the replacement of computer hardware and software.

Contributions

Contributions will be made by the departments and divisions who use the computer hardware and software.

Contributions will be calculated prior to budget season by the Finance Department staff. The contribution amounts will be communicated to Department Heads for inclusion in their budget requests.

Contributions will be calculated using a straight-line method based on the remaining estimated useful life of the capital improvement.

Interest Allocations

Interest earned in the Computer Replacement Program will be allocated at the end of each fiscal year based on the division's cumulative contributions.

Estimated Useful Lives

The estimated useful lives used for computer hardware and software will be standardized where appropriate.

Estimated useful lives may be increased if the equipment or software continues to be reliable and cost effective to own or decreased if the cost of maintaining the equipment or software becomes prohibitive. These changes will be requested in the form of a recommendation to the Director of Finance based on the expertise of the Network Administrator and the approval of the Department Head responsible for the computer equipment and software. Changes to the useful lives will be noted during the budget process.

Estimated Replacement Costs

The replacement costs of the equipment will be based on cost and value factors related to the equipment. During the budget process, equipment will be reviewed and, when appropriate, updated replacement costs will be based on vendor information and/or current trending replacement costs.

Department and division input will be considered during the budgeting process. Any change in the type of computer hardware or software that results in an increase in the replacement cost of the hardware or software will require approval by the Department Head, Director of Finance and ultimately City Council through their approval of the budget. All changes should be requested during the budget process to ensure proper contribution amounts are budgeted.

All improvements will be bid based on the bid guidelines established by City Ordinances.

Documentation

The Finance Department will maintain documentation of actual contributions made during the prior and current fiscal years.

DEBT POLICIES

The City of Galesburg shall use long-term debt for capital projects that cannot be financed using current revenues within the Revenue Policy guidelines.

Debt financing shall generally be limited to one-time capital improvement projects and only under the following circumstances:

1. The project's useful life will exceed the term of the financing.
2. The project's revenue or specific resources will be sufficient to service the debt.
3. The project will benefit the citizens of Galesburg.
4. Debt financing shall not be appropriate for any recurring purpose.

Tax anticipation debt will be retired annually, and bond anticipation notes will be retired within six months of the completion of the project.

Refunding bonds may be authorized by the City Council provided such refunding does not result in an increase in the interest rate and does result in a savings over the life of the bonds.

The City shall maintain good communications with bond rating agencies about its financial condition. The City will follow a policy of full disclosure on every financial report and bond prospectus.

A debt analysis will be maintained annually by the Director of Finance and will encompass all debt of the City including but not limited to:

1. The source of funding for all City debt.
2. Current and future debt capacity analysis.
3. A contingency debt plan should any of the funding sources become unavailable in the foreseeable future.
4. Compliance with all City debt policies and covenants.

Notification of Reportable Events

On August 20, 2018, the Securities and Exchange Commission (SEC) amended Rule 15c2-12. Based on the rule, there are sixteen reportable events for which an issuer must provide notice to the Municipal Securities Rulemaking Board's Electronic Municipal Market Access (EMMA) website. In a timely manner, not in excess of ten business days after the occurrence of the event, notice of any of the following events will be required for:

- 1) Principal and interest payment delinquencies
- 2) Non-payment related defaults if material
- 3) Unscheduled draws on debt service reserves reflecting financial difficulties
- 4) Unscheduled draws on credit enhancements reflecting financial difficulties
- 5) Substitution of credit or liquidity providers, or their failure to perform
- 6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security
- 7) Modifications to rights of security holders, if material
- 8) Bond calls, if material, and tender offers

- 9) Defeasances
- 10) Release, substitution, or sale of property security repayment of the securities, if material
- 11) Rating changes
- 12) Bankruptcy, insolvency, receivership, or similar event of the organization
- 13) The consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material
- 14) Appointment of a successor or additional trustee or the change of name of a trustee, if material
- 15) For new bond issues, as of February 27, 2019, incurrence of a financial obligation of the obligated person, if material, or agreements to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the obligated person, any of which affect security holders, if material; and
- 16) For new bond issues, as of February 27, 2019, default, event of acceleration, termination event, modification of terms, or other similar events, under the terms of a financial obligation of the obligated person, any of which reflect financial difficulties.

The following table provides continuing disclosure undertaking requirements for different types of issuance scenarios.

New Issuance Is	Continuing Disclosure	Notes
Sold directly to bank	No	Generally
Less than \$1M	No	
At least \$1M and issuer has < \$10M of debt	Yes	• Audited financial statements • Reportable events
At least \$1M and issuer has > \$10M of debt	Yes	• Annual financial report • Audited financial statements • Reportable events

Revenue Bonds

New revenues sources should not be pledged towards a bond issue until there is a historical trend that establishes the credit worthiness of the revenue stream.

The City will increase any related rate in order to attain the revenue necessary to achieve the required coverage ratio specified in the related revenue bond ordinance.

General Obligation Refunding Bonds, Series 2011C (Prior Taxable General Obligation Bonds, Series 2003)

Per Resolution 03-2007, approved March 3, 2003, the funds derived from the one-quarter percent (.25%) increase in the home rule tax approved on March 3, 2003, shall be used for the

payment of debt service on the general obligation bonds for the Galesburg Business Park located between the city of Galesburg and the city of Knoxville.

On September 6, 2011, City Council approved the issuance of the Taxable General Obligation Refunding Bonds, Series 2011C, which refunded the Taxable General Obligation Series 2003 Bonds. The one-quarter percent increase in the home rule tax, approved in March 2003, will be utilized for the payment of the debt service on the general obligation bonds for the Galesburg Business Park located between the City of Galesburg and the City of Knoxville.

FEDERAL FUNDING – OMB UNIFORM GUIDANCE

Implementation of OMB Uniform Guidance

In December 2013, the US Office of Management and Budget (OMB) issued comprehensive grant reform rules titled “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.” With the issuance, important updates were made to specific areas of Uniform Guidance. Procurement is one of the areas that had significant changes. All 2016 and later single audits will be performed only under the Uniform Guidance requirements.

OMB Uniform Guidance Documentation

The Purchasing Agent will have documented procurement procedures that will reflect federal law, Uniform Guidance standards and any state regulations. The department receiving federal funds will follow the procurement steps and activities required to be completed when using federal funds with the oversight of the Purchasing Agent. The procurement steps will be documented and all documentation applicable to the procurement and to following the procurement steps shall be provided to the Purchasing Agent. This includes requests for federal funding, correspondence for notice of award and formal agreements. The Purchasing Agent will work with the department in determining the basis for the type of procurement, contract type, and the basis for the contractor selection and price.

Use of Federal Funds and Oversight of Federal Funding Projects

The City department and divisions will focus on the most economical solution during the procurement process and must avoid using federal funds for the acquisition of unnecessary items. The departments and divisions are encouraged to consider the use of shared services and intergovernmental agreements to foster greater economy and efficiency. The division or department that is the recipient of the federal awards must maintain an appropriate level of oversight to ensure that contractors perform in accordance with the terms of their contract. The City departments and divisions should work closely with the Purchasing Agent to ensure compliance is met.

PENSION POLICIES

In 2012, The GASB approved two standards that substantially improves the accounting and financial report of public employee pensions by state and local governments. Statement No. 67, *Financial Reporting for Pension Plans*, revised and established new financial reporting requirements for most governments that provide their employees with pension benefits.

The new standards improved the way state and local governments report their pension liabilities and expenses, resulting in a more faithful representation of the full impact of these obligations. Other improvements include net pension liabilities will be reported on the balance sheet, providing citizens and other users of financial reports with a clearer picture of the size and nature of the financial obligations to current and former employees for past services rendered.

Pension plans are distinguished for financial reporting purposes in two ways. First, plans are classified by whether the income or other benefits that the employee will receive at or after separation from employment are defined by the benefit terms (a defined benefit plan) or whether the pensions an employee will receive will depend only on the contributions to the employee's account, actual earnings on investments of those contributions, and other factors (a defined contribution plan).

In addition, defined benefit plans are classified based on the number of governments participating in a particular pension plan and whether assets and obligations are shared among the participating governments. Categories include plans where only one employer participates (single employer); plans in which assets are pooled for investment purposes, but each employer's share of the pooled assets is legally available to pay the benefits of only its employees (agent employer); and plans in which participating employers pool or share obligations to provide pensions to their employees and plan assets can be used to pay the benefits of employees of any participating employer (cost-sharing employer).

Pension Funding Policies

The City should have a pension funding policy that is based upon an actuarially determined annual required contribution (ARC), and that meets the following five policy objectives in an integrated way. The City will need to strike a balance between competing objectives and determine the most appropriate time frame in which to meet its goals.

- **Actuarially Determined Contributions.** A pension funding plan should be based upon an actuarially determined annual required contribution (ARC) that incorporates both the cost of benefits in the current year and the amortization of the plan's unfunded actuarial accrued liability. ~~State statute requires that the City's Police and Fire pension funds to be fully funded by 2033. In order to~~ To achieve or exceed the required State statute ~~this~~ level of funding by the required ~~desired~~ date, the City will commit to funding the pension funds, at a minimum, at or between the State actuarial level and the actuarial firm's recommended contribution amount.
- **Funding Discipline.** The City will make a commitment to make timely, actuarially determined contributions to the retirement system to ensure that sufficient assets

are available for all current and future retirees. Unless another source of funding is available, funding will be derived from the property tax levy specifically dedicated for the purpose of funding the pensions. When the designated property tax or, if applicable, another other source of revenue is received by the City, the funds will be transferred in a timely manner to the corresponding pension funds.

- **Intergenerational equity.** Annual contributions should be reasonably related to the expected and actual cost of each year of service so that the cost of employee benefits is paid by the generation of taxpayers who receives services from those employees.
- **Contributions as a stable percentage of payroll.** Contributions should be managed so that the City's costs remain consistent as a percentage of payroll over time.
- **Accountability and transparency.** Clear reporting of pension funding should include an assessment of whether, how, and when the plan sponsor will ensure sufficient assets are available for all current and future retirees.

RISK MANAGEMENT POLICIES

The City is exposed to various risks related to torts, theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the City is self-insured and carries supplemental commercial insurance. To provide essential and effective protection against catastrophic loss, the City maintains an internal service fund, the Risk Management Fund.

Benefit Policy on Military Duty

Federal and State laws require the City to continue to provide health insurance coverage to an employee for the duration of his active military service under the same terms and conditions as applied while an active employee of the City.

Risk Management Fund

The Risk Management Fund will account for general liability, property, worker's compensation insurance, and unemployment claims. Each year, an analysis will be completed by the City Attorney/Administrative Services Director regarding the status of the insurance plans and fees charged to participating divisions. The City will strive to accumulate retained earnings to serve as a reserve base on recommendations made by the City Attorney/Administrative Services Director or third-party administrators. This amount will be computed during the annual budget process. A reserve of retained earnings is deemed necessary to protect the City from catastrophic events. A contingent liability will be recognized and maintained on the books for claims incurred but not paid. The liability will be based on past claim history and information provided by the City Attorney/Administrative Services Director or third-party administrators.

ECONOMIC DEVELOPMENT FUND

On March 3, 2003, the City Council approved to increase the Home Rule Municipal Retailers Occupation Tax and the Home Rule Municipal Service Occupation Tax (together commonly

referred to as the sales tax), from three-quarter percent (.75%) to one percent (1.00%), in order to provide funding for the purpose of promoting economic development.

The funds derived from the one-quarter percent (.25%) increase in the city sales tax will be used for purposes of promoting economic development within the city of Galesburg and in areas in close proximity to the city of Galesburg, including, but not limited to the payment of debt service on the general obligation bonds issued for the Galesburg Business Park located between the city of Galesburg and the city of Knoxville. Given the direction of Council to utilize the one-quarter percent sales tax for payment of the Series 2011C general obligation bonds, the Economic Development Fund will have on reserve the value of one year's debt payment to ensure sufficient funds will be available when needed for the following year principal and interest bond payments.

GASB 34

In June 1999, the GASB issued **GASB 34 – Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments**. This project significantly changed the accounting and financial reporting for the City of Galesburg.

The most significant changes included in GASB 34 are:

- Government-wide reporting – In addition to reporting at the fund level, the City is required to consolidate the financial information for the City as a whole and present City-wide financial statements. This type of consolidation is required for private entity financial reporting and includes booking depreciation and eliminating entries for internal type transactions. This change in effect requires closing the books twice using two different basis' of accounting.
- Infrastructure reporting – All capital assets, including general infrastructure assets, is capitalized in the financial statements at their historical cost or estimated historical cost. This rule applied retroactively to assets that were acquired in fiscal years beginning after June 15, 1980. In addition to recording all capital assets, the City is required to record depreciation on all capital assets subject to depreciation including infrastructure assets.
- Major Fund focus – In the past, reporting at fund level was completed based on the type of fund (governmental, enterprise, agency). GASB 34 requires entities to report major funds rather than by fund type. Those funds that do not qualify as major are consolidated and presented as "others." This significantly affects how budgetary information is presented in the financial statements.
- New focus for governmental activities – Traditionally, the focus was on changes in current spendable resources; the new entity wide statements focuses on changes in total resources or net assets. Net Assets is the new term for Fund Balance at the entity-wide level. The accounting equation used to be Assets = Liability + Equity. The new equation is Assets – Liabilities = Net Assets.
- Management's Discussion & Analysis (MD&A) – GASB 34 requires each organization to provide a narrative that gives an overview and addresses and analyzes the financial

activities of the City. This area of the report is considered “required supplementary information” but not included within the scope of the audit.

- Fiduciary Fund Changes – These changes included limitations on the use of the fund type, elimination of Expendable Trust Funds and creation of Permanent Funds.
- Elimination of contributed capital amounts and account groups at the government-wide level.
- Cash Flow Statement Reporting – GASB 34 requires the direct method of reporting cash flows. Historically governments have used the indirect method, which is a reconciliation of changes in balance sheet account amounts. The direct method on the other hand, reconciles net income to cash.

The required implementation date was dependent upon the dollar amount received in revenues during a specific time frame. The City of Galesburg is a tier 2 municipality and therefore was required to implement GASB 34 by fiscal year ending 3/31/2004. Administration implemented the new GASB one year early or fiscal year ending 3/31/2003. Administration took a proactive approach to implementing GASB 34 and completed the implementation in-house rather than using consultants and other third parties.

**COUNCIL LETTER
CITY OF GALESBURG
NOVEMBER 21, 2022**

AGENDA ITEM: Annual Springbrook Maintenance Fees.

SUMMARY RECOMMENDATION: The City Manager, Director of Finance & Information Systems and Purchasing Agent recommend waiving normal purchasing policies and approving the fiscal year 2023 Springbrook maintenance fees for the government-wide software utilized by the City and to allow the Director of Finance and Information Systems to sign the annual maintenance fee order form.

BACKGROUND: The City currently uses the Springbrook government-wide software to create efficient processes across the organization. By utilizing this software, many entries can be streamlined, shared and not duplicated thus creating a more efficient database for the organization to utilize. Currently, the City utilizes the following modules:

- | | |
|---------------------------------------|--------------------------------|
| • Accounts payable (Finance Suite) | • Inventory control |
| • Bank reconciliation (Finance Suite) | • License & permits |
| • General ledger (Finance Suite) | • Parking tickets |
| • Budgeting (Finance Suite) | • Payroll |
| • Accounts receivable | • Project management |
| • Building permits | • Purchase orders |
| • Business/Occupational tax | • Utility billing |
| • Cash receipting | • Utility billing – online |
| • Code and contact management | • Work order management |
| • Fixed assets | • Customer relation management |
| • Human resources | (Finance Suite) |

Similar to other government-wide software, maintenance fees must be paid on an annual basis in order for the City to receive support and updates from the company. The fiscal year 2023 annual maintenance fee is \$78,619.50 for the above modules and services.

BUDGET IMPACT: Annual maintenance fee will be distributed in the line items as follows: General Fund \$64,621; Water Fund \$9,379; Refuse Fund \$4,620

SUPPORTING DOCUMENTATION:

1. None

**COUNCIL LETTER
CITY OF GALESBURG
NOVEMBER 21, 2022**

AGENDA ITEM: June 30, 2022 Investment Schedule.

SUMMARY RECOMMENDATION: Receive item only

BACKGROUND: In order to update City Council on investments held by the City, a report is submitted quarterly by the Director of Finance & Information Systems. The June 30, 2022 Investment Schedule reports a grand total of investments in the amount of \$58,656,676. The national 3-month T-Bill rate on June 30, 2022, was at 1.66 percent while, at the same timeframe, the City investments earned an average rate of 1.032 percent.

BUDGET IMPACT: The quarterly investment schedule provides cash and investment details held by each of the City's funds as of June 30, 2022.

SUPPORTING DOCUMENTATION:

1. June 30, 2022 Investment Schedule

**CITY OF GALESBURG
INVESTMENT SCHEDULE
06/30/22**

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TABLE 1 - WEIGHTED AVERAGE INVESTMENT					NATIONAL RATES
	GRAND TOTAL	% OF TOTAL	RATE	LENGTH	
CASH IN BANK	\$548,254.65	0.972%	1.445%	1	Fed Funds 1.58%
IL FUNDS	15,937,273.57	28.249%	1.119%	1	
Illinois Trust	4,154,276.18	7.364%	1.090%	1	T-Bills 3 mos.
F&M BANK SAVINGS	12,095,464.31	21.440%	1.575%	1	1.66%
CERTIFICATE OF DEPOSIT (CD)	14,218,000.00	25.202%	0.583%	506	T-Bills 6 mos.
U.S. TREASURIES	9,462,946.15	16.773%	1.293%	351	2.44%
TOTAL	\$56,416,214.86	100.000%	1.032%	187	
RESTRICTED TRUSTS	\$2,240,461.46				
GRAND TOTAL	\$58,656,676.32				

TABLE 2 - INVESTMENT LENGTH SUMMARY						
	TOTAL	1 DAY	180 DAYS	365 DAYS	730 DAYS	731+ DAYS
CASH IN BANK	\$548,254.65	\$548,254.65	\$0.00	\$0.00	\$0.00	\$0.00
IL FUNDS	15,937,273.57	15,937,273.57	0.00	0.00	0.00	0.00
Illinois Trust	4,154,276.18	4,154,276.18	0.00	0.00	0.00	0.00
F&M BANK SAVINGS	12,095,464.31	12,095,464.31	0.00	0.00	0.00	0.00
CERTIFICATE OF DEPOSIT (CD)	14,218,000.00	0.00	3,570,000.00	8,203,000.00	0.00	0.00
U.S. TREASURY	9,462,946.15	0.00	2,982,728.00	6,480,218.15	0.00	0.00
TOTAL	\$56,416,214.86	\$32,735,268.71	\$6,552,728.00	\$14,683,218.15	\$0.00	\$0.00
RESTRICTED TRUSTS	\$2,240,461.46					
Grand Total	\$58,656,676.32					

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	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
GENERAL FUND (01)							
01	Cash In Bank		10101	\$232,236.08	Open	Open	1.575%
01	F&M Bank Savings		10102	\$865,579.36	Open	Open	1.575%
01	IL Funds		10105	\$2,833,805.64	Open	Open	1.119%
01	Illinois Trust		10108	\$81,392.84	Open	Open	1.090%
01	Petty Cash		10201-10220	\$1,650.00	Open	Open	N/A
TOTAL CASH & CASH EQUIVALENTS				<u>\$4,014,663.92</u>			
01	BANK- CD - Vest Bank, National Association			\$240,000.00	08-Mar-22	08-Dec-22	0.500%
01	BANK- CD - Bar Harbor Bank & Trust			\$240,000.00	21-Aug-21	21-Aug-22	0.150%
01	BANK- CD - Core Bank			\$245,000.00	17-Sep-21	19-Sep-22	0.220%
01	BANK- CD - EastBank, NA			\$245,000.00	26-Jan-22	26-Jan-23	0.400%
01	BANK- CD - Farmers Bank & Trust, NA			\$245,000.00	01-Feb-22	01-Feb-24	0.850%
01	BANK- CD - Financial FSB			\$45,000.00	08-Sep-21	08-Mar-23	0.250%
01	BANK- CD - First Bank of Ohio			\$245,000.00	26-Jan-22	26-Jan-23	0.550%
01	BANK- CD - First State Bank of Boise City			\$240,000.00	31-Jan-22	31-Jan-23	0.550%
01	BANK- CD - Frost State Bank			\$240,000.00	28-Sep-20	28-Sep-22	0.400%
01	BANK- CD - Gateway First Bank			\$245,000.00	17-Sep-21	20-Mar-23	0.330%
01	BANK- CD - GBC International Bank			\$240,000.00	16-Nov-21	16-May-23	0.200%
01	BANK- CD - Global Bank			\$240,000.00	12-Jan-21	12-Jan-23	0.350%
01	BANK- CD - Merrick Bank			\$245,000.00	08-Mar-22	08-Mar-23	0.800%
01	BANK- CD - Murphy Bank			\$200,000.00	31-Jan-22	31-Jan-23	0.400%
01	BANK- CD - One American Bank			\$245,000.00	26-Jan-22	26-Jan-23	0.520%
01	BANK- CD - Optus Bank			\$245,000.00	07-Mar-22	07-Mar-24	1.400%
01	BANK- CD - Patriot Bank			\$240,000.00	09-Jun-22	09-Jun-23	2.350%
01	BANK- CD - Peoples Bank of Kentucky, Inc			\$240,000.00	03-Feb-21	03-Feb-23	0.350%
01	BANK- CD - Royal Business Bank			\$240,000.00	29-Nov-21	29-Nov-22	0.199%
01	BANK- CD - Select Bank			\$240,000.00	17-Mar-21	17-Mar-23	0.250%
01	BANK- CD - SNB Bank, National Association			\$240,000.00	01-Nov-21	01-Nov-22	0.150%
01	BANK- CD - Spirit Bank			\$245,000.00	27-Jan-22	27-Jan-23	0.450%
01	BANK- CD - Transportation Alliance Bank			\$240,000.00	30-May-22	30-May-23	2.050%
				<u>11301</u>			
				\$5,330,000.00			
01	US TREASURY NTS	912828CAR2		\$496,719.00	17-Sep-21	31-Oct-22	0.064%
01	US TREASURY	912796R27		\$1,481,560.50	08-Apr-22	29-Dec-22	1.328%

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	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
01	US TREASURY NTS	91282DBG5		\$492,812.50	17-Sep-21	31-Jan-23	0.110%
01	US TREASURY NTS	91282CBN0		\$491,484.50	17-Sep-21	28-Feb-23	0.120%
01	US TREASURY	91282S35		\$984,844.00	22-Jun-22	30-Jun-23	2.899%
			11390/11392	<u>\$3,947,420.50</u>			
01	FMTMM Treasury			\$6,607.45	Open	Open	1.430%
			11391	<u>\$6,607.45</u>			
	TOTAL INVESTMENTS			<u>\$9,284,027.95</u>			
	TOTAL GENERAL FUND			<u><u>\$13,298,691.87</u></u>			
	MOTOR FUEL TAX (11)						
11	Cash In Bank		10101	\$0.00	Open	Open	1.575%
11	F&M Bank Savings		10102	\$289,330.84	Open	Open	1.575%
11	IL Funds		10105	\$2,792,567.53	Open	Open	1.119%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$3,081,898.37</u>			
	TOTAL MOTOR FUEL TAX			<u><u>\$3,081,898.37</u></u>			
	GRANTS FUND (13)						
13	Cash In Bank		10101	\$0.00	Open	Open	1.575%
13	F&M Bank Savings		10102	\$2,142,093.29	Open	Open	1.575%
13	IL Funds		10105	\$0.00	Open	Open	1.119%
13	Cash 7397 DCEO CDBG Hoursing Rehab		10111	\$0.00	Open	Open	0.000%
13	Cash 4134 DCEO 2018 Help Grant		10112	\$18,025.00	Open	Open	0.000%
13	Cash 5097 CDBG Monroe St		10113	\$0.00	Open	Open	0.000%
13	Cash 7135 DCEO Lead RLF 18-248221		10114	\$2,200.00	Open	Open	0.000%
13	Cash 7143 DCEO Lead BP 19-306001		10115	\$0.00	Open	Open	0.000%
13	Cash 7150 DCEOHealthyHme 19307001		10116	\$0.00	Open	Open	0.000%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$2,162,318.29</u>			
	TOTAL GRANTS FUND			<u><u>\$2,162,318.29</u></u>			

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	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
<u>GAS TAX (14)</u>							
14	Cash In Bank		10101	\$0.00	Open	Open	1.575%
14	F&M Bank Savings		10102	\$378,588.74	Open	Open	1.575%
14	IL Funds		10105	\$333,878.66	Open	Open	1.119%
14	Illinois Trust		10108	\$268,028.92	Open	Open	1.090%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$980,496.32</u>			
14	BANK -CD - Millbury National Bank			\$240,000.00	25-Jan-21	25-Jan-23	0.300%
14	BANK- CD - Today's Bank			\$200,000.00	01-Mar-21	01-Mar-23	0.250%
			11301	<u>\$440,000.00</u>			
	TOTAL INVESTMENTS			<u>\$440,000.00</u>			
	TOTAL GAS TAX			<u><u>\$1,420,496.32</u></u>			
<u>FEDERAL SPECIAL ENFORCEMENT</u>							
15	Cash In Bank		10101	\$0.00	Open	Open	1.575%
15	F&M Bank Savings		10102	\$65,358.59	Open	Open	1.575%
15	IL Funds		10105	\$0.00	Open	Open	1.119%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$65,358.59</u>			
	TOTAL FEDERAL SPECIAL ENFORCEMENT			<u><u>\$65,358.59</u></u>			
<u>SPECIAL ENFORCEMENT FUND (16)</u>							
16	Cash In Bank		10101	\$0.00	Open	Open	1.575%
16	F&M Bank Savings		10102	\$205,091.64	Open	Open	1.575%
16	IL Funds		10105	\$141,691.23	Open	Open	1.119%
16	Illinois Trust		10108	\$100,227.60	Open	Open	1.090%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$447,010.47</u>			
	TOTAL SPECIAL ENFORCEMENT			<u><u>\$447,010.47</u></u>			
<u>911 COMMUNICATIONS (17)</u>							
17	Cash In Bank		10101	\$0.00	Open	Open	1.575%

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	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
17	F&M Bank Savings		10102	\$0.00	Open	Open	1.575%
17	IL Funds		10105	(\$18,546.82)	Open	Open	1.119%
	TOTAL CASH & CASH EQUIVALENTS			(\$18,546.82)			
	TOTAL 911 COMMUNICATIONS			(\$18,546.82)			
	Storm Water Utility (18)						
18	Cash In Bank		10101	\$0.00	Open	Open	1.575%
18	F&M Bank Savings		10102	\$565,333.35	Open	Open	1.575%
18	IL Funds		10105	\$188,032.43	Open	Open	1.119%
18	Illinois Trust		10108	\$200,455.28	Open	Open	1.090%
	TOTAL CASH & CASH EQUIVALENTS			\$953,821.06			
	TOTAL STROM WATER UTILITY			\$953,821.06			
	Parks & Recreation (19)						
19	Cash In Bank		10101	\$0.00	Open	Open	1.575%
19	F&M Bank Savings		10102	\$10,285.60	Open	Open	1.575%
19	IL Funds		10105	\$1,403,143.14	Open	Open	1.119%
19	Illinois Trust		10108	\$300,682.97	Open	Open	1.090%
19	Petty Cash		10207-10218	\$2,800.00	Open	Open	N/A
	TOTAL CASH & CASH EQUIVALENTS			\$1,716,911.71			
19	BANK- CD - New Omni Bank, NA			\$245,000.00	17-Sep-21	19-Sep-22	0.150%
19	BANK- CD - PromiseOne Bank			\$245,000.00	17-Feb-22	17-Feb-23	0.550%
			11301	\$490,000.00			
19	US TREASURY BOND	912810EP9		\$51,390.65	20-Aug-21	15-Feb-23	0.046%
			11390/11392	\$51,390.65			
19	FMTMM Treasury			\$98.83	Open	Open	1.430%
			11391	\$98.83			
	TOTAL INVESTMENTS			\$541,489.48			

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	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
TOTAL PARKS & RECREATION				\$2,258,401.19			
AIRPORT OPERATIONS (20)							
20	Cash In Bank		10101	\$0.00	Open	Open	1.575%
20	F&M Bank Savings		10102	\$48,871.68	Open	Open	1.575%
20	IL Funds		10105	\$2,818.43	Open	Open	1.119%
TOTAL CASH & CASH EQUIVALENTS				\$51,690.11			
TOTAL AIRPORT OPERATIONS				\$51,690.11			
FOREIGN FIRE BOARD (21)							
21	Cash In Bank		10101	\$0.00	Open	Open	1.575%
21	F&M Bank Savings		10102	\$2,241.31	Open	Open	1.575%
21	IL Funds		10105	\$94,544.88	Open	Open	1.119%
TOTAL CASH & CASH EQUIVALENTS				\$96,786.19			
TOTAL FOREIGN FIRE BOARD				\$96,786.19			
PROPERTY REDEVELOPMENT (23)							
23	Cash In Bank		10101	\$0.00	Open	Open	1.575%
23	F&M Bank Savings		10102	\$208,458.76	Open	Open	1.575%
23	IL Funds		10105	\$155,833.99	Open	Open	1.119%
23	Illinois Trust		10108	\$798,619.37	Open	Open	1.090%
TOTAL CASH & CASH EQUIVALENTS				\$1,162,912.12			
TOTAL PROPERTY REDEVELOPMENT				\$1,162,912.12			
ECONOMIC DEVELOPMENT (24)							
24	Cash In Bank		10101	\$0.00	Open	Open	1.575%
24	F&M Bank Savings		10102	\$34,987.74	Open	Open	1.575%
24	IL Funds		10105	\$1,951,257.13	Open	Open	1.119%
24	Illinois Trust		10108	\$300,682.97	Open	Open	1.090%

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	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
TOTAL CASH & CASH EQUIVALENTS				<u>\$2,286,927.84</u>			
24	BANK - CD-First Credit Bank			\$245,000.00	17-Feb-22	17-Feb-23	0.600%
24	BANK - CD-Frontier State Bank			\$245,000.00	01-Feb-22	01-Feb-23	0.461%
24	BANK - CD-Grand Ridge National Bank			\$240,000.00	16-May-22	16-May-23	0.800%
			11301	<u>\$730,000.00</u>			
TOTAL INVESTMENTS				<u>\$730,000.00</u>			
TOTAL ECONOMIC DEVELOPMENT				<u><u>\$3,016,927.84</u></u>			
CDBG REPAYMENT (25)							
25	Cash In Bank		10101	\$0.00	Open	Open	1.575%
25	F&M Bank Savings		10102	\$53,186.75	Open	Open	1.575%
25	IL Funds		10105	\$212,610.05	Open	Open	1.119%
25	Illinois Trust		10108	\$100,227.60	Open	Open	1.090%
TOTAL CASH & CASH EQUIVALENTS				<u>\$366,024.40</u>			
TOTAL CDBG REPAYMENT				<u><u>\$366,024.40</u></u>			
UDAG REPAYMENT (26)							
26	Cash In Bank		10101	\$0.00	Open	Open	1.575%
26	F&M Bank Savings		10102	\$121,317.54	Open	Open	1.575%
26	IL Funds		10105	\$503,573.65	Open	Open	1.119%
26	Illinois Trust		10108	\$300,682.97	Open	Open	1.090%
TOTAL CASH & CASH EQUIVALENTS				<u>\$925,574.16</u>			
26	US Treasury NTS	912828Z86		\$496,015.50	17-Sep-21	15-Feb-23	0.109%
			11390/11392	<u>\$496,015.50</u>			
26	FMTMM Treasury			\$2.15	Open	Open	1.430%
			11391	<u>\$2.15</u>			
TOTAL INVESTMENTS				<u>\$496,017.65</u>			

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	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
TOTAL UDAG REPAYMENT				\$1,421,591.81			
HANDIVAN (30)							
30	Cash In Bank		10101	\$0.00	Open	Open	1.575%
30	F&M Bank Savings		10102	\$0.00	Open	Open	1.575%
30	IL Funds		10105	(\$983,686.65)	Open	Open	1.119%
30	First Midwest Bank		10130	\$0.00	Open	Open	0.000%
30	Petty Cash		10225-10226	\$580.00	Open	Open	N/A
TOTAL CASH & CASH EQUIVALENTS				(\$983,106.65)			
TOTAL HANDIVAN				(\$983,106.65)			
PUBLIC TRANSPORTATION PROJECTS (32)							
32	Cash In Bank		10101	\$0.00	Open	Open	1.575%
32	F&M Bank Savings		10102	\$97,352.04	Open	Open	1.575%
32	IL Funds		10105	\$51,341.13	Open	Open	1.119%
TOTAL CASH & CASH EQUIVALENTS				\$148,693.17			
TOTAL PUBLIC TRANSPORTATION PROJECTS				\$148,693.17			
2011B CAPITAL PROJECTS(42)							
42	Cash In Bank		10101	\$0.00	Open	Open	1.575%
42	F&M Bank Savings		10102	\$0.00	Open	Open	1.575%
42	IL Funds		10105	\$0.00	Open	Open	1.119%
TOTAL CASH & CASH EQUIVALENTS				\$0.00			
TOTAL 2011B CAPITAL PROJECTS				\$0.00			
2016 GO BOND DEBT SERVICE (43)							
43	Cash In Bank		10101	\$0.00	Open	Open	1.575%
43	F&M Bank Savings		10102	\$0.00	Open	Open	1.575%
43	IL Funds		10105	\$0.00	Open	Open	1.119%

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	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
	TOTAL CASH & CASH EQUIVALENTS			\$0.00			
	TOTAL 2016 GO BOND DEBT SERVICE			\$0.00			
	2011C Business Park (46)						
46	Cash In Bank		10101	\$0.00	Open	Open	1.575%
46	F&M Bank Savings		10102	\$27,128.23	Open	Open	1.575%
46	IL Funds		10105	\$0.00	Open	Open	1.119%
	TOTAL CASH & CASH EQUIVALENTS			\$27,128.23			
	TOTAL 2011C Business Park			\$27,128.23			
	2013A Business Park (47)						
47	Cash In Bank		10101	\$0.00	Open	Open	1.575%
47	F&M Bank Savings		10102	\$41,370.71	Open	Open	1.575%
47	IL Funds		10105	\$0.00	Open	Open	1.119%
	TOTAL CASH & CASH EQUIVALENTS			\$41,370.71			
	TOTAL 2013A Business Park			\$41,370.71			
	TIF 3 Regency Project (48)						
48	Cash In Bank		10101	\$0.00	Open	Open	1.575%
48	F&M Bank Savings		10102	\$2,521.25	Open	Open	1.575%
48	IL Funds		10105	\$0.00	Open	Open	1.119%
	TOTAL CASH & CASH EQUIVALENTS			\$2,521.25			
	TOTAL TIF 3 Regency Project			\$2,521.25			
	TIF IV (49)						
49	Cash In Bank		10101	\$19,617.25	Open	Open	1.575%
49	F&M Bank Savings		10102	\$1,061,296.45	Open	Open	1.575%
49	IL Funds		10105	\$0.00	Open	Open	1.119%
	TOTAL CASH & CASH EQUIVALENTS			\$1,080,913.70			

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	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
	TOTAL TIF IV			\$1,080,913.70			
	TIF V (50)						
50	Cash In Bank		10101	\$4,169.17	Open	Open	1.575%
50	F&M Bank Savings		10102	\$26,382.72	Open	Open	1.575%
50	IL Funds		10105	\$0.00	Open	Open	1.119%
	TOTAL CASH & CASH EQUIVALENTS			\$30,551.89			
	TOTAL TIF V			\$30,551.89			
	PLAYERS FIELDS CAP IMPROVE (51)						
51	Cash In Bank		10101	\$50.12	Open	Open	1.575%
51	F&M Bank Savings		10102	\$23,637.62	Open	Open	1.575%
51	IL Funds		10105	\$2,168.55	Open	Open	1.119%
	TOTAL CASH & CASH EQUIVALENTS			\$25,856.29			
	TOTAL PLAYERS FIELDS CAP IMPROVE			\$25,856.29			
	2016 GO CAPITAL IMPROVEMENT						
52	Cash In Bank		10101	\$0.00	Open	Open	1.575%
52	F&M Bank Savings		10102	\$0.00	Open	Open	1.575%
52	IL Funds		10105	\$0.00	Open	Open	1.119%
	TOTAL CASH & CASH EQUIVALENTS			\$0.00			
	TOTAL 2016 GO CAPITAL IMPROVEMENT			\$0.00			
	BUILDING REPAIR & MAINTENANCE (53)						
53	Cash In Bank		10101	\$0.00	Open	Open	1.575%
53	F&M Bank Savings		10102	\$36,242.71	Open	Open	1.575%
53	IL Funds		10105	\$520,550.85	Open	Open	1.119%
53	Illinois Trust		10108	\$262,300.22	Open	Open	1.090%
	TOTAL CASH & CASH EQUIVALENTS			\$819,093.78			

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	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
53	BANK -CD - American Plus Bank, N.A.			\$198,000.00	01-Feb-21	02-Feb-23	0.300%
53	BANK -CD - Citizens Progressive Bank			\$245,000.00	17-Feb-22	18-Aug-23	0.900%
53	BANK -CD - Community Commerce Bank			\$240,000.00	14-Feb-22	14-Aug-23	0.750%
53	BANK - CD - First Internet Bank of Indiana			\$140,000.00	22-Feb-22	22-Feb-23	0.410%
53	BANK - CD - Foresight Bank			\$245,000.00	07-Apr-22	07-Apr-23	1.010%
53	BANK - CD - River Bank			\$245,000.00	01-Feb-22	01-Feb-24	0.800%
53	BANK - CD - T Bank N.A.			\$245,000.00	09-Mar-22	11-Sep-23	1.000%
			11301	<u>\$1,558,000.00</u>			
53	US Treasury NTS	91282CAX9		\$495,390.50	17-Sep-21	30-Nov-22	0.083%
			11390/11392	<u>\$495,390.50</u>			
53	FMTMM Treasury			\$142.80	Open	Open	1.430%
			11391	<u>\$142.80</u>			
	TOTAL INVESTMENTS			<u>\$2,053,533.30</u>			
	TOTAL BLDG REPAIR & MAINTENANCE			<u><u>\$2,872,627.08</u></u>			
	PLANNING FUND (54)						
54	Cash In Bank		10101	\$0.00	Open	Open	1.575%
54	F&M Bank Savings		10102	\$1,909,162.56	Open	Open	1.575%
54	IL Funds		10105	\$0.00	Open	Open	1.119%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$1,909,162.56</u>			
	TOTAL PLANNING FUND			<u><u>\$1,909,162.56</u></u>			
	TIF DOWNTOWN (55)						
55	Cash In Bank		10101	\$0.00	Open	Open	1.575%
55	F&M Bank Savings		10102	\$0.00	Open	Open	1.575%
55	IL Funds		10105	\$0.00	Open	Open	1.119%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$0.00</u>			

CITY OF GALESBURG
CASH & INVESTMENT SCHEDULE
6/30/22

	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
TOTAL TIF DOWNTOWN				\$0.00			
TIF PROJECT (EAST MAIN) (56)							
56	Cash In Bank		10101	\$0.00	Open	Open	1.575%
56	F&M Bank Savings		10102	\$0.00	Open	Open	1.575%
56	IL Funds		10105	\$340,335.10	Open	Open	1.119%
TOTAL CASH & CASH EQUIVALENTS				\$340,335.10			
TOTAL TIF PRJ EAST MAIN				\$340,335.10			
COMPUTER REPLACEMENT FUND (57)							
57	Cash In Bank		10101	\$0.00	Open	Open	1.575%
57	F&M Bank Savings		10102	\$193,513.04	Open	Open	1.575%
57	IL Funds		10105	\$549,631.78	Open	Open	1.119%
57	Illinois Trust		10108	\$0.00	Open	Open	1.090%
TOTAL CASH & CASH EQUIVALENTS				\$743,144.82			
57	BANK - CD-First National Bank of Damariscotta			\$245,000.00	07-Apr-22	07-Apr-23	0.983%
57	BANK - CD-First National Bank of Paragould			\$240,000.00	07-Jan-22	09-Jan-23	0.110%
57	BANK - CD-Stearns Bank Holdingford NA			\$120,000.00	28-Dec-20	28-Sep-22	0.150%
57	BANK - CD-Tristate Capital Bank			\$100,000.00	30-Jul-21	01-Aug-22	0.290%
				11301			
				\$705,000.00			
TOTAL INVESTMENTS				\$705,000.00			
TOTAL COMPUTER REPLACEMENT				\$1,448,144.82			
VEHICLE REPLACEMENT (58)							
58	Cash In Bank		10101	\$0.00	Open	Open	1.575%
58	F&M Bank Savings		10102	\$0.00	Open	Open	1.575%
58	IL Funds		10105	\$1,524,428.47	Open	Open	1.119%
58	Illinois Trust		10108	\$501,138.33	Open	Open	1.090%
TOTAL CASH & CASH EQUIVALENTS				\$2,025,566.80			

CITY OF GALESBURG
CASH & INVESTMENT SCHEDULE
6/30/22

	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
58	BANK- CD - American Investor Bank & Mortgage			\$245,000.00	07-Apr-22	09-Jan-23	0.800%
58	BANK- CD - Bath Savings Institution			\$245,000.00	09-Mar-22	11-Sep-23	0.780%
58	BANK- CD - Caldwell Bank & Trust Co.			\$245,000.00	17-Feb-22	18-Aug-23	0.900%
58	BANK- CD - Stearns Bank Holdingford			\$120,000.00	28-Dec-20	28-Sep-22	0.150%
58	BANK -CD- Stearns Bank Upsala NA			\$240,000.00	28-Dec-20	28-Sep-22	0.150%
58	BANK -CD- Tristate Capital Bank			\$100,000.00	30-Jul-21	01-Aug-22	0.290%
			11301	<u>\$1,195,000.00</u>			
58	US Treasury NTS	912828CBD2		\$493,984.50	17-Sep-21	31-Dec-22	0.095%
58	US Treasury	912828Q29		\$990,313.00	17-Sep-21	31-Dec-22	2.742%
			11390/11392	<u>\$1,484,297.50</u>			
58	FMTMM Treasury			\$493.17	Open	Open	1.430%
			11391	<u>\$493.17</u>			
	TOTAL INVESTMENTS			<u>\$2,679,790.67</u>			
	TOTAL VEHICLE REPLACEMENT			<u><u>\$4,705,357.47</u></u>			
	UTILITY TAX CAPITAL PROJECTS (59)						
59	Cash In Bank		10101	\$0.00	Open	Open	1.575%
59	F&M Bank Savings		10102	\$994,829.04	Open	Open	1.575%
59	IL Funds		10105	\$146,207.91	Open	Open	1.119%
59	Illinois Trust		10108	\$11,234.03	Open	Open	1.090%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$1,152,270.98</u>			
59	BANK - CD - Financial FSB			\$200,000.00	14-Sep-21	14-Mar-23	0.250%
			11301	<u>\$200,000.00</u>			
59	FMTMM Treasury			\$0.00	Open	Open	1.430%
			11391	<u>\$0.00</u>			
	TOTAL INVESTMENTS			<u>\$200,000.00</u>			

CITY OF GALESBURG
CASH & INVESTMENT SCHEDULE
6/30/22

	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
TOTAL UTILITY TAX CAPITAL PROJECTS				\$1,352,270.98			
SEMINARY STREET BUSINESS DISTRICT (60)							
60	Cash In Bank		10101	\$0.00	Open	Open	1.575%
60	F&M Bank Savings		10102	\$0.00	Open	Open	1.575%
60	IL Funds		10105	\$22,710.39	Open	Open	1.119%
TOTAL CASH & CASH EQUIVALENTS				\$22,710.39			
TOTAL 2011A&B CAPITAL IMPROVEMENT				\$22,710.39			
WATER (61)							
61	Cash In Bank		10101	\$0.00	Open	Open	1.575%
61	F&M Bank Savings		10102	\$1,496,286.33	Open	Open	1.575%
61	IL Funds		10105	\$2,125,417.18	Open	Open	1.119%
61	Illinois Trust		10108	\$25,941.18	Open	Open	1.090%
61	Petty Cash		10210	\$100.00	Open	Open	N/A
TOTAL CASH & CASH EQUIVALENTS				\$3,647,744.69			
61	BANK - CD - ACB Bank			\$245,000.00	27-Jan-22	27-Jan-23	0.450%
61	BANK - CD - Bank of the Ozarks			\$240,000.00	22-Sep-20	22-Sep-22	0.400%
61	BANK - CD - Enterprise Bank			\$240,000.00	26-Aug-21	26-Aug-22	0.200%
61	BANK - CD - Fieldpoint Private Bank & Trust			\$240,000.00	18-Feb-21	21-Feb-23	0.300%
61	BANK - CD - First American State Bank			\$240,000.00	22-Mar-22	22-Mar-23	1.375%
61	BANK - CD - Gold Coast Bank			\$230,000.00	19-Apr-22	19-Apr-23	1.200%
61	BANK - CD - KS Statebank			\$200,000.00	13-Apr-22	13-Apr-23	0.850%
61	BANK - CD - Luana Savings Bank			\$240,000.00	22-Feb-21	22-Feb-23	0.250%
61	BANK - CD - Maplemark Bank			\$245,000.00	27-Jan-22	27-Jan-23	0.500%
61	BANK - CD - Milledgeville State Bank			\$240,000.00	09-Mar-21	09-Mar-23	0.220%
61	BANK - CD - Modern Bank, National Association			\$240,000.00	28-Sep-20	28-Sep-22	0.400%
61	BANK - CD - Newburyport Five Cents Savings Bank			\$245,000.00	09-Mar-22	08-Sep-23	0.800%
61	BANK - CD - Sawyer Savings Bank			\$240,000.00	30-Oct-20	31-Oct-22	0.250%
61	BANK - CD -Tipton Latham Bank, NA			\$245,000.00	17-Feb-22	17-Aug-23	1.000%
61	BANK - CD -Upstate National Bank			\$240,000.00	21-Sep-20	21-Sep-22	0.450%
11301				\$3,570,000.00			

CITY OF GALESBURG
CASH & INVESTMENT SCHEDULE
6/30/22

	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
61	US Treasury NTS	91282CAN1		\$497,812.50	17-Sep-21	30-Sep-22	0.056%
61	US Treasury	912828N30		\$997,813.00	22-Jun-22	31-Dec-22	2.406%
61	US Treasury	912796M89		\$1,492,806.00	08-Apr-22	06-Oct-22	1.327%
			11390/11392	<u>\$2,988,431.50</u>			
61	FMTMM Treasury			\$10,576.04	Open	Open	1.430%
			11391	<u>\$10,576.04</u>			
	TOTAL INVESTMENTS			<u>\$6,569,007.54</u>			
	TOTAL WATER			<u><u>\$10,216,752.23</u></u>			
	REFUSE (67)						
67	Cash In Bank		10101	\$0.00	Open	Open	1.575%
67	F&M Bank Savings		10102	\$243,987.02	Open	Open	1.575%
67	IL Funds		10105	\$221,689.93	Open	Open	1.119%
67	Illinois Trust		10108	\$200,455.28	Open	Open	1.090%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$666,132.23</u>			
	TOTAL REFUSE			<u><u>\$666,132.23</u></u>			
	RISK MANAGEMENT (78)						
78	Cash In Bank		10101	\$0.00	Open	Open	1.575%
78	F&M Bank Savings		10102	\$75,757.17	Open	Open	1.575%
78	IL Funds		10105	\$783,223.67	Open	Open	1.119%
78	Illinois Trust		10108	\$702,206.62	Open	Open	1.090%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$1,561,187.46</u>			
	TOTAL RISK MANAGEMENT			<u><u>\$1,561,187.46</u></u>			
	OPEB Trust (85)						
85	Cash In Bank		10101	\$345.00	Open	Open	1.575%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$345.00</u>			

CITY OF GALESBURG
CASH & INVESTMENT SCHEDULE
6/30/22

	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
85	INVEST - PRINCIPAL/TRUST		11390	\$1,694,957.34	N/A	N/A	0.000%
	TOTAL INVESTMENTS			<u>\$1,694,957.34</u>			
	TOTAL OPEB			<u><u>\$1,695,302.34</u></u>			
	LINWOOD (88)						
88	F&M Bank Savings		10102	\$0.00	Open	Open	1.575%
88	IL Funds		10105	\$0.00	Open	Open	1.119%
88	CASH PRINCIPAL W TRUST		10190	\$10,021.75	Open	Open	0.000%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$10,021.75</u>			
88	INVEST - PRINCIPAL/TRUST		11390	\$64,512.87	N/A	N/A	0.000%
	TOTAL INVESTMENTS			<u>\$64,512.87</u>			
	TOTAL LINWOOD			<u><u>\$74,534.62</u></u>			
	EAST LINWOOD (89)						
89	Cash In Bank		10101	\$0.00	Open	Open	1.575%
89	F&M Bank Savings		10102	\$0.00	Open	Open	1.575%
89	IL Funds		10105	\$0.00	Open	Open	1.119%
89	CASH PRINCIPAL W TRUST		10190	\$63,299.20	Open	Open	0.000%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$63,299.20</u>			
89	INVEST - PRINCIPAL/TRUST			\$407,670.30	N/A	N/A	0.000%
	TOTAL INVESTMENTS		11390	<u>\$407,670.30</u>			
	TOTAL EAST LINWOOD			<u><u>\$470,969.50</u></u>			
	SANITARY DIST SEWER FUND (91)						
91	Cash In Bank		10101	\$242,749.18	Open	Open	1.575%
91	F&M Bank Savings		10102	\$196,900.36	Open	Open	1.575%
91	IL Funds		10105	\$0.00	Open	Open	1.119%

CITY OF GALESBURG
CASH & INVESTMENT SCHEDULE
6/30/22

	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
	TOTAL CASH & CASH EQUIVALENTS			<u>\$439,649.54</u>			
	SANITARY DIST SEWER FUND			<u><u>\$439,649.54</u></u>			
	PAYROLL FUND (98)						
98	Cash In Bank		10101	(\$201.04)	Open	Open	1.575%
	PAYROLL FUND			<u><u>(\$201.04)</u></u>			
	PUBLIC LIBRARY FUND (900)						
900	Cash In Bank		10101	\$3,350.15	Open	Open	1.575%
900	F&M Bank Savings		10102	\$480,962.50	Open	Open	1.575%
900	IL Funds		10105	\$125.42	Open	Open	1.119%
900	IL Funds Library		10140	\$11,783.14	Open	Open	1.119%
900	IL National Bank Library		10145	\$530.53	Open	Open	0.000%
900	Petty Cash		10200	\$1,130.00	Open	Open	N/A
	TOTAL CASH & CASH EQUIVALENTS			<u>\$497,881.74</u>			
	TOTAL PUBLIC LIBRARY FUND			<u><u>\$497,881.74</u></u>			
	PUBLIC LIBRARY LONG TERM CAPITAL (915)						
915	Cash In Bank		10101	\$533.30	Open	Open	1.575%
915	F&M Bank Savings		10102	\$182,579.80	Open	Open	1.575%
915	IL Funds		10105	\$77.87	Open	Open	1.119%
915	IL Funds Library		10140	\$26,058.89	Open	Open	1.119%
915	IL National Bank Library		10145	\$469.47	Open	Open	0.000%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$209,719.33</u>			
	TOTAL PUBLIC LIBRARY LONG TERM CAPITAL			<u><u>\$209,719.33</u></u>			
	PUBLIC LIBRARY CAPITAL IMPROVEMENT/DEVELOPMNT						
918	Cash In Bank		10101	\$0.00	Open	Open	1.575%

**CITY OF GALESBURG
CASH & INVESTMENT SCHEDULE
6/30/22**

	FUND	FDIC # / ISIN #	ACCOUNT	FAIR VALUE	PURCHASE DATE	MATURITY DATE	RATE
918	F&M Bank Savings		10102	\$14,829.57	Open	Open	1.575%
918	IL Funds		10105	\$0.00	Open	Open	1.119%
	TOTAL CASH & CASH EQUIVALENTS			<u>\$14,829.57</u>			
	TOTAL PUBLIC LIBRARY CAPITAL IMPROVEMENT/DEVELOPMNT			<u><u>\$14,829.57</u></u>			
	TOTAL CASH & CASH EQUIVALENTS			<u><u>\$32,790,669.22</u></u>			
	TOTAL OF INVESTMENTS			<u><u>\$25,866,007.10</u></u>			
	TOTAL CASH & INVESTMENTS			<u><u>\$58,656,676.32</u></u>			

CITY OF GALESBURG
INVESTMENT SUMMARY BY TYPE
30-Jun-22

	TYPE OF INVESTMENT	FAIR MARKET VALUE	RATE	INVESTMENT MATURITY LENGTH	TIME UNTIL MATURITY @
01	Cash In Bank	\$232,236.08	1.58%	1	1
11	Cash In Bank	\$0.00	1.58%	1	1
13	Cash In Bank	\$0.00	1.58%	1	1
13	Cash CDBG Housing Rehab	\$0.00	0.00%	1	1
13	Cash 2018 Help Grant	\$18,025.00	0.00%	1	1
13	Cash 5097 CDBG Monroe St	\$0.00	0.00%	1	1
13	Cash 7135 DCEO Lead RLF 18-248221	\$2,200.00	0.00%	1	1
13	Cash 7143 DCEO Lead BP 19-306001	\$0.00	0.00%	1	1
13	Cash 7150 DCEOHealthyHme 19307001	\$0.00	0.00%	1	1
14	Cash In Bank	\$0.00	1.58%	1	1
15	Cash In Bank	\$0.00	1.58%	1	1
16	Cash In Bank	\$0.00	1.58%	1	1
17	Cash In Bank	\$0.00	1.58%	1	1
18	Cash In Bank	\$0.00	1.58%	1	1
19	Cash In Bank	\$0.00	1.58%	1	1
20	Cash In Bank	\$0.00	1.58%	1	1
21	Cash In Bank	\$0.00	1.58%	1	1
23	Cash In Bank	\$0.00	1.58%	1	1
24	Cash In Bank	\$0.00	1.58%	1	1
25	Cash In Bank	\$0.00	1.58%	1	1
26	Cash In Bank	\$0.00	1.58%	1	1
30	Cash In Bank	\$0.00	1.58%	1	1
30	First Midwest Bank Cash	\$0.00	0.00%	1	1
32	Cash In Bank	\$0.00	1.58%	1	1
42	Cash In Bank	\$0.00	1.58%	1	1
43	Cash In Bank	\$0.00	1.58%	1	1
46	Cash In Bank	\$0.00	1.58%	1	1
47	Cash In Bank	\$0.00	1.58%	1	1
48	Cash In Bank	\$0.00	1.58%	1	1
49	Cash In Bank	\$19,617.25	1.58%	1	1
50	Cash In Bank	\$4,169.17	1.58%	1	1
51	Cash In Bank	\$50.12	1.58%	1	1
52	Cash In Bank	\$0.00	1.58%	1	1
53	Cash In Bank	\$0.00	1.58%	1	1
54	Cash In Bank	\$0.00	1.58%	1	1
55	Cash In Bank	\$0.00	1.58%	1	1
56	Cash In Bank	\$0.00	1.58%	1	1
57	Cash In Bank	\$0.00	1.58%	1	1
58	Cash In Bank	\$0.00	1.58%	1	1
59	Cash In Bank	\$0.00	1.58%	1	1
60	Cash in Bank	\$0.00	1.58%	1	1
61	Cash In Bank	\$0.00	1.58%	1	1
67	Cash In Bank	\$0.00	1.58%	1	1
78	Cash In Bank	\$0.00	1.58%	1	1
85	Cash In Bank	\$345.00	1.58%	1	1
89	Cash In Bank	\$0.00	1.58%	1	1
98	Cash In Bank	(\$201.04)	1.58%	1	1
91	Cash In Bank	\$242,749.18	1.58%	1	1
900	Cash In Bank	\$3,350.15	1.58%	1	1
915	Cash In Bank	\$533.30	1.58%	1	1
918	Cash In Bank	\$0.00	1.58%	1	1
		<u>\$523,074.21</u>			

CITY OF GALESBURG
INVESTMENT SUMMARY BY TYPE
30-Jun-22

TYPE OF INVESTMENT		FAIR MARKET VALUE	RATE	INVESTMENT MATURITY LENGTH	TIME UNTIL MATURITY @
01	Petty Cash	\$1,650.00	N/A	1	1
19	Petty Cash	\$2,800.00	N/A	1	1
30	Petty Cash	\$580.00	N/A	1	1
61	Petty Cash	\$100.00	N/A	1	1
900	Petty Cash	<u>\$1,130.00</u>	N/A	1	1
		\$6,260.00			
900	IL National Bank Library	530.53	0.00%	1	1
915	IL National Bank Library	<u>469.47</u>	0.00%	1	1
		\$1,000.00			
88	CASH PRINCIPAL W TRUST	\$10,021.75	0.00%	1	1
89	CASH PRINCIPAL W TRUST	<u>\$63,299.20</u>	0.00%	1	1
		\$73,320.95			
01	IL Funds	\$2,833,805.64	1.12%	1	1
11	IL Funds	2,792,567.53	1.12%	1	1
13	IL Funds	0.00	1.12%	1	1
14	IL Funds	333,878.66	1.12%	1	1
15	IL Funds	0.00	1.12%	1	1
16	IL Funds	141,691.23	1.12%	1	1
17	IL Funds	(18,546.82)	1.12%	1	1
18	IL Funds	188,032.43	1.12%	1	1
19	IL Funds	1,403,143.14	1.12%	1	1
20	IL Funds	2,818.43	1.12%	1	1
21	IL Funds	94,544.88	1.12%	1	1
23	IL Funds	155,833.99	1.12%	1	1
24	IL Funds	1,951,257.13	1.12%	1	1
25	IL Funds	212,610.05	1.12%	1	1
26	IL Funds	503,573.65	1.12%	1	1
30	IL Funds	(983,686.65)	1.12%	1	1
32	IL Funds	51,341.13	1.12%	1	1
42	IL Funds	0.00	1.12%	1	1
43	IL Funds	0.00	1.12%	1	1
46	IL Funds	0.00	1.12%	1	1
47	IL Funds	0.00	1.12%	1	1
48	IL Funds	0.00	1.12%	1	1
49	IL Funds	0.00	1.12%	1	1
50	IL Funds	0.00	1.12%	1	1
51	IL Funds	2,168.55	1.12%	1	1
52	IL Funds	0.00	1.12%	1	1
53	IL Funds	520,550.85	1.12%	1	1
54	IL Funds	0.00	1.12%	1	1
55	IL Funds	0.00	1.12%	1	1
56	IL Funds	340,335.10	1.12%	1	1
57	IL Funds	549,631.78	1.12%	1	1
58	IL Funds	1,524,428.47	1.12%	1	1
59	IL Funds	146,207.91	1.12%	1	1
60	IL Funds	22,710.39	1.12%	1	1
61	IL Funds	2,125,417.18	1.12%	1	1
67	IL Funds	221,689.93	1.12%	1	1

**CITY OF GALESBURG
INVESTMENT SUMMARY BY TYPE
30-Jun-22**

TYPE OF INVESTMENT		FAIR MARKET VALUE	RATE	INVESTMENT MATURITY LENGTH	TIME UNTIL MATURITY @
78	IL Funds	783,223.67	1.12%	1	1
88	IL Funds	0.00	1.12%	1	1
89	IL Funds	0.00	1.12%	1	1
91	IL Funds	0.00	1.12%	1	1
900	IL Funds	125.42	1.12%	1	1
915	IL Funds	77.87	1.12%	1	1
918	IL Funds	0.00	1.12%	1	1
900	IL Funds Library	11,783.14	1.12%	1	1
915	IL Funds Library	26,058.89	1.12%	1	1
		<u>\$15,937,273.57</u>			
01	F&M Bank Savings	865,579.36	1.58%	1	1
11	F&M Bank Savings	289,330.84	1.58%	1	1
13	F&M Bank Savings	2,142,093.29	1.58%	1	1
14	F&M Bank Savings	378,588.74	1.58%	1	1
15	F&M Bank Savings	65,358.59	1.58%	1	1
16	F&M Bank Savings	205,091.64	1.58%	1	1
17	F&M Bank Savings	0.00	1.58%	1	1
18	F&M Bank Savings	565,333.35	1.58%	1	1
19	F&M Bank Savings	10,285.60	1.58%	1	1
20	F&M Bank Savings	48,871.68	1.58%	1	1
21	F&M Bank Savings	2,241.31	1.58%	1	1
23	F&M Bank Savings	208,458.76	1.58%	1	1
24	F&M Bank Savings	34,987.74	1.58%	1	1
25	F&M Bank Savings	53,186.75	1.58%	1	1
26	F&M Bank Savings	121,317.54	1.58%	1	1
30	F&M Bank Savings	0.00	1.58%	1	1
32	F&M Bank Savings	97,352.04	1.58%	1	1
42	F&M Bank Savings	0.00	1.58%	1	1
43	F&M Bank Savings	\$0.00	1.58%	1	1
46	F&M Bank Savings	27,128.23	1.58%	1	1
47	F&M Bank Savings	41,370.71	1.58%	1	1
48	F&M Bank Savings	2,521.25	1.58%	1	1
49	F&M Bank Savings	1,061,296.45	1.58%	1	1
50	F&M Bank Savings	26,382.72	1.58%	1	1
51	F&M Bank Savings	23,637.62	1.58%	1	1
52	F&M Bank Savings	0.00	1.58%	1	1
53	F&M Bank Savings	36,242.71	1.58%	1	1
54	F&M Bank Savings	1,909,162.56	1.58%	1	1
55	F&M Bank Savings	0.00	1.58%	1	1
56	F&M Bank Savings	0.00	1.58%	1	1
57	F&M Bank Savings	193,513.04	1.58%	1	1
58	F&M Bank Savings	0.00	1.58%	1	1
59	F&M Bank Savings	994,829.04	1.58%	1	1
60	F&M Bank Savings	0.00	1.58%	1	1
61	F&M Bank Savings	1,496,286.33	1.58%	1	1
67	F&M Bank Savings	243,987.02	1.58%	1	1
78	F&M Bank Savings	75,757.17	1.58%	1	1
88	F&M Bank Savings	0.00	1.58%	1	1
89	F&M Bank Savings	0.00	1.58%	1	1
91	F&M Bank Savings	196,900.36	1.58%	1	1
900	F&M Bank Savings	480,962.50	1.58%	1	1

**CITY OF GALESBURG
INVESTMENT SUMMARY BY TYPE
30-Jun-22**

	TYPE OF INVESTMENT	FAIR MARKET VALUE	RATE	INVESTMENT MATURITY LENGTH	TIME UNTIL MATURITY @
915	F&M Bank Savings	182,579.80	1.58%	1	1
918	F&M Bank Savings	14,829.57	1.58%	1	1
		<u>12,095,464.31</u>			
01	Illinois Trust	81,392.84	1.09%	1	1
14	Illinois Trust	268,028.92	1.09%	1	1
16	Illinois Trust	100,227.60	1.09%	1	1
18	Illinois Trust	200,455.28	1.09%	1	1
19	Illinois Trust	300,682.97	1.09%	1	1
23	Illinois Trust	798,619.37	1.09%	1	1
24	Illinois Trust	300,682.97	1.09%	1	1
25	Illinois Trust	100,227.60	1.09%	1	1
26	Illinois Trust	300,682.97	1.09%	1	1
53	Illinois Trust	262,300.22	1.09%	1	1
57	Illinois Trust	0.00	1.09%	1	1
58	Illinois Trust	501,138.33	1.09%	1	1
59	Illinois Trust	11,234.03	1.09%	1	1
61	Illinois Trust	25,941.18	1.09%	1	1
67	Illinois Trust	200,455.28	1.09%	1	1
78	Illinois Trust	702,206.62	1.09%	1	1
		<u>4,154,276.18</u>			
01	BANK- CD - Vest Bank, National Association	240,000.00	0.50%	275	30
01	BANK- CD - Bar Harbor Bank & Trust	240,000.00	0.15%	365	30
01	BANK- CD - Core Bank	245,000.00	0.22%	367	30
01	BANK- CD - EastBank, NA	245,000.00	0.40%	365	60
01	BANK- CD - Farmers Bank & Trust, NA	245,000.00	0.85%	730	90
01	BANK- CD - Financial FSB	45,000.00	0.25%	546	60
01	BANK- CD - First Bank of Ohio	245,000.00	0.55%	365	60
01	BANK- CD - First State Bank of Boise City	240,000.00	0.55%	365	60
01	BANK- CD - Frost State Bank	240,000.00	0.40%	730	30
01	BANK- CD - Gateway First Bank	245,000.00	0.33%	549	60
01	BANK- CD - GBC International Bank	240,000.00	0.20%	546	60
01	BANK- CD - Global Bank	240,000.00	0.35%	730	60
01	BANK- CD - Merrick Bank	245,000.00	0.80%	365	60
01	BANK- CD - Murphy Bank	200,000.00	0.40%	365	60
01	BANK- CD - One American Bank	245,000.00	0.52%	365	60
01	BANK- CD - Optus Bank	245,000.00	1.40%	731	90
01	BANK- CD - Patriot Bank	240,000.00	2.35%	365	60
01	BANK- CD - Peoples Bank of Kentucky, Inc	240,000.00	0.35%	730	60
01	BANK- CD - Royal Business Bank	240,000.00	0.20%	365	30
01	BANK- CD - Select Bank	240,000.00	0.25%	730	60
01	BANK- CD - SNB Bank, National Association	240,000.00	0.15%	365	30
01	BANK- CD - Spirit Bank	245,000.00	0.45%	365	60
01	BANK- CD - Transportation Alliance Bank	240,000.00	2.05%	365	60
14	BANK- CD - Millbury National Bank	240,000.00	0.30%	730	60
14	BANK- CD - Today's Bank	200,000.00	0.25%	730	60
19	BANK- CD - New Omni Bank, NA	245,000.00	0.15%	367	30
19	BANK- CD - PromiseOne Bank	245,000.00	0.55%	365	60
24	BANK- CD-First Credit Bank	245,000.00	0.60%	365	60
24	BANK- CD-Frontier State Bank	245,000.00	0.46%	365	60
24	BANK- CD-Grand Ridge National Bank	240,000.00	0.80%	365	60

CITY OF GALESBURG
INVESTMENT SUMMARY BY TYPE
30-Jun-22

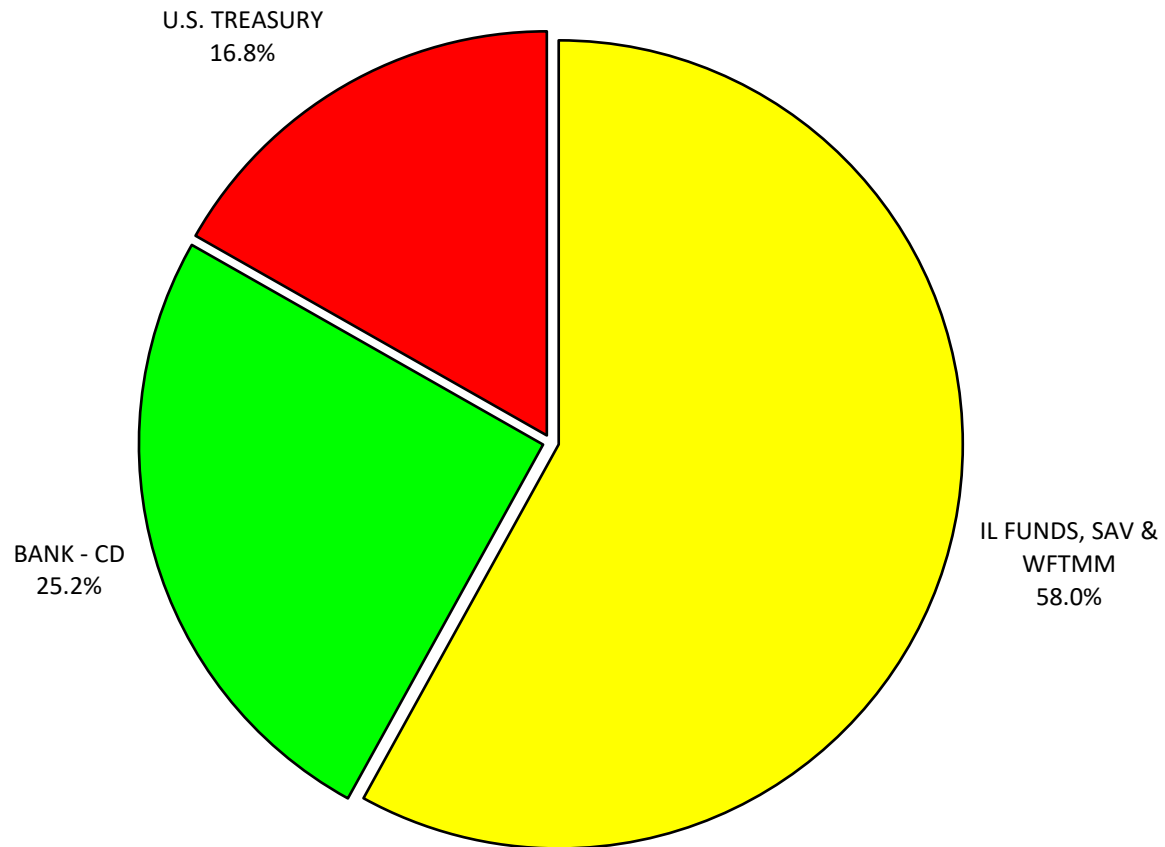
	TYPE OF INVESTMENT	FAIR MARKET VALUE	RATE	INVESTMENT MATURITY LENGTH	TIME UNTIL MATURITY @
53	BANK -CD - American Plus Bank, N.A.	198,000.00	0.30%	731	60
53	BANK -CD - Citizens Progressive Bank	245,000.00	0.90%	547	90
53	BANK -CD - Community Commerce Bank	240,000.00	0.75%	546	90
53	BANK - CD - First Internet Bank of Indiana	140,000.00	0.41%	365	60
53	BANK - CD - Foresight Bank	245,000.00	1.01%	365	60
53	BANK - CD - River Bank	245,000.00	0.80%	730	90
53	BANK - CD - T Bank N.A.	245,000.00	1.00%	551	90
57	BANK - CD-First National Bank of Damariscotta	245,000.00	0.98%	365	60
57	BANK - CD-First National Bank of Paragould	240,000.00	0.11%	367	60
57	BANK - CD-Stearns Bank Holdingford NA	120,000.00	0.15%	639	30
57	BANK - CD-Tristate Capital Bank	100,000.00	0.29%	367	30
58	BANK- CD - American Investor Bank & Mortgage	245,000.00	0.80%	277	60
58	BANK- CD - Bath Savings Institution	245,000.00	0.78%	551	90
58	BANK- CD - Caldwell Bank & Trust Co.	245,000.00	0.90%	547	90
58	BANK- CD - Stearns Bank Holdingford	120,000.00	0.15%	639	30
58	BANK-CD- Stearns Bank Upsala NA	240,000.00	0.15%	639	30
58	BANK-CD- Tristate Capital Bank	100,000.00	0.29%	367	30
59	BANK - CD - Financial FSB	200,000.00	0.25%	546	60
61	BANK - CD - ACB Bank	245,000.00	0.45%	365	60
61	BANK - CD - Bank of the Ozarks	240,000.00	0.40%	730	30
61	BANK - CD - Enterprise Bank	240,000.00	0.20%	365	30
61	BANK - CD - Fieldpoint Private Bank & Trust	240,000.00	0.30%	733	60
61	BANK - CD - First American State Bank	240,000.00	1.38%	365	60
61	BANK - CD - Gold Coast Bank	230,000.00	1.20%	365	60
61	BANK - CD - KS Statebank	200,000.00	0.85%	365	60
61	BANK - CD - Luana Savings Bank	240,000.00	0.25%	730	60
61	BANK - CD - Maplemark Bank	245,000.00	0.50%	365	60
61	BANK - CD - Milledgeville State Bank	240,000.00	0.22%	730	60
61	BANK - CD - Modern Bank, National Association	240,000.00	0.40%	730	30
61	BANK - CD - Newburyport Five Cents Savings Bank	245,000.00	0.80%	548	90
61	BANK- CD - Sawyer Savings Bank	240,000.00	0.25%	731	30
61	BANK - CD -Tipton Latham Bank, NA	245,000.00	1.00%	546	90
61	BANK - CD -Upstate National Bank	240,000.00	0.45%	730	30
		<u>\$14,218,000.00</u>			
01	FMTMM Treasury	6,607.45	0.00%	1	1
19	FMTMM Treasury	98.83	1.43%	1	1
26	FMTMM Treasury	2.15	1.43%	1	1
53	FMTMM Treasury	142.80	1.43%	1	1
58	FMTMM Treasury	493.17	1.43%	1	1
59	FMTMM Treasury	0.00	1.43%	1	1
61	FMTMM Treasury	10,576.04	1.43%	1	1
		<u>\$17,920.44</u>			
85	CASH PRINCIPAL W TRUST	1,694,957.34	0.00%	1	1
88	INVEST - PRINCIPAL/TRUST	64,512.87	0.00%	1	1
89	INVEST - PRINCIPAL/TRUST	407,670.30	0.00%	1	1
		<u>\$2,167,140.51</u>			
01	US TREASURY NTS	496,719.00	0.06%	409	30
01	US TREASURY	1,481,560.50	1.33%	265	60
01	US TREASURY NTS	492,812.50	0.11%	501	60

CITY OF GALESBURG
INVESTMENT SUMMARY BY TYPE
30-Jun-22

TYPE OF INVESTMENT		FAIR MARKET VALUE	RATE	INVESTMENT MATURITY LENGTH	TIME UNTIL MATURITY @
01	US TREASURY NTS	491,484.50	0.12%	529	60
01	US TREASURY	984,844.00	2.90%	373	60
19	US TREASURY BOND	\$51,390.65	0.05%	544	60
26	US Treasury NTS	\$496,015.50	0.11%	516	60
53	US Treasury NTS	\$495,390.50	0.08%	439	30
58	US Treasury NTS	\$493,984.50	0.09%	470	60
58	US Treasury	\$990,313.00	2.74%	470	60
61	US Treasury NTS	\$497,812.50	0.06%	378	30
61	US Treasury	\$997,813.00	2.41%	192	60
61	US Treasury	<u>\$1,492,806.00</u>	1.33%	181	30
		\$9,462,946.15			
GRAND TOTAL INVESTMENTS		<u><u>\$58,656,676.32</u></u>			

\$0.00

**Total Investment By Type
6/30/2022**





CITY CLERK'S OFFICE

Operating Under Council – Manager Government Since 1957

TO: City Council Members

FROM: Mayor Peter Schwartzman

DATE: November 21, 2022

SUBJECT: New Commission Appointments

COMMISSION

TERM EXPIRES

Youth Commission

Reverend Andrew Jowers

December 2025

Fire Pension Fund Board

Bradley Nolden

April 2024



Kelli Bennewitz <kbennewi@ci.galesburg.il.us>

City Boards and Commissions

1 message

noreply@revize.com <noreply@revize.com>

Sun, Oct 30, 2022 at 7:28 PM

Reply-To: [REDACTED]

To: kbennewi@ci.galesburg.il.us

Cc: ewelch@ci.galesburg.il.us

Date = [REDACTED]

First-Name = Andrew

Middle = J

Last-Name = Jowers

Address = [REDACTED]

City-State-Zip-Code = Galesburg, IL 61401

Phone-1 = [REDACTED]

Phone-2 = [REDACTED]

Email = andyjowers@yahoo.com

Board--Commission[] = Youth Commission

Reasons-for-interest = I am a parent, a grandparent, and great grandparent with a vast background of working with youth as an educator and mentor. I want to share my knowledge and experience with our youth.

Years-as-Resident = Eight

Employer-Name = Retired 2020

Employer-Address = N/A

How-Long-Employed = N/A

Education = 2 Associates in Applied Science, Illinois Central College, Bachelor of Arts in Management, University of Illinois at Springfield also need 22 hours for Associates of Arts in Architecture

Hobbies = Drawing and writing

Interests = Residential Construction and Renovations

Additional-Information =

Qualifications = Teen Court Board Member, Local Pastor, and Former Peoria Branch NAACP Education Chairperson

Gender[] = Male

Birthdate = [REDACTED]
[REDACTED]

Accounts Payable

Transactions by Account

User: shelms
 Printed: 11/16/2022 - 12:37PM
 Batch: 00016.11.2022



Account Number	Vendor	Description	Date	Amount	PO No
001-0000-10407-00	Amanda Jennings	Cell Phone Allowance - AJennings	10/31/2022	15.00	
001-0000-10407-00	Stratus Networks, Inc	11/22 Services	11/16/2022	474.19	
001-0000-10407-00	Kevon Williams	Refund: Overpayment Ticket #A019010	11/16/2022	25.00	
001-0000-10701-00	Hewlett Packard Enterprise Company	Jan 1 2023 to Dec 31 2023 Annual HP Hardware support renewal	11/16/2022	6,881.16	0000092281
001-0000-10701-00	LeaseAccelerator Services LLC	12/22-11/23 EZLease Cloud	11/16/2022	1,500.00	
001-0000-10701-00	Radiotronics, Inc	1/23 - 1/24 Ace Watch Dog	11/16/2022	336.00	
001-0000-10801-00	Advance Auto Parts	Stop Lamps	10/31/2022	173.36	
001-0000-10801-00	Napa Auto Parts	Hose Clamps	10/31/2022	31.60	
001-0000-10801-00	Nichols Diesel Service, Inc.	Fuel Filters	10/31/2022	222.12	
001-0000-10802-00	Certified Laboratories	Diesel Fuel Additive Underground Tank	11/16/2022	828.73	
001-0000-10802-00	Herr Petroleum Corp	1,800 Gallon Diesel #1	11/16/2022	9,178.27	0000092098
001-0000-10802-00	Herr Petroleum Corp	4,200 Winter Fuel Additive	11/16/2022	168.00	0000092098
001-0000-10802-00	Herr Petroleum Corp	1,800 Winter Fuel Additive	11/16/2022	72.00	0000092098
001-0000-10802-00	Herr Petroleum Corp	8,004 GAL REG N/L ETH	11/16/2022	25,059.96	0000092098
001-0000-10802-00	Herr Petroleum Corp	4,200 Gal Diesel #2	11/16/2022	20,195.45	0000092098
001-0000-20102-00	Stratus Networks, Inc	11/22 Services	11/16/2022	1,328.50	
001-0000-22002-00	BARBARA HUSTON	Reissue UB Refund Check #96885 DTD 08/15/2022	11/16/2022	79.65	
Subtotal for Divison: 0000				66,568.99	
001-0105-54000-00	Dwight White	Cell Phone Allowance	10/31/2022	30.00	
001-0105-54000-00	Bradley Hix	Cell Phone Allowance	10/31/2022	30.00	
001-0105-54000-00	W Wayne Dennis	Cell Phone Allowance	10/31/2022	30.00	
Subtotal for Divison: 0105				90.00	
001-0110-54000-00	Cathy St George	Cell Phone Allowance	10/31/2022	30.00	
001-0110-61000-00	Galesburg Electric, Inc.	Light bulbs, Push-In Conn	11/16/2022	14.48	
001-0110-61000-00	Office Specialists, Inc.	Address Labels	11/16/2022	20.09	
Subtotal for Divison: 0110				64.57	

Account Number	Vendor	Description	Date	Amount	PO No
001-0115-54000-00	Kelli Bennewitz	Cell Phone Allowance	10/31/2022	30.00	
001-0115-55500-00	Municipal Clerks of Illinois	MCI Dues - K Bennewitz E-Gugliotta	11/16/2022	150.00	
001-0115-61000-00	Office Specialists, Inc.	Sign Here Flags	11/16/2022	26.54	
001-0115-61000-00	Office Specialists, Inc.	Return Paper	11/16/2022	-8.35	
Subtotal for Divison: 0115				198.19	
001-0120-54000-00	Jessica Pease	Cell Phone Allowance	10/31/2022	30.00	
001-0120-54000-00	Janet Lytle	Cell Phone Allowance	10/31/2022	30.00	
Subtotal for Divison: 0120				60.00	
001-0145-51010-00	James M Kelly, Attorney	07/22 Legal Fees	11/16/2022	1,667.70	
001-0145-51010-00	James M Kelly, Attorney	07/22 Legal Fees	11/16/2022	49.50	
001-0145-51010-00	James M Kelly, Attorney	08/22 Legal Fees	11/16/2022	363.00	
001-0145-51010-00	James M Kelly, Attorney	08/22 Legal Fees	11/16/2022	115.50	
001-0145-51010-00	James M Kelly, Attorney	07/22 Legal Fees	11/16/2022	1,023.00	
001-0145-51010-00	James M Kelly, Attorney	08/22 Legal Fees	11/16/2022	571.57	
001-0145-51010-00	James M Kelly, Attorney	08/22 Legal Fees	11/16/2022	49.50	
001-0145-51010-00	James M Kelly, Attorney	08/22 Legal Fees	11/16/2022	49.50	
001-0145-51010-00	James M Kelly, Attorney	08/22 Legal Fees	11/16/2022	49.50	
001-0145-51010-00	James M Kelly, Attorney	07/22 Legal Fees	11/16/2022	7,012.50	
001-0145-51010-00	James M Kelly, Attorney	07/22 Legal Fees	11/16/2022	49.50	
Subtotal for Divison: 0145				11,000.77	
001-0160-59516-00	Matthew Reed	Av Services 10/17/22 Council Meeting	11/16/2022	120.00	
001-0160-59516-00	Jeffrey R Cervantez	Av Servicves 3 Meetings	11/16/2022	276.00	
001-0160-59521-00	Knox County Humane Society	12/22 Transporting & Housing of Animals	11/16/2022	19,510.00	0000092161
Subtotal for Divison: 0160				19,906.00	
001-0205-54000-00	Tanya Billeter	Cell Phone Allowance	10/31/2022	30.00	
001-0205-54000-00	Denise Hensley	Cell Phone Allowance	10/31/2022	30.00	
001-0205-54000-00	Sharon Heiden	Cell Phone Allowance	10/31/2022	30.00	
001-0205-54000-00	Gloria Osborn	Cell Phone Allowance	10/31/2022	30.00	
001-0205-54000-00	Tifani Miller	Cell Phone Allowance	10/31/2022	30.00	
001-0205-54000-00	Gloria Osborn	Internet Allowance	10/31/2022	30.00	
001-0205-61800-00	Office Specialists, Inc.	Chair	11/16/2022	514.79	
Subtotal for Divison: 0205				694.79	
001-0207-54000-00	Orlando Lucero	Cell Phone Allowance	10/31/2022	30.00	

Account Number	Vendor	Description	Date	Amount	PO No
001-0207-54000-00	Kerzi Peterson	Cell Phone Allowance	10/31/2022	30.00	
001-0207-54000-00	Oneida Network Services, Inc	11/22 Internet Kerzi	11/16/2022	50.00	
Subtotal for Divison: 0207				110.00	
001-0305-54000-00	Stephen Gugliotta	Cell Phone Allowance	10/31/2022	30.00	
Subtotal for Divison: 0305				30.00	
001-0306-54000-00	Robert Elsbury	Cell Phone Allowance	10/31/2022	30.00	
001-0306-54000-00	Eric Heiden	Cell Phone Allowance	10/31/2022	30.00	
001-0306-54000-00	Richard Slagel	Cell Phone Allowance	10/31/2022	30.00	
001-0306-54000-00	Tammera Matejewski	Cell Phone Allowance	10/31/2022	30.00	
001-0306-55400-00	Kendall Zimmerman	Trash Removal - 1223 E Losey	11/16/2022	48.00	
001-0306-55400-00	Kendall Zimmerman	Trash Removal - 112 S Whitesboro	11/16/2022	380.00	
001-0306-55400-00	Werner Restoraton Services, Inc.	Board Up - 224 N Broad st	11/16/2022	378.15	
001-0306-55400-00	Werner Restoraton Services, Inc.	Board Up- 465 W Second St	11/16/2022	621.30	
001-0306-55400-00	Kendall Zimmerman	Trash Removal - 1149 McClure	11/16/2022	189.80	
001-0306-55400-00	Kendall Zimmerman	Trash Removal - 1013 E Berrien	11/16/2022	48.00	
001-0306-55400-00	Kendall Zimmerman	Trash Removal - 887 E Third	11/16/2022	205.40	
001-0306-55400-00	Kendall Zimmerman	Trash Removal - 1911 E Main st	11/16/2022	52.50	
001-0306-55400-00	Kendall Zimmerman	Trash Removal - 1566 Meadow Lark	11/16/2022	174.00	
001-0306-55400-00	Kendall Zimmerman	Call Out Fee 317 N Broad stTrash Removal 1058 W Main	11/16/2022	47.50	
001-0306-55400-00	Kendall Zimmerman	Trash Removal - 58 N Pearl	11/16/2022	118.00	
001-0306-55400-00	Kendall Zimmerman	Trash Removal - 268 Seminary	11/16/2022	719.80	
001-0306-55400-00	Kendall Zimmerman	Trash Removal - 643 Day	11/16/2022	710.00	
001-0306-55400-00	Kendall Zimmerman	Trash Removal - 268 Seminary	11/16/2022	992.76	
001-0306-55400-00	Kendall Zimmerman	Trash Removal 290 N Seminary	11/16/2022	30.00	
001-0306-55400-00	Kendall Zimmerman	Trash Removal - 1275 S Cherry	11/16/2022	2,505.00	
001-0306-55400-00	Werner Restoraton Services, Inc.	3x 10/22 Board Up - 1150 W Carl Sandburg	11/16/2022	990.40	
001-0306-55400-00	Kendall Zimmerman	Trash Removal - 290 N Seminary	11/16/2022	140.00	
001-0306-55400-00	Kendall Zimmerman	Trash Removal - 543 N West	11/16/2022	205.00	
001-0306-55400-00	Kendall Zimmerman	Trash Removal - 1352 E Brooks	11/16/2022	48.00	
001-0306-55400-00	Kendall Zimmerman	Trash Removal - Sandburg Mall	11/16/2022	1,052.60	
001-0306-55400-00	Kendall Zimmerman	Trash Removal - 238 S Seminary	11/16/2022	236.00	
001-0306-55400-00	Kendall Zimmerman	Trash Removal - 615 W Main	11/16/2022	118.00	
001-0306-55400-00	Kendall Zimmerman	Call Out Fee 1911 E Main st	11/16/2022	30.00	
001-0306-55400-00	Kendall Zimmerman	Call Out Fee 317 N Broad st	11/16/2022	30.00	
001-0306-55400-00	Werner Restoraton Services, Inc.	Board Up- 1470 Grand Ave	11/16/2022	244.00	

Account Number	Vendor	Description	Date	Amount	PO No
001-0306-55400-00	Kendall Zimmerman	Trash Removal - 1215 E Brooks	11/16/2022	150.00	
001-0306-55400-00	Kendall Zimmerman	Trash Removal - 735 W South	11/16/2022	118.00	
001-0306-61000-00	Office Specialists, Inc.	Fork's Spoons Plates Towels	11/16/2022	16.97	
Subtotal for Divison: 0306				10,719.18	
001-0410-54000-00	Jamie West	Cell Phone Allowance	10/31/2022	30.00	
001-0410-54000-00	Nolan Peterson	Cell Phone Allowance	10/31/2022	30.00	
001-0410-54000-00	Brayden Bledsoe	Cell Phone Allowance	10/31/2022	30.00	
001-0410-54000-00	Wayne Carl	Cell Phone Allowance	10/31/2022	30.00	
001-0410-54000-00	Matthew Kirgan	Cell Phone Allowance	10/31/2022	30.00	
001-0410-54000-00	Aaron Gavin	Cell Phone Allowance	10/31/2022	30.00	
001-0410-61000-00	Office Specialists, Inc.	Fork's Spoons Plates Towels	11/16/2022	16.98	
001-0410-61000-00	Office Specialists, Inc.	Batteries	11/16/2022	134.79	
Subtotal for Divison: 0410				331.77	
001-0445-52500-00	Galesburg Sanitary Dist.	10/22 Sewer User Charges	11/16/2022	22.79	
001-0445-52500-00	Galesburg Sanitary Dist.	09/22 Sewer User Charges	11/16/2022	76.06	
001-0445-54000-00	Myron Miller	Cell Phone Allowance	10/31/2022	30.00	
001-0445-55500-00	USA LIFT - Service	Lift Inspections	11/16/2022	1,257.00	
001-0445-55700-00	Royal Cleaning Services	11/22 Janitorial Services	11/16/2022	266.00	
001-0445-57500-00	Aramark Uniform Serv. Inc.	10/22 Services	11/16/2022	67.84	
001-0445-57500-00	Aramark Uniform Serv. Inc.	10/22 Services	11/16/2022	67.84	
001-0445-62500-00	Ford of Galesburg	Oil Tube #152	11/16/2022	111.88	
001-0445-62500-00	Ford of Galesburg	Cooler LIne #162	11/16/2022	77.12	
001-0445-62500-00	Ford of Galesburg	MAF Sensor #152	11/16/2022	150.61	
001-0445-62500-00	Pomp's Tire - Galesburg	Tires #162	11/16/2022	254.34	
001-0445-63000-00	Advance Auto Parts	Hose Roll	11/16/2022	37.25	
001-0445-66500-00	Advance Auto Parts	Fuel Filter	11/16/2022	4.54	
Subtotal for Divison: 0445				2,423.27	
001-0450-52500-00	Galesburg Sanitary Dist.	10/22 Sewer User Charges	11/16/2022	50.13	
001-0450-52500-00	Galesburg Sanitary Dist.	09/22 Sewer User Charges	11/16/2022	97.19	
001-0450-54000-00	Justin McNaught	Cell Phone Allowance	10/31/2022	30.00	
001-0450-54000-00	JR Knaack	Cell Phone Allowance	10/31/2022	30.00	
001-0450-55700-00	Four Seasons Pest Control	10/22 Services	11/16/2022	40.00	
001-0450-61000-00	Office Specialists, Inc.	Misc Office Supplies	11/16/2022	190.57	
001-0450-62500-00	Nichols Diesel Service, Inc.	Bushing #115	11/16/2022	5.60	
001-0450-62500-00	Nichols Diesel Service, Inc.	Hoses #108	10/31/2022	23.80	

Account Number	Vendor	Description	Date	Amount	PO No
001-0450-62500-00	Nichols Diesel Service, Inc.	Clamp #107	11/16/2022	271.69	
001-0450-62500-00	Advance Auto Parts	Rust Treatment #115	11/16/2022	43.36	
001-0450-62500-00	Nichols Diesel Service, Inc.	Radiator #109	11/16/2022	1,809.02	
001-0450-62500-00	Nichols Diesel Service, Inc.	Clamp Kit #109	11/16/2022	330.52	
001-0450-65000-00	Office Specialists, Inc.	Towels, Disinfectant Spray, Toner	11/16/2022	229.74	
Subtotal for Divison: 0450				3,151.62	
001-0505-51000-00	Stephen L Woody	2 Exams New Hires	11/16/2022	300.00	
001-0505-51000-00	Stephen L Woody	6 Exams New Hires	11/16/2022	900.00	
001-0505-51500-00	Gatehouse Media	Online Ads Acct#00024269	11/16/2022	200.00	
001-0505-54500-00	Robert T. Fulton	Lodge/Meal- IL Fire&Police Commission Conf- Naperville R.Fultor	11/16/2022	218.71	
Subtotal for Divison: 0505				1,618.71	
001-0510-51000-00	Petty Cash - Police Dept.	Asist Stranded Citizen with transportation - Knoxville PD	11/16/2022	33.00	
001-0510-51000-00	Bridgeway	Secure Document Destruction	11/16/2022	18.40	
001-0510-51500-00	Gatehouse Media	HVAC PSB, GPD Locker ACCT#00020710	11/16/2022	358.16	
001-0510-52500-00	Galesburg Sanitary Dist.	09/22 Sewer User Charges	11/16/2022	4.23	
001-0510-52500-00	Galesburg Sanitary Dist.	10/22 Sewer User Charges	11/16/2022	13.67	
001-0510-54000-00	Ryne Sage	Cell Phone Allowance	10/31/2022	30.00	
001-0510-54000-00	Lane Mings	Cell Phone Allowance	10/31/2022	30.00	
001-0510-54000-00	Anthony Oligney-Estill	Cell Phone Allowance	10/31/2022	30.00	
001-0510-54000-00	Jason Shaw	Cell Phone Allowance	10/31/2022	30.00	
001-0510-54000-00	Patrick Kisler	Cell Phone Allowance	10/31/2022	30.00	
001-0510-54000-00	Daniel Hostens	Cell Phone Allowance	10/31/2022	30.00	
001-0510-54000-00	Kevin Legate	Cell Phone Allowance	10/31/2022	30.00	
001-0510-54000-00	Russell Idle	Cell Phone Allowance	10/31/2022	30.00	
001-0510-54000-00	Bryan Anderson	Cell Phone Allowance	10/31/2022	30.00	
001-0510-54000-00	Steffanie Cromien	Cell Phone Allowance	10/31/2022	30.00	
001-0510-54500-00	Petty Cash - Police Dept.	Quad City Chiefs Meeting R.Idle	11/16/2022	20.00	
001-0510-54500-00	Petty Cash - Police Dept.	Quad City Council Of Police Cheifs Meeting R.Idle	11/16/2022	20.00	
001-0510-54500-00	Petty Cash - Police Dept.	FBI Training- D-Hostens	11/16/2022	20.00	
001-0510-54500-00	PRI Management Group	National Incident-Based Reporting System (NIBRS) training- Gales	11/16/2022	937.50	0000092284
001-0510-54500-00	Petty Cash - Police Dept.	FBI Training - R.Idle	11/16/2022	20.00	
001-0510-54500-00	Mark McLaughlin	Meals-Supervisor Training-O'fallon-M.McLaughlin	11/16/2022	175.00	
001-0510-54500-00	Petty Cash - Police Dept.	Quad City Council Of Poilice Chiefs Meeting D.Hostens	11/16/2022	20.00	
001-0510-54500-00	Tri-River Police Training Region Inc	Tuition Fee - A.Harpin Interview and Interrogation	11/16/2022	450.00	
001-0510-54500-00	PRI Management Group	National Incident-Based Reporting System (NIBRS) training Manual	11/16/2022	437.50	0000092284

Account Number	Vendor	Description	Date	Amount	PO No
001-0510-54500-00	Petty Cash - Police Dept.	Quad City Council Of Poilice Chiefs Meeting R.Idle	11/16/2022	20.00	
001-0510-54500-00	Petty Cash - Police Dept.	Quad City Council Of Police Cheifs Meeting D.Hostens	11/16/2022	20.00	
001-0510-55700-00	Four Seasons Pest Control	11/22 Services	11/16/2022	20.00	
001-0510-57500-00	JSLK Management Iowa LLC	10/22 Police Uniform Cleaning as per agreement. Officers are	11/16/2022	74.00	0000092272
001-0510-61000-00	Office Specialists, Inc.	Notebooks, Labels, Index Tabs	11/16/2022	96.61	
001-0510-61000-00	Stamp Man Specialties	Notary Stamp S. Cromein	11/16/2022	37.35	
001-0510-61000-00	Office Specialists, Inc.	Paper	11/16/2022	48.02	
001-0510-61000-00	Gregory R Flores	GPD Citations	11/16/2022	385.00	
001-0510-67500-00	Artistic Engraving	Name Bars, Backings P.Hayes M.Duran	11/16/2022	63.07	
001-0510-67500-00	Artistic Engraving	Lieutenant Star #146	11/16/2022	104.07	
001-0510-67500-00	Artistic Engraving	Name Bar C.Perez	11/16/2022	21.57	
Subtotal for Divison: 0510				3,717.15	
001-0525-54700-00	Royce Kunkle	10/22 Mileage Reimbursement	11/16/2022	133.13	
Subtotal for Divison: 0525				133.13	
001-0550-51000-00	Select Advantage	10/22 Dispatcher Assesment Services	11/16/2022	50.00	
001-0550-54000-00	Cameron Lemaster	Cell Phone Allowance	10/31/2022	30.00	
001-0550-54000-00	Amanda Jennings	Cell Phone Allowance	10/31/2022	15.00	
001-0550-54500-00	Petty Cash - Police Dept.	Fuel for Training/Travel-Brooke Ingles	11/16/2022	20.00	
001-0550-54500-00	PRI Management Group	National Incident-Based Reporting System (NIBRS) training- Gales	11/16/2022	2,812.50	0000092284
001-0550-54500-00	PRI Management Group	National Incident-Based Reporting System (NIBRS) training Manual	11/16/2022	1,312.50	0000092284
001-0550-61000-00	Office Specialists, Inc.	Return Staples	11/16/2022	-9.49	
001-0550-61000-00	Office Specialists, Inc.	Center Outguide Letter Portfolios Markers	11/16/2022	28.25	
001-0550-61000-00	Office Specialists, Inc.	Staples	11/16/2022	3.91	
001-0550-61000-00	Office Specialists, Inc.	Center Outguide	11/16/2022	131.68	
001-0550-61000-00	Office Specialists, Inc.	Toner	11/16/2022	162.68	
001-0550-61000-00	Office Specialists, Inc.	Copy Paper, Correcvtion Tape, Folders	11/16/2022	320.74	
001-0550-67500-00	Midwest Uniform Supply, Inc	Shirts M.Simkins	11/16/2022	109.52	
001-0550-67500-00	Midwest Uniform Supply, Inc	Shirts V.Dowdal	11/16/2022	90.32	
Subtotal for Divison: 0550				5,077.61	
001-0605-52500-00	Galesburg Sanitary Dist.	09/22 Sewer User Charges	11/16/2022	80.28	
001-0605-52500-00	Galesburg Sanitary Dist.	10/22 Sewer User Charges	11/16/2022	82.03	
001-0605-54000-00	John Seitz	Cell Phone Allowance	10/31/2022	30.00	
001-0605-54000-00	Derek Perry	Cell Phone Allowance	10/31/2022	30.00	
001-0605-54000-00	David Farrell	Cell Phone Allowance	10/31/2022	30.00	
001-0605-54000-00	Donald Brackett	Cell Phone Allowance	10/31/2022	30.00	

Account Number	Vendor	Description	Date	Amount	PO No
001-0605-54000-00	Randy Hovind	Cell Phone Allowance	10/31/2022	30.00	
001-0605-54500-00	Josh Lenz	Milage-HazMat Training-Champaign,J.Lenz	11/16/2022	169.38	
001-0605-54500-00	Josh Lenz	Milage-HazMat Training-Champaign,J.Lenz	11/16/2022	175.63	
001-0605-55500-00	Alexis Fire Equipment Co., Inc.	Shim on Rear Door	11/16/2022	812.50	
001-0605-55500-00	Alexis Fire Equipment Co., Inc.	Repair&Road	11/16/2022	375.00	
001-0605-55700-00	Four Seasons Pest Control	10/22 Services	11/16/2022	20.00	
001-0605-55700-00	Four Seasons Pest Control	10/22 Services	11/16/2022	20.00	
001-0605-55700-00	Helm Mechanical / Helm Service	Services Repair Heater	11/16/2022	1,000.00	
001-0605-55700-00	Four Seasons Pest Control	11/22 Services	11/16/2022	20.00	
001-0605-65000-00	Office Specialists, Inc.	Towel , Detergent	11/16/2022	270.32	
001-0605-65000-00	Office Specialists, Inc.	Oil Absorbant	11/16/2022	134.67	
001-0605-65500-00	Alexis Fire Equipment Co., Inc.	Door Switches	11/16/2022	188.12	
001-0605-65500-00	Alexis Fire Equipment Co., Inc.	Shim on Rear Door	11/16/2022	238.08	
001-0605-65500-00	Alexis Fire Equipment Co., Inc.	Repair&Road	11/16/2022	4.69	
001-0605-65500-00	Alexis Fire Equipment Co., Inc.	Window Handle, Windshield Washer Nozzle Clip	11/16/2022	82.24	
001-0605-66000-00	Galesburg Electric, Inc.	LIght Bulbs	11/16/2022	447.50	
001-0605-67500-00	Municipal Emergency Services, Inc	Facepieces w/ harness	11/16/2022	2,275.00	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirts J.Moffitt	11/16/2022	58.50	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirt's J.Pedigo	11/16/2022	33.50	
001-0605-67500-00	Midwest Uniform Supply, Inc	Pants M.Cain	11/16/2022	59.99	
001-0605-67500-00	Midwest Uniform Supply, Inc	Pants D.Perry	11/16/2022	59.99	
001-0605-67500-00	Midwest Uniform Supply, Inc	Pants J.BRignall	11/16/2022	59.99	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirts	11/16/2022	39.00	
001-0605-67500-00	Midwest Uniform Supply, Inc	Ball Cap D.Perry	11/16/2022	30.00	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirt's K.Harms	11/16/2022	118.48	
001-0605-67500-00	Midwest Uniform Supply, Inc	Pants - M.Lewis	11/16/2022	79.98	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirts, Ball Cap , Stocking Hat B.Schmitt	11/16/2022	115.99	
Subtotal for Divison: 0605				7,200.86	
001-0630-52500-00	Galesburg Sanitary Dist.	09/22 Sewer User Charges	11/16/2022	4.23	
001-0630-52500-00	Galesburg Sanitary Dist.	10/22 Sewer User Charges	11/16/2022	4.56	
Subtotal for Divison: 0630				8.79	
Subtotal for Fund 001				133,105.40	
011-0000-22002-00	Treasurer State of IL, IDOT	Construction for the Farnham Street Bridge Project	11/16/2022	10,397.56	0000091253
011-0000-22002-00	Treasurer State of IL, IDOT	Construction for the Farnham Street Bridge Project	11/16/2022	118,878.07	0000091253

Account Number	Vendor	Description	Date	Amount	PO No
011-0000-55700-00	Treasurer State of IL, IDOT	City's share of the flashing yellow arrow traffic signal upgrade	11/16/2022	8,837.35	0000091278
011-0000-55700-00	Treasurer State of IL, IDOT	Construction for the Farnham Street Bridge Project	11/16/2022	24.85	0000091253
011-0000-55700-00	Treasurer State of IL, IDOT	Additional traffic signal work for the flashing yellow arrow tra	11/16/2022	2,068.69	0000091278
011-0000-66000-00	Galesburg Builders Supply, Inc.	Additional Portland Cement - PP2 mix for 2022	11/16/2022	354.00	0000092091
011-0000-66000-00	Galesburg Builders Supply, Inc.	High performance patching mix for 2022	11/16/2022	290.08	0000092088
011-0000-66000-00	Galesburg Builders Supply, Inc.	Additional Portland Cement - PP2 mix for 2022	11/16/2022	649.00	0000092091
011-0000-66000-00	Galesburg Builders Supply, Inc.	Portand Cement Concrete for 2022	11/16/2022	524.25	0000092089
011-0000-66000-00	Galesburg Builders Supply, Inc.	Portand Cement Concrete for 2022	11/16/2022	219.00	0000092089
011-0000-66000-00	Galesburg Builders Supply, Inc.	Portand Cement Concrete for 2022	11/16/2022	407.75	0000092089
Subtotal for Divison: 0000				142,650.60	
Subtotal for Fund 011				142,650.60	
014-0000-66000-00	Galesburg Builders Supply, Inc.	Expansion Joint	11/16/2022	182.00	0000092092
014-0000-66000-00	Galesburg Builders Supply, Inc.	Controlled Low Strength Material (CLSM) for 2022	11/16/2022	910.00	
014-0000-66000-00	Galesburg Builders Supply, Inc.	Reinf Bars	11/16/2022	70.00	
Subtotal for Divison: 0000				1,162.00	
Subtotal for Fund 014				1,162.00	
016-0000-22002-00	Illinois State Police Asset Seizure &	Seizure Funds 20-13299	11/16/2022	2,680.00	
016-0000-22002-00	Illinois State Police Asset Seizure &	Seizure Funds 19-4544	11/16/2022	1,289.00	
016-0000-54000-00	Kyle A Winbigler	Cell Phone Allowance	10/31/2022	30.00	
016-0000-54000-00	Travis Smith	Cell Phone Allowance	10/31/2022	30.00	
016-0000-54000-00	Mark McLaughlin	Cell Phone Allowance	10/31/2022	30.00	
016-0000-54000-00	Timothy Spitzer	Cell Phone Allowance	10/31/2022	30.00	
016-0000-54000-00	Paul Vannaken	Cell Phone Allowance	10/31/2022	30.00	
Subtotal for Divison: 0000				4,119.00	
Subtotal for Fund 016				4,119.00	
018-0000-62500-00	Cozadd Diesel Service, Inc	Radiator Cap #112	11/16/2022	28.69	
018-0000-65500-00	Zarnoth Brush Works, Inc	Brooms, Gutter Brooms	11/16/2022	2,928.00	
018-0000-66000-00	Core & Main	Misc Supplies	11/16/2022	680.00	
Subtotal for Divison: 0000				3,636.69	
Subtotal for Fund 018				3,636.69	

Account Number	Vendor	Description	Date	Amount	PO No
019-0000-20102-00	Stratus Networks, Inc	11/22 Services	11/16/2022	305.61	
019-0000-20706-00	Mayra Johnston	Refund of Alcohol Security Deposit minus 2 additional hours added	11/16/2022	150.00	
Subtotal for Divison: 0000				455.61	
019-1905-51500-00	WGIL/WAAG/WLSR, Inc.	10/22 Ads	11/16/2022	583.00	
019-1905-51500-00	WMOI - FM	Radio Advertisments	11/16/2022	260.00	
019-1905-54000-00	Elizabeth Varner	Cell Phone Allowance	10/31/2022	30.00	
019-1905-54000-00	Angela Buchen	Cell Phone Allowance	10/31/2022	30.00	
Subtotal for Divison: 1905				903.00	
019-1910-52500-00	Galesburg Sanitary Dist.	10/22 Sewer User Charges	11/16/2022	54.68	
019-1910-52500-00	Galesburg Sanitary Dist.	09/22 Sewer User Charges	11/16/2022	63.38	
019-1910-55700-00	Cummins Sale & Service	Service Repairs	11/16/2022	1,001.72	
019-1910-55700-00	Cummins Sale & Service	Remote Monitoring System	11/16/2022	2,732.03	
019-1910-55700-00	Four Seasons Pest Control	10/22 Services	11/16/2022	30.00	
019-1910-55700-00	Helm Mechanical / Helm Service	Services Boiler	11/16/2022	125.00	
019-1910-65000-00	Office Specialists, Inc.	Towels Forks, Spoons	11/16/2022	62.03	
019-1910-65000-00	Office Specialists, Inc.	Towels	11/16/2022	50.73	
Subtotal for Divison: 1910				4,119.57	
019-1911-52500-00	Galesburg Sanitary Dist.	09/22 Sewer User Charges	11/16/2022	177.47	
019-1911-52500-00	Galesburg Sanitary Dist.	10/22 Sewer User Charges	11/16/2022	159.50	
019-1911-55700-00	Four Seasons Pest Control	10/22 Services	11/16/2022	30.00	
019-1911-55700-00	Four Seasons Pest Control	10/22 Services	11/16/2022	20.00	
019-1911-57500-00	Aramark Uniform Serv. Inc.	10/22 Services	11/16/2022	68.55	
019-1911-57500-00	Aramark Uniform Serv. Inc.	10/22 Services	11/16/2022	68.55	
019-1911-65000-00	Office Specialists, Inc.	Urinal Screen	11/16/2022	64.41	
019-1911-65000-00	Office Specialists, Inc.	Tissue, Urinal Screen	11/16/2022	96.44	
Subtotal for Divison: 1911				684.92	
019-1915-52500-00	Galesburg Sanitary Dist.	09/22 Sewer User Charges	11/16/2022	6,946.68	
019-1915-52500-00	Galesburg Sanitary Dist.	10/22 Sewer User Charges	11/16/2022	177.72	
019-1915-54000-00	Jason Asbury	Cell Phone Allowance	10/31/2022	30.00	
019-1915-54000-00	Don Miles	Cell Phone Allowance	10/31/2022	30.00	
019-1915-54000-00	Travis Huffman	Cell Phone Allowance	10/31/2022	30.00	
019-1915-54000-00	Michael Markley	Cell Phone Allowance	10/31/2022	30.00	
019-1915-55700-00	Four Seasons Pest Control	11/22 Services	11/16/2022	40.00	
019-1915-55700-00	Knox County Landfill	10/22 Services #122	11/16/2022	212.80	

Account Number	Vendor	Description	Date	Amount	PO No
019-1915-55700-00	Four Seasons Pest Control	11/22 Services	11/16/2022	30.00	
019-1915-56000-00	Terry Allen, Inc	Pickard Road - Toilet Rental 1 regular unit 3/18/22-11/20/22	11/16/2022	75.00	0000092081
019-1915-56000-00	Terry Allen, Inc	East Boat Ramp - Toilet Rental 1 regular unit 1/1/22-12/31/22	11/16/2022	75.00	0000092081
019-1915-56000-00	Terry Allen, Inc	Peck Park - Toilet Rental 1 regular unit 4/1/22-10/31/22	11/16/2022	75.00	0000092081
019-1915-57500-00	Aramark Uniform Serv. Inc.	10/22 Services	11/16/2022	57.46	
019-1915-57500-00	Aramark Uniform Serv. Inc.	11/22 Services	11/16/2022	57.46	
019-1915-62500-00	Advance Auto Parts	Brake Pads #574	11/16/2022	50.04	
019-1915-62500-00	Centre State International Trucks, Inc	Radio #506	11/16/2022	145.00	
019-1915-62500-00	Martin, Inc	Seals #525	11/16/2022	59.38	
019-1915-63500-00	Alan Environmental Products, Inc	Vanilla CIK	11/16/2022	313.80	
019-1915-65000-00	Alan Environmental Products, Inc	Foaming Scented Cleaner&Disinfectant	11/16/2022	219.48	
019-1915-65500-00	Martin, Inc	Lock Nut	11/16/2022	1.75	
019-1915-65500-00	Martin, Inc	Fork's-Yokes'	11/16/2022	193.70	
019-1915-66000-00	Galesburg Electric, Inc.	Misc Supplies	11/16/2022	892.03	
019-1915-66000-00	Galesburg Electric, Inc.	Vet Memorial Lights	11/16/2022	24.30	
019-1915-66000-00	Lacky Monument Co.	11 Bricks Galesburg Vet	11/16/2022	352.00	
Subtotal for Divison: 1915				10,118.60	
019-1920-52500-00	Galesburg Sanitary Dist.	09/22 Sewer User Charges	11/16/2022	88.74	
019-1920-52500-00	Galesburg Sanitary Dist.	10/22 Sewer User Charges	11/16/2022	59.24	
019-1920-54000-00	Bryan Luedtke	Cell Phone Allowance	10/31/2022	30.00	
019-1920-55700-00	Four Seasons Pest Control	11/22 Services	11/16/2022	20.00	
019-1920-57500-00	Aramark Uniform Serv. Inc.	10/22 Services	11/16/2022	39.51	
019-1920-57500-00	Aramark Uniform Serv. Inc.	11/22 Services	11/16/2022	39.51	
019-1920-62510-00	Herr Petroleum Corp	167.8 GAL Diesel #2	11/16/2022	788.97	0000092288
019-1920-62510-00	Herr Petroleum Corp	108.9 Gal Reg Unleaded	11/16/2022	350.22	
019-1920-64000-00	SRIXON/Cleveland Golf/XXIO	Golf Balls	11/16/2022	100.32	
019-1920-64000-00	SRIXON/Cleveland Golf/XXIO	Golf Balls	11/16/2022	284.88	
019-1920-64125-00	Smithfield Direct, LLC	Misc Concessions	11/16/2022	40.90	
019-1920-64125-00	Butch's Pizza Inc.	Misc Concessions	11/16/2022	24.50	
019-1920-64125-00	Atlantic Coca-Cola	Misc Concessions	11/16/2022	425.42	
019-1920-64125-00	Atlantic Coca-Cola	Misc Concessions	11/16/2022	145.56	
019-1920-66000-00	Office Specialists, Inc.	Scoop	11/16/2022	12.85	
019-1920-66000-00	Lacky Monument Co.	5 Bricks-Bunker LInks	11/16/2022	200.00	
019-1920-66000-00	Faulks Bros. Construciton, Inc.	24.41 Ton Topdressing	11/16/2022	827.25	
Subtotal for Divison: 1920				3,477.87	

Account Number	Vendor	Description	Date	Amount	PO No
019-1925-52500-00	Galesburg Sanitary Dist.	09/22 Sewer User Charges	11/16/2022	173.24	0000092081
019-1925-52500-00	Galesburg Sanitary Dist.	10/22 Sewer User Charges	11/16/2022	123.04	
019-1925-56000-00	Terry Allen, Inc	Campground - Toilet Rental 4 regular units 4/14/22-10/17/22. Inc	11/16/2022	150.00	
Subtotal for Divison: 1925				446.28	
019-1935-52500-00	Galesburg Sanitary Dist.	09/22 Sewer User Charges	11/16/2022	63.38	
019-1935-52500-00	Galesburg Sanitary Dist.	10/22 Sewer User Charges	11/16/2022	45.57	
019-1935-55700-00	Four Seasons Pest Control	11/22 Services	11/16/2022	35.00	
019-1935-57500-00	Aramark Uniform Serv. Inc.	10/22 Services	11/16/2022	237.42	
019-1935-57500-00	Aramark Uniform Serv. Inc.	11/22 Services	11/16/2022	237.42	
Subtotal for Divison: 1935				618.79	
019-1945-52500-00	Galesburg Sanitary Dist.	10/22 Sewer User Charges	11/16/2022	9.11	
019-1945-52500-00	Galesburg Sanitary Dist.	09/22 Sewer User Charges	11/16/2022	16.90	
019-1945-55700-00	Four Seasons Pest Control	11/22 Services	11/16/2022	20.00	
Subtotal for Divison: 1945				46.01	
019-1950-52500-00	Galesburg Sanitary Dist.	10/22 Sewer User Charges	11/16/2022	2,278.52	
019-1950-52500-00	Galesburg Sanitary Dist.	09/22 Sewer User Charges	11/16/2022	3,287.42	
019-1950-55700-00	Four Seasons Pest Control	11/22 Services	11/16/2022	25.00	
Subtotal for Divison: 1950				5,590.94	
019-1955-55700-00	J.P. Benbow, Inc.	Hawthorne Pool Furnace Repair	11/16/2022	802.57	
019-1955-55700-00	Four Seasons Pest Control	11/22 Services	11/16/2022	20.00	
Subtotal for Divison: 1955				822.57	
019-1960-52500-00	Galesburg Sanitary Dist.	09/22 Sewer User Charges	11/16/2022	12.68	
019-1960-52500-00	Galesburg Sanitary Dist.	10/22 Sewer User Charges	11/16/2022	13.67	
019-1960-55700-00	Four Seasons Pest Control	11/22 Services	11/16/2022	20.00	
Subtotal for Divison: 1960				46.35	
019-1965-52500-00	Galesburg Sanitary Dist.	10/22 Sewer User Charges	11/16/2022	9.11	
019-1965-52500-00	Galesburg Sanitary Dist.	09/22 Sewer User Charges	11/16/2022	105.64	
019-1965-54000-00	Roger Darst	Cell Phone Allowance	10/31/2022	30.00	
019-1965-55700-00	Four Seasons Pest Control	10/22 Services	11/16/2022	20.00	
019-1965-57500-00	Aramark Uniform Serv. Inc.	10/22 Services	11/16/2022	41.83	0000092105
019-1965-57500-00	Aramark Uniform Serv. Inc.	11/22 Services	11/16/2022	41.83	
019-1965-62510-00	Herr Petroleum Corp	167.00 GAL Diesel #2	11/16/2022	826.50	

Account Number	Vendor	Description	Date	Amount	PO No
019-1965-66000-00	Galesburg Builders Supply, Inc.	Non Production Aggregate	11/16/2022	574.76	
		Subtotal for Divison: 1965		<u>1,649.67</u>	
019-1975-52500-00	Galesburg Sanitary Dist.	10/22 Sewer User Charges	11/16/2022	9.11	
019-1975-54000-00	Cris Fones	Cell Phone Allowance	10/31/2022	30.00	
		Subtotal for Divison: 1975		<u>39.11</u>	
019-1980-52500-00	Galesburg Sanitary Dist.	10/22 Sewer User Charges	11/16/2022	9.11	
019-1980-52500-00	Galesburg Sanitary Dist.	09/22 Sewer User Charges	11/16/2022	8.45	
019-1980-55700-00	Dowers Roofing, Inc.	Repair Boiler Room, Library and NE Corner Courtyard	11/16/2022	2,645.00	
		Subtotal for Divison: 1980		<u>2,662.56</u>	
		Subtotal for Fund 019		<u><u>31,681.85</u></u>	
020-0000-20101-00	KEITH PETRIE	AR Refund	11/16/2022	172.50	
020-0000-52300-00	West Central FS, Inc	10/22 Services	11/16/2022	920.00	
020-0000-55500-00	A C McCartney Farm Equip Inc	Service Mower #360	11/16/2022	843.53	
		Subtotal for Divison: 0000		<u>1,936.03</u>	
		Subtotal for Fund 020		<u><u>1,936.03</u></u>	
023-0000-55420-00	Klingner & Associates, P.C. - Archit	Asbestos 3 Properties	11/16/2022	4,313.71	
023-0000-55420-00	Klingner & Associates, P.C. - Archit	Asbestos 5 Properties	11/16/2022	4,875.15	
023-0000-83100-00	Maska Heating and Cooling, LLC	Furnance/Air Conditioner - 566 Burgland Ave	11/16/2022	3,420.00	
023-0000-83100-00	Neil Thomas Plumbing & Heating, I	Carrier Furnance 139 Pine St	11/16/2022	4,359.00	
		Subtotal for Divison: 0000		<u>16,967.86</u>	
		Subtotal for Fund 023		<u><u>16,967.86</u></u>	
024-0000-83100-00	Galesburg Heritage Days Living His	External Agency Funding	11/16/2022	10,000.00	
024-0000-83100-00	Knox County Fair	2022 COG External Agency Funding Grant/Advertising Sales Tax	11/16/2022	10,000.00	
024-0000-83100-00	National Stearman Foundation, Inc	External Agency Funding	11/16/2022	10,000.00	
		Subtotal for Divison: 0000		<u>30,000.00</u>	
		Subtotal for Fund 024		<u><u>30,000.00</u></u>	
030-0000-20102-00	Stratus Networks, Inc	11/22 Services	11/16/2022	129.98	
030-0000-20102-00	Galesburg Sanitary Dist.	09/22 Sewer User Charges	11/16/2022	31.69	

Account Number	Vendor	Description	Date	Amount	PO No
030-0000-20102-00	Galesburg Sanitary Dist.	09/22 Sewer User Charges	11/16/2022	73.95	
030-0000-20102-00	Galesburg Sanitary Dist.	10/22 Sewer User Charges	11/16/2022	70.18	
030-0000-20102-00	Galesburg Sanitary Dist.	10/22 Sewer User Charges	11/16/2022	30.08	
Subtotal for Divison: 0000				<u>335.88</u>	
030-0370-54000-00	Ronald Larson	Cell Phone Allowance	10/31/2022	30.00	
030-0370-54000-00	Kraig Boynton	Cell Phone Allowance	10/31/2022	30.00	
Subtotal for Divison: 0370				<u>60.00</u>	
Subtotal for Fund 030				<u><u>395.88</u></u>	
049-0000-51000-00	Klingner & Associates, P.C. - Archit	140-144 E Main St: Demolition, Survey, Architectural, Bidding, &	11/16/2022	1,988.50	0000092195
049-0000-51000-00	Klingner & Associates, P.C. - Archit	236, 238, 240 S Seminary St, Demolition, survey, architectural,	11/16/2022	1,750.00	0000092198
Subtotal for Divison: 0000				<u>3,738.50</u>	
Subtotal for Fund 049				<u><u>3,738.50</u></u>	
053-0000-75000-00	AMP Electrical Services, Inc.	Pavilion HVAC System Replacement	11/16/2022	26,000.00	0000092275
Subtotal for Divison: 0000				<u>26,000.00</u>	
Subtotal for Fund 053				<u><u>26,000.00</u></u>	
054-0000-61700-00	Southern Computer Warehouse	Surge Protectors	11/16/2022	756.85	
054-0000-61700-00	Southern Computer Warehouse	Racks	11/16/2022	1,276.68	
054-0000-61700-00	Southern Computer Warehouse	Case	11/16/2022	17.92	
054-0000-61700-00	Southern Computer Warehouse	Surge Protectors	11/16/2022	151.37	
054-0000-75000-00	J.P. Benbow, Inc.	Hawthorne Pool Pump Room Upgrades	11/16/2022	7,229.00	0000092276
054-0000-83100-00	Galesburg Museums, Inc	Grant Agreement - Discovery Depot	11/16/2022	25,000.00	
Subtotal for Divison: 0000				<u>34,431.82</u>	
Subtotal for Fund 054				<u><u>34,431.82</u></u>	
057-0000-61700-00	Granicus	Upgrade and Online Training	11/16/2022	3,525.00	
057-0000-61700-00	9 to 5 Computer Supply, Inc.	Server replacement - Node 3	11/16/2022	11,500.00	0000092253
057-0000-61700-00	9 to 5 Computer Supply, Inc.	Server replacement - Node 2	11/16/2022	11,500.00	0000092253
057-0000-61700-00	9 to 5 Computer Supply, Inc.	Server replacement - Node 1	11/16/2022	11,500.00	0000092253
Subtotal for Divison: 0000				<u>38,025.00</u>	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Fund 057				<u>38,025.00</u>	
058-0000-71000-00	Alexis Fire Equipment Co., Inc.	Total Mechanical repairs & modifications	11/16/2022	55,648.70	0000092192
058-0000-71000-00	Alexis Fire Equipment Co., Inc.	Corrosion/Paint Repair	11/16/2022	34,387.50	0000092192
Subtotal for Division: 0000				<u>90,036.20</u>	
Subtotal for Fund 058				<u>90,036.20</u>	
061-0000-20101-00	JANET ALFANO	Refund Check 064216-000, 1077 HAWKINSON AVE 6	11/08/2022	79.32	
061-0000-20101-00	MARIA BANDERAS	Refund Check 050945-005, 358 MONROE ST	11/02/2022	86.83	
061-0000-20101-00	CHRISTOPHER CLARK	Refund Check 056312-000, 404 W FIRST ST	11/02/2022	84.60	
061-0000-20101-00	JACQUELINE CONNER	Refund Check 053888-001, 343 E SECOND ST	11/16/2022	67.69	
061-0000-20101-00	MINDY DAINS	Refund Check 044542-003, 863 LINCOLN ST	11/16/2022	112.57	
061-0000-20101-00	BRANDT CONSTRUCTION CO	Refund Check 050925-001, 515 S SEMINARY ST	11/16/2022	92.72	
061-0000-20101-00	BOND PROPERTIES COMPANY C	Refund Check 015334-010, 248 SEMINOLE DR	11/02/2022	34.41	
061-0000-20101-00	BOND PROPERTIES COMPANY C	Refund Check 015334-011, 1671 GRAND AVE	11/02/2022	84.33	
061-0000-20101-00	FLORENCE BONIS	Refund Check 016093-000, 1380 SPRUCE AVE	11/08/2022	16.89	
061-0000-20101-00	JACOB CARNES	Refund Check 056977-001, 125 S PLEASANT AVE	11/02/2022	88.38	
061-0000-20101-00	JAMES CARPENTIER	Refund Check 060582-000, 450 W SECOND ST	11/08/2022	21.45	
061-0000-20101-00	KALEB BROWN	Refund Check 045643-000, 713 BATEMAN ST	11/16/2022	29.75	
061-0000-20101-00	MARY BRUNTMYER	Refund Check 063538-000, 59 N SOANGETAHA RD	11/15/2022	66.73	
061-0000-20101-00	COURTNEY INNESS	Refund Check 050295-002, 452 N PLEASANT AVE	11/16/2022	98.24	
061-0000-20101-00	JAMES KNUTH	Refund Check 018227-000, 1532 DEE ANN DR	11/02/2022	33.30	
061-0000-20101-00	FHP INVESTMENTS LLC	Refund Check 045228-015, 555 DAY ST	11/02/2022	66.68	
061-0000-20101-00	FHP INVESTMENTS LLC	Refund Check 045228-021, 1822 NEWCOMER DR	11/08/2022	75.27	
061-0000-20101-00	HALEY JIMMISON	Refund Check 062827-000, 1513 MCKNIGHT ST	11/08/2022	40.34	
061-0000-20101-00	JUDITH HEPNER	Refund Check 034640-001, 213 INDIANA AVE	11/16/2022	54.39	
061-0000-20101-00	JOSEPH HILLS	Refund Check 064040-000, 1459 MEADOW DR	11/02/2022	37.09	
061-0000-20101-00	ALEXANDER GALARZA	Refund Check 065416-000, 1419 E FIFTH ST	11/16/2022	37.60	
061-0000-20101-00	JASON YEAST	Refund Check 064061-000, 348 E FREMONT ST	11/02/2022	29.42	
061-0000-20101-00	ORION RENEWABLE RESOURCE	Refund Check 058027-000, 54 S SEMINARY ST	11/02/2022	46.59	
061-0000-20101-00	WINSTON RENTALS & PROPERT	Refund Check 057603-009, 349 W SOUTH ST	11/16/2022	116.01	
061-0000-20101-00	RICKY ROGERS	Refund Check 056087-001, 368 BEDI AVE	11/16/2022	199.41	
061-0000-20101-00	BONNIE HARRIS	Refund Check 007110-037, 533 E NORTH ST	11/16/2022	124.13	
061-0000-20101-00	KELLY HUFFMAN	Refund Check 061467-000, 1539 BATEMAN ST	11/16/2022	79.83	
061-0000-20101-00	RYAN GARRAHY	Refund Check 065345-000, 1601 BEECHER AVE	11/08/2022	22.34	
061-0000-20101-00	RICHARD HENDRICKS	Refund Check 054329-000, 1574 RONALD RD	11/02/2022	46.57	

Account Number	Vendor	Description	Date	Amount	PO No
061-0000-20101-00	BARBARA SCHULZE	Refund Check 065582-000, 1014 N CEDAR ST	11/16/2022	82.75	
061-0000-20101-00	ADAM WHITLATCH	Refund Check 062429-005, 1010 FLORENCE AVE	11/16/2022	91.57	
061-0000-20101-00	KENNETH RUTLEDGE	Refund Check 009264-000, 1419 HOLLYCREST CR	11/16/2022	25.41	
061-0000-20101-00	AURELIANO MARTINEZ	Refund Check 062202-001, 547 E SOUTH ST	11/16/2022	113.24	
061-0000-20101-00	SKYLAR PHILLIPS	Refund Check 062410-000, 1060 WILLARD ST	11/02/2022	26.45	
061-0000-20101-00	KATELYNN PAUL	Refund Check 065244-000, 1360 E FREMONT ST	11/02/2022	27.56	
061-0000-20101-00	JACQUELINE LUNDBURG ESTAT	Refund Check 008807-000, 1406 GARDEN LN	11/16/2022	24.46	
061-0000-20101-00	RUTHANN SMITH	Refund Check 061988-000, 950 LAWRENCE AVE	11/16/2022	44.61	
061-0000-20101-00	KENNETH RUTLEDGE	Refund Check 009264-000, 1419 HOLLYCREST CR	11/16/2022	129.01	
061-0000-20101-00	JARON MUSTAIN	Refund Check 064293-000, 893 N PRAIRIE ST 3	11/02/2022	44.86	
061-0000-20101-00	VANGUARD PROPERTIES LLC	Refund Check 062497-002, 1245 CLARK ST	11/16/2022	81.57	
061-0000-20101-00	SILAS REGISTER	Refund Check 065439-000, 532 ARNOLD ST	11/16/2022	6.28	
061-0000-20101-00	JAMES RILEY	Refund Check 034687-001, 1316 WEBSTER ST	11/02/2022	103.18	
061-0000-20101-00	JENNIFER LYTLE	Refund Check 061534-001, 989 E FIFTH ST	11/02/2022	46.56	
061-0000-20101-00	SUNDAE FUNDAE, LLC	Refund Check 053666-006, 1595 W MAIN ST	11/02/2022	29.78	
061-0000-20101-00	ANTHONY PADILLA JR	Refund Check 058957-000, 638 LIBERTY ST	11/16/2022	25.70	
061-0000-20101-00	REDBUD RESIDENTIAL LLC	Refund Check 065474-002, 1303 N CEDAR ST	11/02/2022	103.37	
061-0000-20101-00	DUSTIN MYERS	Refund Check 059453-000, 86 N WHITESBORO ST LOWER	11/16/2022	33.05	
061-0000-20101-00	REDBUD RESIDENTIAL LLC	Refund Check 065474-001, 1738 BEECHER AVE	11/08/2022	130.33	
061-0000-20101-00	BRENDA WARDEN	Refund Check 022171-002, 805 E SECOND ST	11/16/2022	110.40	
061-0000-20101-00	DOUGLAS WILKINS	Refund Check 012794-002, 411 ARNOLD ST	11/02/2022	73.74	
061-0000-20101-00	BARBARA SCHULZE	Refund Check 065582-001, 1018 N CEDAR ST	11/16/2022	44.56	
061-0000-20101-00	SHAWN SHEA	Refund Check 007185-023, 1460 ROCK ISLAND AVE	11/08/2022	53.60	
061-0000-20101-00	PAMELA RILEY	Refund Check 059600-000, 2862 MONTAGUE DR	11/02/2022	49.98	
061-0000-20101-00	TAMMIE WEAVER	Refund Check 052195-004, 1099 E LOSEY ST	11/16/2022	120.31	
061-0000-20101-00	JACLYN SMITH ESTERS	Refund Check 061029-000, 1065 N CEDAR ST	11/02/2022	8.05	
061-0000-20102-00	Stratus Networks, Inc	11/22 Services	11/16/2022	125.79	
061-0000-51000-00	Donohue & Associates, Inc	2022 CONSULTING SERVICES AGREEMENT FOR SCADA MAI	11/16/2022	5,929.89	0000092093
061-0000-51000-00	US Sterling Capital Corp., Inc.	Sawyer Savings Bank	11/16/2022	480.66	
061-0000-51010-00	James M Kelly, Attorney	08/22 Legal Fees	11/16/2022	148.50	
061-0000-51010-00	James M Kelly, Attorney	07/22 Legal Fees	11/16/2022	148.50	
061-0000-51500-00	Gatehouse Media	Solar Install ACCT#00020710	11/16/2022	93.22	
061-0000-52000-00	American Electric Power	10/22 Electricity	10/31/2022	10,129.60	
061-0000-52500-00	Galesburg Sanitary Dist.	09/22 Sewer User Charges	11/16/2022	59.16	
061-0000-52500-00	Galesburg Sanitary Dist.	10/22 Sewer User Charges	11/16/2022	18.23	
061-0000-54000-00	Jerami Brown	Cell Phone Allowance	10/31/2022	30.00	
061-0000-54000-00	Timothy Fey	Cell Phone Allowance	10/31/2022	30.00	

Account Number	Vendor	Description	Date	Amount	PO No
061-0000-54000-00	Mark Schwieter	Cell Phone Allowance	10/31/2022	30.00	
061-0000-54000-00	Michael Mackey	Cell Phone Allowance	10/31/2022	30.00	
061-0000-54000-00	Shelby Schwieter	Cell Phone Allowance	10/31/2022	30.00	
061-0000-55700-00	Four Seasons Pest Control	10/22 Services	11/16/2022	30.00	
061-0000-55700-00	Royal Cleaning Services	11/22 Janitorial Services	11/16/2022	464.00	
061-0000-55700-00	Four Seasons Pest Control	10/22 Services	11/16/2022	55.00	
061-0000-61000-00	Office Specialists, Inc.	Calendar	11/16/2022	24.03	
061-0000-66000-00	Core & Main	Copper Tubes	11/16/2022	1,233.60	
061-0000-66000-00	Core & Main	Misc Supplies	11/16/2022	3,112.27	
061-0000-66000-00	Galesburg Builders Supply, Inc	PORTLAND CEMENT CONCRETE, CL PP2 MIX - DELIVERED	11/16/2022	147.50	0000092113
061-0000-66000-00	Galesburg Electric, Inc.	Contactore Pole Coil	11/16/2022	57.56	
061-0000-66000-00	Galesburg Electric, Inc.	Supplies Brake Replacement Chlorine Room	11/16/2022	335.83	
061-0000-66000-00	Galesburg Builders Supply, Inc	CONTROLLED LOW STRENGTH MATERIAL (CLSM) - DELIVE	11/16/2022	314.20	0000092113
061-0000-68500-00	Hawkins, Inc	2022 Liquid Chlorine for Water Division as per bid. This is a b	11/16/2022	4,944.00	0000092074
061-0000-68500-00	IDEXX Distribution Inc.	Chemicals	11/16/2022	297.71	
061-0000-68500-00	Univar Solutions USA, Inc.	23% HYDROFLUOSILICIC ACID	11/16/2022	11,373.00	0000092274
Subtotal for Divison: 0000				43,275.51	
Subtotal for Fund 061				43,275.51	
067-0000-20101-00	KENNETH RUTLEDGE	Refund Check 009264-000, 1419 HOLLYCREST CR	11/16/2022	177.42	
Subtotal for Divison: 0000				177.42	
Subtotal for Fund 067				177.42	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Screening	11/16/2022	140.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Screening	11/16/2022	220.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Screening	11/16/2022	140.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Screening	11/16/2022	140.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Screening	11/16/2022	140.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Screening	11/16/2022	140.00	
078-0000-56535-00	OSF St Mary Medical Center	Work Comp 10/27/22 ACCT#7130568402	11/16/2022	374.35	
078-0000-56535-00	Chad Simmons	Mileage to Morton Il	11/16/2022	72.50	
078-0000-56535-00	James M Kelly, Attorney	08/22 Legal Fees	11/16/2022	264.00	
078-0000-56535-00	James M Kelly, Attorney	08/22 Legal Fees	11/16/2022	99.00	
078-0000-56535-00	James M Kelly, Attorney	07/22 Legal Fees	11/16/2022	165.00	
078-0000-56535-00	James M Kelly, Attorney	09/22 Legal Fees	11/16/2022	660.00	

Account Number	Vendor	Description	Date	Amount	PO No
078-0000-56535-00	James M Kelly, Attorney	07/22 Legal Fees	11/16/2022	462.00	
078-0000-56535-00	James M Kelly, Attorney	07/22 Legal Fees	11/16/2022	462.00	
078-0000-56535-00	James M Kelly, Attorney	08/22 Legal Fees	11/16/2022	66.00	
078-0000-56535-00	James M Kelly, Attorney	08/22 Legal Fees	11/16/2022	33.00	
078-0000-56535-00	Midwest Orthopaedic Center	Work Comp DOS 10/24/2022 #13550	11/16/2022	54.47	
078-0000-56535-00	James M Kelly, Attorney	08/22 Legal Fees	11/16/2022	297.00	
078-0000-56535-00	James M Kelly, Attorney	07/22 Legal Fees	11/16/2022	214.50	
078-0000-56535-00	James M Kelly, Attorney	07/22 Legal Fees	11/16/2022	33.00	
078-0000-56535-00	James M Kelly, Attorney	07/22 Legal Fees	11/16/2022	891.00	
078-0000-56535-00	James M Kelly, Attorney	07/22 Legal Fees	11/16/2022	117.51	
078-0000-56535-00	James M Kelly, Attorney	08/22 Legal Fees	11/16/2022	330.00	
078-0000-56535-00	James M Kelly, Attorney	08/22 Legal Fees	11/16/2022	544.50	
078-0000-56535-00	James M Kelly, Attorney	10/22 Legal Fees	11/16/2022	1,155.00	
078-0000-56535-00	James M Kelly, Attorney	08/22 Legal Fees	11/16/2022	528.00	
078-0000-56535-00	James M Kelly, Attorney	07/22 Legal Fees	11/16/2022	858.00	
078-0000-56535-00	James M Kelly, Attorney	06/22 Legal Fees	11/16/2022	214.50	
078-0000-56535-00	James M Kelly, Attorney	07/22 Legal Fees	11/16/2022	750.10	
078-0000-56535-00	James M Kelly, Attorney	07/22 Legal Fees	11/16/2022	247.50	
078-0000-56535-00	James M Kelly, Attorney	07/22 Legal Fees	11/16/2022	198.00	
078-0000-56535-00	James M Kelly, Attorney	08/22 Legal Fees	11/16/2022	690.96	
078-0000-56535-00	James M Kelly, Attorney	07/22 Legal Fees	11/16/2022	99.00	
078-0000-56535-00	James M Kelly, Attorney	08/22 Legal Fees	11/16/2022	231.00	
078-0000-56535-00	James M Kelly, Attorney	07/22 Legal Fees	11/16/2022	66.00	
078-0000-56535-00	James M Kelly, Attorney	08/22 Legal Fees	11/16/2022	1,216.92	
078-0000-56535-00	James M Kelly, Attorney	07/22 Legal Fees	11/16/2022	115.50	
Subtotal for Divison: 0000				12,430.31	
Subtotal for Fund 078				12,430.31	
091-0000-20101-00	KENNETH RUTLEDGE	Refund Check 009264-000, 1419 HOLLYCREST CR	11/16/2022	54.64	
091-0000-20102-00	Galesburg Sanitary Dist.	10/22 Credit Card Processing Fees	11/16/2022	-2,726.32	
091-0000-20102-00	Galesburg Sanitary Dist.	09/22 Postage for Liens	11/16/2022	-0.56	
091-0000-20102-00	Galesburg Sanitary Dist.	09/22 Lein & Collection Fees	11/16/2022	-27.08	
091-0000-20102-00	Galesburg Sanitary Dist.	less 3% Collection Fee	11/16/2022	-15,864.35	
091-0000-22003-00	Galesburg Sanitary Dist.	11/22 Fees	11/16/2022	528,811.57	
Subtotal for Divison: 0000				510,247.90	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Fund 091				<u>510,247.90</u>	
Report Total:				<u>1,124,017.97</u>	

Advance Checks and ACH Payments as of 11/15/2022

Check Date	Check #	Vendor Name	Description	Account #	Amount
10/31/2022	0	Euclid Beverage	Liquor for Golf concessions	019-1920-64125	252.95
10/31/2022	0	Quadient Leasing USA, Inc	Postage for machine	061-0000-10702	500.00
11/3/2022	97292	Knox County Records Office	Relase 17 Property Maint Liens	001-0160-51300	150.00
11/3/2022	0	Opie's Bar and Grill	Business Start-up Assistance Program approved by City Council 9/	054-0000-83100	10,000.00
11/3/2022	0	The Bar 65, Inc	Tax Increment Financing Incentive for improvements approved by C	049-0000-83100	22,039.91
11/4/2022	0	Bluefin Payment Systems	10/22 UB Paypad processing fees	067-0000-51000	519.75
11/4/2022	0	Bluefin Payment Systems	10/22 UB Paypad processing fees	001-0306-51000	14.30
11/4/2022	0	Bluefin Payment Systems	10/22 UB Paypad processing fees	001-0115-51000	72.21
11/4/2022	0	Bluefin Payment Systems	10/22 UB Paypad processing fees	061-0000-51000	1,039.48
11/4/2022	0	Bluefin Payment Systems	10/22 UB Paypad processing fees	001-0410-51000	14.30
11/4/2022	0	Bluefin Payment Systems	10/22 UB Webpyament credit card processing fees	067-0000-51000	1,701.69
11/4/2022	0	Bluefin Payment Systems	10/22 UB Webpyament credit card processing fees	061-0000-51000	3,403.38
11/4/2022	0	Cardconnect	10/22 Card Connect credit card fees	019-1960-51000	15.29
11/4/2022	0	Cardconnect	10/22 Card Connect credit card fees	019-1905-51000	360.86
11/4/2022	0	Cardconnect	10/22 Card Connect credit card fees	019-1925-51000	158.77
11/4/2022	0	Cardconnect	10/22 Card Connect credit card fees	019-1935-51000	97.22
11/4/2022	0	Computershare	Paying Agent Fee Gale1011CGOT Series 2011C□	046-0000-51000	250.00
11/4/2022	0	Computershare	Paying Agent Fee Gale1013AGO Series 2013 □	047-0000-51000	750.00
11/4/2022	0	Farmers & Mechanics Bank	10/22 F&M Bank Trust Fees	026-0000-51000	44.28
11/4/2022	0	Farmers & Mechanics Bank	10/22 F&M Bank Trust Fees	061-0000-51000	89.00
11/4/2022	0	Farmers & Mechanics Bank	10/22 F&M Bank Trust Fees	053-0000-51000	44.52
11/4/2022	0	Farmers & Mechanics Bank	10/22 F&M Bank Trust Fees	058-0000-51000	132.63
11/4/2022	0	Farmers & Mechanics Bank	10/22 F&M Bank Trust Fees	001-0205-51000	308.81
11/4/2022	0	Farmers & Mechanics Bank	10/22 F&M Bank Trust Fees	019-1905-51000	4.49
11/4/2022	0	G & M Distributors	Liquor for Golf Course	019-1920-64125	176.90
11/4/2022	0	JICTB Inc	121 Maple Purchase 99-03-356-019	023-0000-10850	8,000.00
11/4/2022	0	Wells Fargo Merchant Services	10/22 Credit Card Fees	019-1920-51000	1,321.75
11/10/2022	0	Dame Fine Coffee	TIF Redevelopment Agreement incentive for Dame Fine Coffee	049-0000-83100	27,780.44
11/10/2022	0	Illinois Municipal League Risk Management Assoc.	2023 IML RMA Property & Liability Insurance Package	078-0000-10701	453,359.61
11/10/2022	0	Illinois Municipal League Risk Management Assoc.	2023 IML RMA Membership Dues	001-0000-10701	2,000.00
11/10/2022	97357	Knox County Records Office	File 53 Weed/Trash/Demo Liens	001-0160-51300	438.00
11/10/2022	97356	LINDA ANDREWS	Refund Check 024201-000, 1638 BAIRD AVE	061-0000-20101	1,519.80
11/14/2022	0	Illinois Department of Revenue	10/22 Sales tax	019-1950-84000	1.00
11/14/2022	0	Illinois Department of Revenue	10/22 Sales tax	019-1940-84000	5.00
11/14/2022	0	Illinois Department of Revenue	10/22 Sales tax	019-1925-84000	23.00
11/14/2022	0	Illinois Department of Revenue	10/22 Sales tax	019-1920-84000	913.00
11/14/2022	0	Illinois Department of Revenue	09/22 Sales tax penalty	019-1950-51000	66.93
11/14/2022	0	IMRF	10/22 IMRF Contributions	001-0000-20311	120,139.18
11/14/2022	0	Quadient Leasing USA, Inc	Postage for mail machine	061-0000-10702	500.00
11/14/2022	0	Quadient Leasing USA, Inc	Postage for mail machine	061-0000-10702	500.00
Grand Total					\$ 658,708.45

**COUNCIL LETTER
CITY OF GALESBURG
NOVEMBER 7, 2022**

AGENDA ITEM: Ordinance dissolving the Tax Increment Financing fund and Redevelopment Project Area 2 (E Main St TIF 2).

SUMMARY RECOMMENDATION: TIF 2 is set to expire December 31, 2022 and as part of the process the City must pass an ordinance dissolving the TIF fund and terminating the area designated as TIF redevelopment project area I (E Main St TIF 2). The Interim City Manager and Director of Community Development recommend approval of the ordinance.

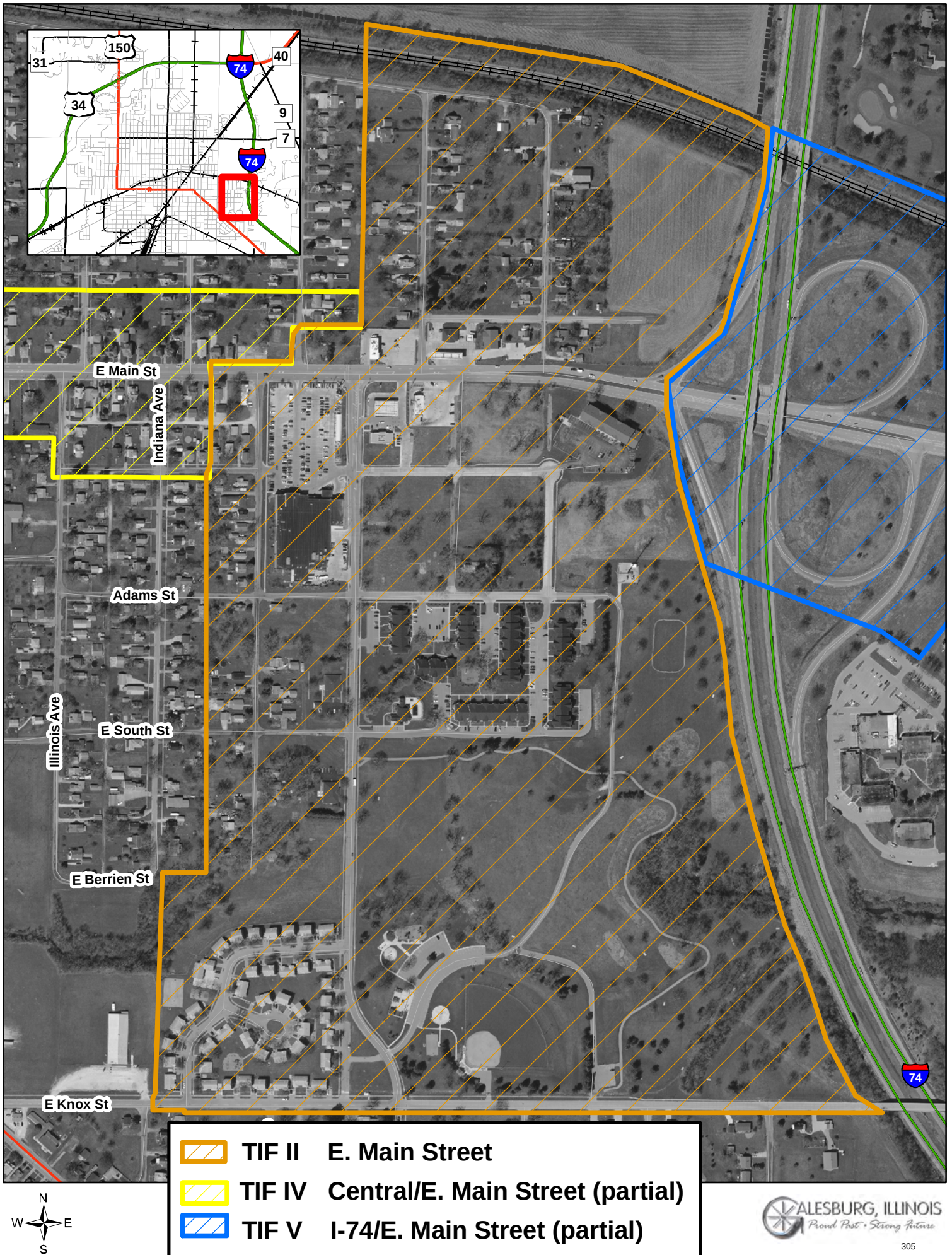
BACKGROUND: TIF 2 was established in December 1986 and was extended via Public Act 95-0164 for an additional 12 years. TIF 2 is set to expire December 31, 2022 and the City does not expect to have a positive balance in the TIF 2 allocation fund known as “surplus”. The TIF 2 incremental equalized assessed value (EAV) for tax year 2022 (payable 2023) will become part of the rate-setting EAV for all affected taxing bodies. The taxing bodies will be able to account for the increase in the rate-setting EAV when preparing their levy requests for the 2022 tax year (payable 2023).

In accordance with the Illinois Tax Increment Allocation Redevelopment Act (65 ILCS 5/11-74.4-1 et seq.), the City has sent notice of termination to all affected taxing bodies on October 25, 2022. Prior to December 31, 2022 the City must pass this ordinance dissolving the TIF 2 fund and terminating the area designated as TIF redevelopment project area 2 (E Main St TIF 2).

BUDGET IMPACT: There would be no anticipated impact upon with the approval of the ordinance.

SUPPORTING DOCUMENTS:

1. Aerial – General location Downtown TIF 2
2. Closeout summary Downtown TIF 2
3. Ordinance terminating Downtown TIF 2



Tax Increment Financing District 2 (E Main St) Closeout Report

Historical Background

TIF 2 was approved by City Council in December 1986 for an area generally bounded by Interstate 74 to the east, north of E Main St up to the railroad tracks, south down to E Knox St and approximately a half a block west of both Walnut St and Ohio Ave. The initial emphasis was the redevelopment of this area as it is one of the main entrances into the community from I-74 onto East Main Street.

The initial 23-year term of the E Main St TIF 2 was due to expire at the end of 2009. However, the City Council passed ordinance 10-3285 and received legislative approval through Public Act 95-0164 to extend the TIF an additional 12 years.

Legend
 Existing TIF II Boundary



TIF District Objectives

Included in the TIF district redevelopment plan are the objectives to achieve success.

- To reduce or eliminate those conditions that qualify the Redevelopment Project Area as eligible for tax increment financing by carrying out the Redevelopment Plan.
- Reduce, eliminate and stop the spread of blighting conditions.
- Enhance the real estate tax base for the City and all other taxing districts that extend into the Redevelopment Project Area through the implementation and completion of the activities.
- Encourage and leverage private investment within the Redevelopment Project Area through the provision of financial assistance for building renovations and retrofitting.
- Improve the overall environment of the Area, including public safety and security measures, so as to encourage new investment wherever possible in a manner that is compatible with surrounding land uses.
- Provide for safe and efficient traffic circulation and parking within the Project Area.
- Complete all public and private actions required in this Redevelopment Plan in an expeditious manner.

Tax Increment Financing District 2 (E Main St) Closeout Report

Notable projects

Project	Project Address	Improvements	Year of Agreement or project start	Total Project Cost	TIF Incentive
Property purchase	Washington, Michigan, Virginia, E Main St	Purchase of 12 properties	1991	\$89,541.00	\$89,541.00
Property purchase	Virginia Ave, E Main St	Purchase of 8 properties	1992	\$43,000.00	\$43,000.00
Property purchase	Pennsylvania Ave	Purchase of 5 properties	1993	\$29,550.00	\$29,550.00
Property purchase	Washington, E Main St	Purchase of 3 properties	1994	\$47,200.00	\$47,200.00
Property purchase	Pennsylvania	Purchase of 2 properties	1996	\$14,450.00	\$14,450.00
Auburn Classic Hotel Group, LLC (new hotel)	2285 Washington St	Property acquisition, Demolition, site preparation, utilities, professional design services	1997	\$2,685,924.00	\$427,936.00
Parochetti (Taco Bell)	2118 E Main St	Property acquisition, Demolition, site preparation, utilities, professional design services	1997	\$910,500.00	\$134,399.00
Herr Petroleum Corporation (gas station)	2121 E Main St	Land purchase and building renovation	1998	\$850,000.00	\$314,824.00
Michigan Ave & E Main St intersection	Michigan Ave & E Main St intersection	traffic control signal upgrade and pavement widening for turn lane	1998	\$234,000.00	\$234,000.00
Property purchase	E Main St	Purchase of 2 properties	99-00	\$33,825.00	\$33,825.00
Reconstruction/portion Virginia Ave & Adams St	Virginia Ave & Adams St	Reconstruction/portion Virginia Ave & Adams St	2001		\$340,756.00
Turnberry Village (apartments)	279 Michigan Ave	Property acquisition, Demolition, site preparation, utilities, professional design services	2001	\$10,953,098.00	\$581,880.00
Kiwanis Park Improvements	2191 E Knox St	Park improvements	1998-2004	\$846,498.00	\$846,498.00
HyVee convenience store	2110 E Main St	Property acquisition, Demolition, site preparation, utilities, professional design services	2004	\$1,669,500.00	\$135,727.00
Property purchase	Elm St	Purchase of 1 property	2005	\$17,811.00	\$17,811.00
Sidewalk improvements	Michigan Ave	Sidewalk improvements from Knox St north 340 feet	2007	\$22,562.00	\$22,562.00
Ohio Ave	Ohio Ave	Street reconstruction/ sidewalks/storm from E Main St south to dead end at Berrien St	2008	\$1,147,530.67	\$919,241.00
Property purchase	Elm St	Purchase of 1 property	2010		\$39,633.00
Property purchase	S Chambers St	transfer funds to TIF 4 for purchase	2013	\$156,424.00	\$156,424.00
Redevelopment 50 E Main St	50 E Main St	transfer funds to TIF 4 for redevelopment	2013	\$1,678,077.00	\$170,000.00
Property purchase	S Seminary St	transfer funds to TIF 4 for purchase	2014	\$206,432.00	\$206,432.00
Janko Group, LLC (new hotel)	2160 E Main Street	Property acquisition, Demolition, site preparation, utilities, professional design services	2014	\$9,576,400.00	\$1,142,720.00
Demolition/land preparation	various	Demo/land prep	1991-2014	\$144,268.00	\$144,268.00
E Main St	E Main St	Streetscape Improvements	2013-2016	\$1,535,754.00	\$1,535,754.00

Tax Increment Financing District 2 (E Main St) Closeout Report

Estimated Assessed Value

When the TIF district was created in 1986, the equalized assessed valuation (EAV) for the redevelopment project area was \$788,980. With the completion of many significant projects and improvements through the façade program over the 35 years of the TIF District, the most recent EAV (2021) was \$5,140,720. Overall, the EAV of the TIF redevelopment area increased \$4,351,740; an increase of 552% during the term of the TIF.

Conclusion

Over the course of the TIF 2 term, the city has assisted with the completion of many infrastructure and redevelopment projects. The improvements have not only assisted businesses, but the neighborhood and the areas as a whole. When the TIF was created in 1986 the EAV was \$788,980 and the most recent EAV (2021) was \$5,140,720, more than a 552% increase. All of the projects assisted have proven the TIF district succeeded in improving the blighted area. The redevelopment of this TIF 2 redevelopment project area will continue to benefit the city for many years to come.

ORDINANCE NO. _____

**AN ORDINANCE DISSOLVING THE SPECIAL TAX ALLOCATION FUND AND
TERMINATING THE DESIGNATION OF THE CITY OF GALESBURG TAX INCREMENT
REDEVELOPMENT PROJECT AREA (RPA NO. 2) WITHIN THE CITY OF GALESBURG,
KNOX COUNTY, ILLINOIS**

WHEREAS, in accordance with and pursuant to the Tax Increment Allocation Redevelopment Act (65 ILCS 5/11-74.4-1 et seq.), as supplemented and amended (the “TIF Act”), including by the power and authority of the City of Galesburg, Knox County, Illinois (the “City”), the City Council of the City (the “Corporate Authorities”) adopted Ordinances 86-1134, 86-1135, 86-1136, and 86-1137 as subsequently amended from time to time, including Ordinance 2000-1985 and 10-3285 (collectively, the “TIF Ordinances”); and

WHEREAS, under and pursuant to the TIF Act and the TIF Ordinances, the City designated the Galesburg Tax Increment Redevelopment Project Area (the “Redevelopment Project Area”), approved the related redevelopment plan, including the redevelopment projects described in the Redevelopment Plan (collectively, the “Redevelopment Projects”), and established a special tax allocation fund (the “Fund”) in connection therewith; and

WHEREAS, on October 25, 2022, the City notified affected taxing districts of the pending termination of the Redevelopment Project Area, as a redevelopment project area, in accordance with the provisions of Section 11-74.4-8 of the TIF Act; and

WHEREAS, all redevelopment project costs have been or will be paid, all obligations relating thereto have been or will be paid and retired prior to December 31, 2022; and

WHEREAS, in accordance with the provisions of Section 11-74.4-8 of the Act, the City desires to dissolve the special tax allocation fund relating to the Redevelopment Project Area and to terminate the designation of the Redevelopment Project Area as a redevelopment project area.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, KNOX COUNTY, ILLINOIS, as follows:

Section 1. Incorporation of Recitals. The foregoing recitals are incorporated into this Ordinance as the findings of the Corporate Authorities.

Section 3. Dissolution of Fund. The City Treasurer shall perform the final closing of the books and records of the Fund for the Redevelopment Project Area no later than December 31, 2022 and thereupon said Redevelopment Project Area is dissolved.

Section 4. Termination of Redevelopment Project Area. The designation of the Redevelopment Project Area as a redevelopment project area is hereby terminated as of December 31, 2022.

Section 5. Additional Real Estate Tax Increment. In the event that additional incremental real estate taxes attributable to the Redevelopment Project Area remain in the Fund, after the dissolution of the Fund, such monies shall be declared as surplus funds and sent back to the Knox County Treasurer for distribution back to the affected taxing bodies as prescribed in Section 11-74.4-8 of the TIF Act.

Section 6. Tax Objections Resulting in Reduced Real Estate Tax Increment. In the event incremental real estate taxes attributable to the Redevelopment Project Area received by the City are ordered refunded by the Knox County Clerk as a result of final decisions in tax objections affecting real estate taxes payable prior to December 31, 2022 then the City will refund such incremental real estate taxes received solely from funds available in the Fund.

Section 7. Effective Date of Ordinance. This Ordinance shall be in full force and effect upon its passage and approval in the manner provided by law.

Section 8. Invalidity. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Ordinance.

Section 9. Conflicts. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby superseded.

Approved this ____ day of _____, 20____, by a roll call vote as follows:

Roll Call #:

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Peter Schwartzman, Mayor

ATTEST:

Kelli R. Bennewitz, City Clerk

**COUNCIL LETTER
CITY OF GALESBURG
NOVEMBER 7, 2022**

AGENDA ITEM: Ordinance amending the Tax Increment Financing fund and Redevelopment Project Area 4 (Central / E Main St TIF 4) and deleting certain parcels.

SUMMARY RECOMMENDATION: When TIF 4 was created in 2008, it was agreed upon by all taxing districts that the early termination subarea would expire at the same time the TIF 2 would expire. As a part of the process, the City must pass an ordinance removing certain parcels. The Interim City Manager and Director of Community Development recommend approval of the ordinance.

BACKGROUND: An aerial of this area is included as an Exhibit in the Ordinance, but it is generally along East Main Street from approximately Duffield Ave easterly to Chestnut St. The early termination area includes 133 parcels. The remaining portion of TIF 4 will remain in place until it is set to expire on December 31, 2031 (with the TIF increment still being received in the TIF 4 fund FY 2032).

In accordance with the Illinois Tax Increment Allocation Redevelopment Act (65 ILCS 5/11-74.4-5 (c) of the TIF Act provides that a municipality may by municipal ordinance amend an existing redevelopment plan.

BUDGET IMPACT: it is anticipated there would be a reduction in the amount of increment received in TIF 4 by removing the parcels in the early termination area.

SUPPORTING DOCUMENTS:

1. Ordinance amending Central / Downtown TIF 4

ORDINANCE NO. _____

**ORDINANCE AMENDING THE TIF NO. 4 REDEVELOPMENT PLAN
AND PROJECT AREA AND DELETING CERTAIN PARCELS LOCATED THEREIN**

WHEREAS, Pursuant to the Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4-1 through 65 ILCS 5/11-74.4-11 of the Illinois Compiled Statutes, as amended (the "TIF Act"), the City Council, by Ordinances 08-3224, 08-3225, and 08-3226, passed on June 2, 2008, adopted and approved the TIF No. 4 Tax Increment Redevelopment Plan and Project (the "Redevelopment Plan") dated February 19, 2008; and

WHEREAS, the City desires to delete certain parcels of real estate from said TIF No. 4 Redevelopment Plan and Project Area; and

WHEREAS, subsection 11-74.4-5(c) of the TIF Act provides that a municipality may by municipal ordinance amend an existing redevelopment plan which by municipal ordinance may be adopted without further public hearing and related notices and without complying with the procedures provided in the TIF Act pertaining to the initial approval of a redevelopment plan and project and designation of a redevelopment project area when said municipal ordinance effects changes which do not:

- (1) add additional parcels of property to the proposed redevelopment project area;
- (2) substantially affect the general land uses proposed in the redevelopment plan;
- (3) substantially change the nature of the redevelopment project;
- (4) increase the total estimated redevelopment project cost set out in the redevelopment plan by more than 5% after adjustment for inflation from the date the plan was adopted;
- (5) add additional redevelopment project costs to the itemized list of redevelopment project costs set out in the redevelopment plan; or
- (6) increase the number of inhabited residential units to be displaced from the redevelopment project area, as measured from the time of creation of the redevelopment project area, to a total of more than 10.

NOW, THEREFORE, IT IS HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALESBURG ILLINOIS, AS FOLLOWS:

SECTION 1:

1. Certain parcels of real estate located in the City of Galesburg, Illinois, as depicted in the attached Exhibit A and legally described in the attached Exhibit B are hereby removed from the TIF No. 4 Redevelopment Plan and Project Area as of December 31, 2022.

2. The TIF No. 4 Redevelopment Plan and Project Area shall be and is hereby amended by said removal of the parcels of real estate as depicted in the attached Exhibit A as of December 31, 2022.

SECTION 2: A copy of this Ordinance shall be attached to the Redevelopment Plan to effect the amendments hereby, but any failure to so attach this Ordinance shall not abrogate, diminish, or delay the effect of such amendment.

SECTION 3: Within 10 days of the adoption and approval of this Ordinance, a copy of this Ordinance shall be duly mailed by certified mail to: (1) each affected taxing district with property constituting a part of the TIF No. 4 Redevelopment Plan and Project Area and (2) each registrant on the interested parties registry with respect to the TIF No. 4 Redevelopment Plan and Project Area; and (3) this Ordinance shall be published in the Register Mail or other newspaper of general circulation within the affected taxing districts., which amendments are authorized under Section 11-74.4-5 of the TIF Act.

SECTION 4: All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

SECTION 5: The City Clerk shall file a certified copy of this Ordinance, together with a list of each real estate parcel number for those affected properties, with the County Clerk of Knox County in which any part of the Galesburg TIF No. 4 Redevelopment Plan and Project Area is located and obtain a revised "Initial Equalized Assessed Valuation" certification for Galesburg TIF No.4 Redevelopment Plan and Project Area.

SECTION 6: This Ordinance shall be in full force and effect from and after its approval, passage, and publication as required by law.

Approved this ____ day of _____, 20____, by a roll call vote as follows:

Roll Call #:

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Peter Schwartzman, Mayor

ATTEST:

Kelli R. Bennewitz, City Clerk

EXHIBIT A - AREAS TO BE REMOVED FROM TIF 4

9911452046	9911479018	9912352024	9912355016	9913103004	9914203006
9911453016	9911480007	9912352025	9912355017	9913103005	9914203016
9911453017	9911480014	9912353019	9912355018	9913103011	9914226001
9911453036	9911480015	9912353020	9912355031	9913103014	9914226002
9911453037	9911480018	9912353021	9912355032	9913103015	9914226004
9911453038	9911480019	9912353022	9912355037	9913103016	9914226005
9911453040	9911480020	9912353038	9912376012	9913104001	9914226006
9911453041	9911480021	9912353039	9912376013	9913104002	9914226007
9911453043	9911480022	9912353046	9913101001	9913104003	9914226008
9911453044	9911481007	9912353047	9913101002	9913104004	9914226009
9911455009	9911481008	9912354015	9913101003	9913104005	9914226025
9911455010	9911481025	9912354016	9913101004	9913104006	9914226036
9911455015	9911481026	9912354030	9913101005	9913104010	9914227001
9911455016	9911481027	9912354031	9913101013	9913104011	9914227002
9911455017	9912352007	9912354032	9913102004	9914202007	9914227003
9911455019	9912352008	9912354033	9913102005	9914202008	9914227004
9911455021	9912352009	9912354034	9913102006	9914202018	9914227005
9911479013	9912352010	9912354035	9913102014	9914203001	9914227006
9911479014	9912352011	9912354036	9913102023	9914203002	9914227009
9911479015	9912352012	9912354037	9913103001	9914203003	9914227010
9911479016	9912352022	9912355014	9913103002	9914203004	9914227011
9911479017	9912352023	9912355015	9913103003	9914203005	9914227023
					9914227037

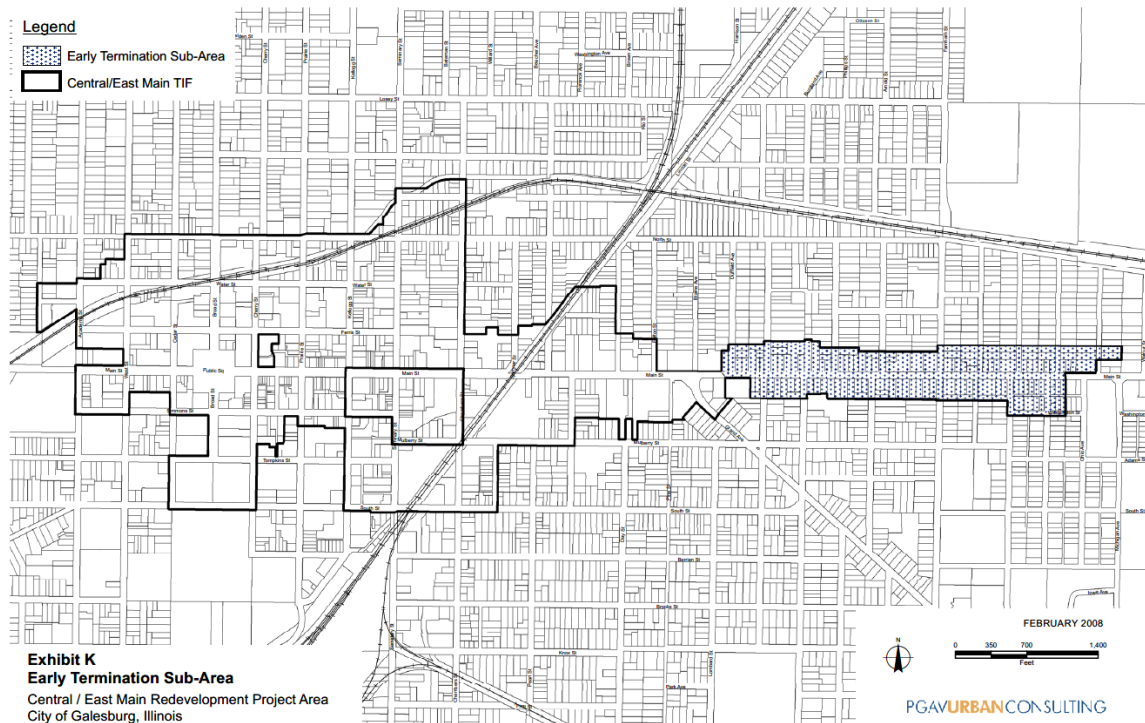


EXHIBIT B
LEGAL DESCRIPTION:

AREAS TO REMOVED FROM TIF NO. 4 PROJECT AREA

Beginning at the Southeast corner of Lot 34 of Scripp's Subdivision; thence Northerly along the East line of said Lot 34 of said Subdivision to the Northwest corner of Lot 33 of said Subdivision; thence Easterly along the North line of said Lot 33 of said Subdivision to the Southeast corner of Lot 35 of said Subdivision; thence Northerly along the East line of said Lot 35 of said Subdivision to the Northeast corner of Lot 35 of said Subdivision; thence Easterly along the extended South line of Lot 29 of Scripp's Subdivision to the West right-of-way line of North Whitesboro Street; thence Northerly along said right-of-way line to the point of intersection with the extended North line of the Subdivision of Lots 3, 4 and 5 Block 1 of Campbell's Addition; thence Easterly along said extended North line to the West line of Summit Addition; thence Northerly 1 rod along the West line of Summit Addition to the northwest corner of Lot 1 of Summit Addition; thence Easterly along the North line of said Lot 1 to the Northeast corner of said Lot 1; thence Southerly 1 rod to the Northwest corner of Lot 2 of Summit Addition; thence Easterly along the North line of said Lot 2 to the Northwest corner of Lot 9 of Summit Addition; thence Southerly along the West line of said Lot 9 to the Southwest corner of Lot 9; thence Easterly along the South line of Lot 9 extended to the Northwest corner of Lot 19 of the Resubdivision of Original Lots 1, 2 & 3 of Block 2 of Summit Addition as recorded in a Revenue Plat of 1904; thence Easterly along the North line of said Lot 19 to the Northeast corner of Lot 19; thence Southerly to the Southwest corner of Lot 7 of the Resubdivision of Block 2 of the Summit Addition; thence Easterly along the South line of said Lot 7 extended to the point of intersection with the East right-of-way line of Arnold Street; thence Easterly along the extended South line of Lot 7 of M. J. Kitchell's Subdivision to the West right-of-wayline of North Farnham Street; thence Northerly along said right-of-way to the point of intersection with the extended North line of Lot 7 of Block 1 of Olof Hawkinson's Addition; thence Easterly along the extended North line of Lots 7 and 8 in Blocks 1, 2 and 3 and Lot 4 in Block 4 of Olof Hawkinson's Addition to the point of intersection with the East line of Olof Hawkinson's Addition; thence Easterly along the extended North line of Lot 4 in Block 4 and Lot 27 in Block 3 of the Washington Addition to the Northeast corner of said Lot 27; thence Southerly along the East lines of lots 27 and 28 of Block 3 of the Washington Addition to the Southeast corner of Lot 28; thence Westerly along the South line of said Lot 28 extended to the point of intersection with the West right-of-way line of Chestnut Street; thence Southerly along said right-of-way line to the point of intersection with the North right-of-way line of East Main Street; thence Westerly along said North right-of-way of East Main Street to the point of intersection with the extended East line of lot 4 in Block 5 of the Factory Addition; thence Southerly along the extended East line of Lots 4 and 9 of Block 5 of Factory Addition to the point of intersection with the south right-of-way line of Washington Street; thence Westerly along said South right-of-way line to the point of intersection with the West right-of-way line of Illinois Avenue; thence Northerly along said West right-of-way line to the Southeast corner of Lot 7 in Block 1 of N. T. Allen's Subdivision; thence Westerly along the extended South line of Lots 6 and 7 in Blocks 1 and 2 of N. T. Allen's Subdivision to the point of intersection with the West right-of-way line of South Farnham Street; thence Northerly along said right-of-way line to the Southeast corner of Lot 1 in

block 1 of the Resubdivision of Blocks 1, 2, 3 and 4 of the Hayner's Addition; thence Westerly along the extended South line of Lots 1 through 9 in Block 1 and Lots 1 through 6 of Block 2 to the Southwest corner of Lot 6 in Block 2 of said Resubdivision of Hayner's Addition; thence Northerly 55 feet along the West line of Lot 6 in Block 2 of the Resubdivision of Blocks 1, 2, 3 and 4 of Hayner's Addition; thence Westerly to the West line of said Lot 7 to a point 55 feet North of the South line of Lot 7; thence Southerly 5 feet along the West line of said Lot 7 to a point 50 feet North of the South line of said Lot 7; thence Westerly to a point on the East right-of-way line of Locust Street 50 feet North of the Southwest corner of Lot 9 in block 2 of said Resubdivision of Hayner's Addition; thence Southerly along said right-of-way line to the Southwest corner of said Lot 9; thence Westerly along the extended South Lines of Lots 1-5 in Block 1 of Frost's Addition and Lot 23 of the Revenue Plat of 1904 of a Subdivision of Original Lots 1, 2, 3, 5, 6, 7, 8, 9 & 12 of Block 2 of Frost's Addition to the Southwest corner of said Lot 23; thence Northerly along the West line of said Lot 23 to the point of intersection with the South right-of-way line of East Main Street; thence Westerly along said South right-of-way line to the point of intersection with the West line of Lot 27 of said Revenue Plat of 1904; thence Northwesterly to the Southeast corner of Lot 34 of Scripp's Subdivision and the Point of Beginning; being a tract of land containing 43 acres, more or less.

**COUNCIL LETTER
CITY OF GALESBURG
NOVEMBER 21, 2022**

AGENDA ITEM: 2022 Property Tax Levy Ordinance

SUMMARY RECOMMENDATION: The City Manager and Director of Finance and Information Systems recommend the City Council approve the 2022 Property Tax Levy Ordinance.

BACKGROUND: Annually, the City Council establishes a dollar amount needed from property tax extensions by the County Clerk. This amount is then aggregated with other taxing districts resulting in individual tax bills on individual property. The City should receive the majority of the money collected from this levy in June and September of 2023.

The 2022 tax levy request has been established at \$9,707,763 which is an increase of 0% when compared to the total amount of the current year tax levy (2021) extension. The following table displays the levy request by use:

DESCRIPTION	2022 LEVY AMOUNT	\$ CHANGE FROM 2021 LEVY EXTENSION	% CHANGE FROM 2021 LEVY EXTENSION	% OF TOTAL LEVY REQUEST
Corporate	\$2,660,593	\$62,240	2.4%	27%
G.O. Bonds	0	0	0%	0%
Social Security	250,100	25	0%	3%
IMRF	285,000	120	0%	3%
Police Pension	2,445,000	(33,523)	(1.4%)	25%
Fire Pension	2,351,000	(109,569)	(4.5%)	24%
Public Library	1,716,070	80,707	4.9%	18%

Based on the current Estimated Assessed Value (EAV) for the 2022 tax levy, the estimated property tax rate for the City would be approximately \$2.64 or zero cents more than the 2021 tax levy rate. The property tax rate is applied to individual tax bills.

BUDGET IMPACT: The property tax levy will fund a portion of the City's General Fund and Park & Recreation Fund general operations; IMRF obligations in the General Fund; the majority of the Public Library's general operations; and the police pension and firefighters' pension funds.

SUPPORTING DOCUMENTS:

1. 2022 Property Tax Levy Estimation
2. 2023 Appropriations for Tax Levy

Special Ordinance No. _____

**AN ORDINANCE MAKING THE LEVY FOR CORPORATE PURPOSES AND SPECIAL FUNDS,
FOR THE CURRENT YEAR COMMENCING ON THE FIRST DAY OF JANUARY, 2023 AND ENDING
ON THE THIRTY-FIRST DAY OF DECEMBER, 2023 FOR THE CITY OF GALESBURG, ILLINOIS**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, ILLINOIS:

SECTION 1. That a tax levy for the following sums of money, or as much thereof as may be authorized by law, to defray all expenses and liabilities of the City be, and the same is hereby levied for the purposes specified against all taxable property in the City for the fiscal year commencing on the first day of January, 2023, and ending on the thirty-first day of December, 2023. The specific amounts are levied for the purposes listed below, indicated by being placed in a separate column designated "Amount Raised by Taxation" which item appears at the right hand column of this ordinance. The tax so levied for the fiscal year of the City of Galesburg, and is for the appropriation amounts to be raised by taxation, the total of which has been determined as follows:

Fund	Description	FY 23 Budget	Amount Raised by Other than Taxation	Amount Raised by Taxation
	General	20,195,215	19,146,667	1,048,548
	General Fund Fire Department	7,752,115	6,402,210	1,349,905
	Various Pensions and Social Security Contributions in General Fund:			
	IMRF		(285,000)	285,000
	Social Security		(250,100)	250,100
	Police Pension		(2,445,000)	2,445,000
	Fire Pension		(2,351,000)	2,351,000
001	Total General Fund	27,947,330	20,217,777	7,729,553
011	Motor Fuel Tax	1,695,000	1,695,000	-
013	Grants	8,494,270	8,494,270	-
014	City Gas Tax	1,122,670	1,122,670	-
015	Federal Special Enforcement	-	-	-
016	Special Enforcement	36,650	36,650	-
017	911 Communications	124,665	124,665	-
018	Storm Water Utility	1,024,600	1,024,600	-
019	Parks & Recreation	5,810,755	5,548,615	262,140
020	Airport Operations	302,890	302,890	-
021	Foreign Fire	28,480	28,480	-
023	Property Redevelopment	1,456,190	1,456,190	-
024	Economic Development	1,494,915	1,494,915	-
025	CDBG Repayment	206,490	206,490	-
026	UDAG Repayment	856,320	856,320	-
030	Public Transportation Services	2,532,610	2,532,610	-
043	2016 GO Bond Debt Service	643,265	643,265	-
046	2011C Business Park Bonds	325,160	325,160	-
047	Business Dstrct 2013A GO Bonds	116,980	116,980	-
048	TIF 3 Regency Cap Proj	75,485	75,485	-
049	TIF IV	934,885	934,885	-
051	Players Fields Capital Imp	4,600	4,600	-
053	Building Repair & Maintenance	310,120	310,120	-
054	Planning Fund	1,275,000	1,275,000	-
057	Computer Replacement	415,400	415,400	-
058	Vehicle Replacement	716,850	716,850	-
059	Utility Tax Capital Projects	2,175,935	2,175,935	-
060	Seminary St Business District	40,010	40,010	-

Fund	Description	FY 23 Budget	Amount Raised by Other than Taxation	Amount Raised by Taxation
061	Water Operations	6,571,250	6,571,250	-
067	Refuse	3,120,785	3,120,785	-
078	Risk Management	1,152,545	1,152,545	-
085	OPEB Trust	1,800	1,800	-
088	Linwood Cemetery Trust	3,500	3,500	-
089	East Linwood Cemetery Trust	15,200	15,200	-
900	Public Library	2,795,170	1,079,100	1,716,070
Total All Other Funds		45,880,445	43,902,235	1,978,210
Total 2022 Appropriations for 2021 Tax Levy		73,827,775	64,120,012	9,707,763

SECTION 2. The City Clerk of the City of Galesburg is hereby directed to file with the County Clerk of Knox County, Illinois, a properly certified copy of the ordinance on or before the last Tuesday of December 2022.

SECTION 3. The provisions of this ordinance are hereby declared to be separable, and if any section, phrase or provision shall for any reason be declared to be invalid, such declaration shall not the validity of the remainder of the sections, phrases or provisions hereof.

SECTION 4. This section shall be in full force and effect after its passage and approval by the Mayor.

SECTION 5. This ordinance is adopted pursuant to the state law of Illinois and the home rule authority provided pursuant to the Constitution of the State of Illinois.

Approved this _____ day of _____, 20____, by a roll call vote as follows:

Roll Call #: _____

Ayes: _____

Nays: _____

Absent _____

Peter Schwartzman, Mayor

ATTEST:

Kelli R. Bennewitz, City Clerk

81,579,890

Estimated Real Estate Extension Report

KNOX COUNTY TAX YEAR - 2022

Estimated Taxable Value (EAV) \$ 367,018,867

Description	Estimated Rate	2022 Levy Request	2021 Levy Extension	\$ Change in Levy	% Change in Levy
<u>Galesburg City</u>					
Corporate	\$ 0.357	\$ 1,310,688	\$ 1,222,190	\$ 88,498	7.24%
Bonds	-	0	0	-	#DIV/0!
IMRF	0.078	285,000	284,879	121	0.04%
Social Security	0.068	250,100	250,075	25	0.01%
Policemens Pension	0.666	2,445,000	2,478,523	(33,523)	-1.35%
Library	0.468	1,716,070	1,635,363	80,707	4.94%
Body Totals	\$ 1.637	\$ 6,006,858	\$ 5,871,030	\$ 135,828	2.31%
<u>Galesburg City Fire</u>					
Corporate	\$ 0.368	1,349,905	\$ 1,376,164	\$ (26,259)	-1.91%
Firemens Pension	0.641	2,351,000	2,460,569	(109,569)	-4.45%
Body Totals	\$ 1.008	\$ 3,700,905	\$ 3,836,733	\$ (135,828)	-3.54%
Grand Total	\$ 2.645	\$ 9,707,763	\$ 9,707,763	\$ -	0.00%

Approved this _____ day of _____, 20____, by a roll call vote as follows:

Roll Call #: _____

Ayes: _____

Nays: _____

Absent: _____

Peter Schwartzman, Mayor

ATTEST:

Kelli R. Bennewitz, City Clerk

**COUNCIL LETTER
CITY OF GALESBURG
NOVEMBER 21, 2022**

AGENDA ITEM: Approval of an ordinance granting a franchise to Comcast and associated Comcast franchise agreement.

SUMMARY RECOMMENDATION: The City Manager and City Attorney recommend approval of the ordinance and franchise agreement with Comcast.

BACKGROUND: The City Council approved a nonexclusive franchise agreement with Comcast in 2014 which expires December 31, 2022. It is proposed to approve a new nonexclusive franchise agreement with Comcast for a 10-year period. The terms of the agreement are essentially the same as the previous agreement and the city will continue to receive the 5% franchise fee that the city has received in the past. The city will also continue to receive basic cable to city owned buildings listed in Appendix A of the agreement. The Federal Communication Commission has ruled that Comcast can now deduct the cost to provide the basic cable from the city's franchise fee; however, this ruling is currently under appeal at this time. Until the appeal is resolved, the City will not be charged for the basic cable to city owned buildings. If the appeal is not successful, Comcast will work with the city to implement the charges over time and the City can elect to reduce the number of services in order to reduce the cost.

BUDGET IMPACT: The city will continue to receive the 5% franchise fee revenue that the city has received in the past.

SUPPORTING DOCUMENTS:

1. Ordinance and Proposed Comcast Franchise Agreement

ORDINANCE NO. _____

AN ORDINANCE GRANTING A NEW CABLE TELEVISION FRANCHISE TO COMCAST OF ILLINOIS/INDIANA/OHIO, L.L.C. FOR A NEW TERM UNTIL DECEMBER 31, 2032 SUBJECT TO THE CONDITIONS HEREIN

WHEREAS, COMCAST OF ILLINOIS/INDIANA/OHIO L.L.C. (“Comcast”) is successor to the Cable Franchise granted to Insight Communication Midwest, LLC on May 20, 2002, and has applied for renewal of its non-exclusive cable franchise in the City of Galesburg, Illinois (“City”), pursuant to Section 626 of the Cable Act [47 U.S.C. § 546], and;

WHEREAS, municipalities of the State of Illinois are authorized pursuant to Illinois statute (65 ILCS 5/11-42-11) to franchise cable television services; and

WHEREAS, the City believes it is in the best interest of the public to renew the franchise of Comcast, under the terms attached to this franchise ordinance.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Galesburg, Illinois, as follows:

Section 1. The recitals contained above in the preamble of this Ordinance are hereby incorporated herein by reference, the same as if set forth in this Section of this Ordinance verbatim as findings of the City Council of the City of Galesburg, Illinois.

Section 2. The City Council has determined that it is reasonable to grant a Cable Service Franchise (“Franchise”) to Comcast, a copy of such Franchise is (i) attached hereto, (ii) incorporated herein by reference, and (iii) hereby approved as to form, for a term until December 31, 2032. The Franchise shall only take effect upon adoption of this ordinance, subject to the following conditions subsequent: (1) execution by Comcast of the “Cable Television Franchise Agreement by and between the City of Galesburg and Comcast of Illinois/Indiana/Ohio, LLC, delivery to the City of Galesburg, Illinois City Clerk on or before December 31, 2022 (unless otherwise approved by the City Council), which acceptance shall be duly acknowledged before some officer authorized by law to administer oaths. The attached Franchise and Acceptance shall constitute a binding and enforceable contract between the City and Comcast; PROVIDED, that nothing in this ordinance shall be deemed to authorized operation of cable services within the City prior to the effective date of this ordinance; any operation in the rights-of-way without a valid and binding franchise accepted by Franchisee after December 31, 2022 shall be subject to such penalties and remedies as set forth in the Franchise, and as otherwise permitted by law; and failure of the conditions subsequent shall cause the authority granted herein to be null and void.

Section 3. A copy of the attached Franchise has been delivered to Comcast in substantially the form attached hereto not less than seven days prior to this enactment.

Section 4. The City shall, and the officials, agents and employees of the City are hereby authorized and directed to, take such further action, and execute such documents, certificates and instruments as may be necessary to carry out and comply with the intent of this ordinance.

Section 5. Due to the urgency of the enactment of this Ordinance prior to the expiration of the current Franchise Agreement, this Ordinance shall be in full force and effect immediately on and after its passage and approval as provided by law and this Ordinance shall be published as may be provided by law.

Approved this _____ day of _____, 2022, by roll call vote as follows:

Roll Call #:

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Peter Schwartzman, Mayor

ATTEST:

Kelli R. Bennewitz, City Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF KNOX)

CERTIFICATE OF PUBLICATION

I, Keli R. Bennewitz, certify that I am the duly elected and acting Municipal Clerk of the City of Galesburg, Illinois.

I further certify that on the ____ day of _____, 2022, the Corporate Authorities of the City of Galesburg, Illinois passed and approved Ordinance No. _____ entitled:

“AN ORDINANCE GRANTING A NEW CABLE TELEVISION FRANCHISE TO COMCAST OF ILLINOIS/INDIANA/OHIO, L.L.C. FOR A NEW TERM UNTIL DECEMBER 31, 2032 SUBJECT TO THE CONDITIONS HEREIN”

Which provided by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No. _____, including the ordinance and a cover sheet thereof was prepared and a copy of such ordinance will be posted in the Galesburg City Hall, commencing on the ____ day of _____, 2022 and continuing for at least ten (10) days thereafter. Copies of such ordinance were also available for public inspection upon request at the office of the City Clerk.

DATED at Galesburg, Illinois this ____ day of _____, 2022.

Kelli R. Bennewitz, City Clerk

**CABLE TELEVISION FRANCHISE AGREEMENT
BY AND BETWEEN
The
CITY OF GALESBURG
And
COMCAST OF ILLINOIS/INDIANA/OHIO, LLC.**

This Franchise Agreement (hereinafter, the “Agreement” or “Franchise Agreement”) is made between the City of Galesburg, Illinois (hereinafter, the “City”) and Comcast of Illinois/Indiana/Ohio, LLC, (hereinafter, “Grantee”) this ____ day of _____, _____ (the “Effective Date”).

The City, having determined that the financial, legal, and technical abilities of the Grantee are reasonably sufficient to provide the services, facilities, and equipment necessary to meet the future cable-related needs of the community, desires to enter into this Franchise Agreement with the Grantee for the construction, operation and maintenance of a Cable System on the terms and conditions set forth herein.

This Agreement is entered into by and between the parties under the authority of and shall be governed by the Cable Act, and the Illinois Municipal Code, as amended from time to time; provided that any provisions of the Illinois Municipal Code that are inconsistent with the Cable Act shall be deemed to be preempted and superseded.

SECTION 1: Definition of Terms

For the purpose of this Franchise Agreement, capitalized terms, phrases, words, and abbreviations shall have the meanings ascribed to them in the Cable Act, unless otherwise defined herein.

"Cable Act" or "Act" means the Cable Communications Policy Act of 1984, as amended by the Cable Consumer Protection and Competition Act of 1992 and the Telecommunications Act of 1996, 47 U.S.C. §§ 521 et seq., as the same may be amended from time to time.

“Cable Operator” means any Person or group of Persons who provides Cable Service over a Cable System and directly or through one or more affiliates owns a significant interest in such Cable System; or who otherwise controls or is responsible for, through any arrangement, the management and operation of such a Cable System.

"Cable Service" or “Service” means the one-way transmission to Subscribers of Video Programming or Other Programming Service and Subscriber interaction, if any, which is required for the selection or use of such Video Programming or Other Programming Service.

“Cable System” or “System,” has the meaning set forth in 47 U.S.C. § 522 of the Cable Act, and means Grantee's facilities, consisting of a set of closed transmission paths and associated signal generation, reception and control equipment, that is designed to provide Cable Service which includes Video Programming and which is provided to multiple Subscribers within the Franchise Area, but such term does not include (i) a facility that serves only to re-transmit the television signals of one or more television broadcast stations; (ii) a facility that serves Subscribers without using any public right-of-way, (iii) a facility of a common carrier which is subject, in whole or in part, to the provisions of Title II of the Communications Act of 1934, as amended, except that such a facility shall be considered a Cable System (other than for purposes of section 621(c) of the Cable Act) to the extent such facility is used in the transmission of Video Programming directly to Subscribers, unless the extent of such use is solely to provide Interactive On-Demand Services; (iv) an open video system that complies with section 653 of the Cable Act; or (v) any facilities of any electric utility used solely for operating its electric utility systems.

“Channel” or “Cable Channel” means a portion of the electromagnetic frequency spectrum which is used in a Cable System and which is capable of delivering a television channel as a television channel is defined by the Federal Communications Commission by regulation.

“Customer” or “Subscriber” means a Person who lawfully receives and pays for Cable Service with the Grantee’s express permission.

“FCC” means the Federal Communications Commission or successor governmental entity thereto.

“Franchise” means the initial authorization, or renewal thereof, issued by the City, whether such authorization is designated as a franchise, agreement, permit, license, resolution, contract, certificate, ordinance or otherwise, which authorizes the construction or operation of the Cable System.

“Franchise Agreement” or “Agreement” shall mean this Agreement and any amendments or modifications hereto.

“Franchise Area” means the present legal boundaries of the City as of the Effective Date, and shall also include any additions thereto, by annexation or other legal means as provided in this Agreement.

“Grantee” shall mean Comcast of Illinois/Indiana/Ohio, LLC.

“Gross Revenue” means the Cable Service revenue received by the Grantee from the operation of the Cable System in the Franchise Area to provide Cable Services, calculated in accordance with generally accepted accounting principles. Cable Service revenue includes monthly Basic Cable Service, cable programming service regardless of Service Tier, premium and pay-per-view video fees, advertising and home shopping revenue, installation fees and equipment rental fees. Gross revenues shall also include such other revenue sources from Cable Service delivered over the Cable System as may now exist or hereafter develop, provided that such revenues, fees, receipts, or charges may be lawfully included in the gross revenue base for

purposes of computing the City's permissible franchise fee under the Cable Act, as amended from time to time. Gross Revenue shall not include refundable deposits, bad debt, investment income, programming launch support payments, third party advertising sales commissions and agency fees, nor any taxes, fees or assessments imposed or assessed by any governmental authority. Gross Revenues shall include amounts collected from Subscribers for Franchise Fees pursuant to *City of Dallas, Texas v. F.C.C.*, 118 F.3d 393 (5th Cir. 1997), and amounts collected from non-Subscriber revenues in accordance with the Court of Appeals decision resolving the case commonly known as the "Pasadena Decision," *City of Pasadena, California et. al., Petitions for Declaratory Ruling on Franchise Fee Pass Through Issues*, CSR 5282-R, *Memorandum Opinion and Order*, 16 FCC Rcd. 18192 (2001), and *In re: Texas Coalition of Cities for Utility Issues v. F.C.C.*, 324 F.3d 802 (5th Cir. 2003).

"Initial Franchise Service Area" means that portion of the Franchise Area served by the Grantee's Cable System as of the Effective Date of this Franchise Agreement.

"Public, Educational and Governmental (PEG) Access Channel" shall mean a video Channel designated for non-commercial use by the City, the public, and/or educational institutions such as public or private schools, but not "home schools," community colleges, and universities.

"Public, Educational and Government (PEG) Access Programming" shall mean non-commercial programming produced by any City residents or organizations, schools and government entities and the use of designated facilities, equipment and/or Channels of the Cable System in accordance with 47 U.S.C. 531 and this Agreement.

"Person" means any natural person or any association, firm, partnership, joint venture, corporation, or other legally recognized entity, whether for-profit or not-for profit, but shall not mean the City.

"Public Way" shall mean, pursuant and in addition to the City's Right of Way Ordinance (Title 97, Guideline and Requirements for Work on City Rights-of-Way), the surface of, and the space above and below, any street, alley, other land or waterway, dedicated or commonly used for pedestrian or vehicular traffic or other similar purposes, including, but not limited to, public utility easements and other easements dedicated for compatible uses, now or hereafter held by the City in the Franchise Area, to the extent that the City has the right and authority to authorize, regulate, or permit the location of facilities other than those of the City. Public Way shall not include any real or personal City property that is not specifically described in this definition and shall not include City buildings, fixtures, and other structures and improvements, regardless of whether they are situated in the Public Way.

"Standard Installation" means those installations to Subscribers that are located up to one hundred twenty-five (125) feet from the existing distribution system (Cable System).

"City" means the City of Galesburg, Illinois or the lawful successor, transferee, designee, or assignee thereof.

"Video Programming" or "Programming" means programming provided by, or generally considered comparable to programming provided by, a television broadcast station.

SECTION 2: Grant of Authority

2.1. Pursuant to Section 621(a) of the Cable Act, 47 U.S.C. § 541 (a), and 65 ILCS 5/11-42-11(a) of the Illinois Municipal Code and Ordinance No. _____ approving and authorizing the execution of this Agreement, the City hereby grants to the Grantee a nonexclusive Franchise authorizing the Grantee to construct and operate a Cable System in the Public Ways within the Franchise Area, and for that purpose to erect, install, construct, repair, replace, reconstruct, maintain, or retain in any Public Way such poles, wires, cables, conductors, ducts, conduits, vaults, manholes, pedestals, amplifiers, appliances, attachments, and other related property or equipment as may be necessary or appurtenant to the Cable System, and to provide such services over the Cable System as may be lawfully allowed.

2.2. Term of Franchise. The term of the Franchise granted hereunder shall be ten (10) years from the Effective Date, unless the Franchise is renewed or is lawfully terminated in accordance with the terms of this Franchise Agreement and/or applicable law. From and after the Effective Date of this Franchise Agreement, the Parties acknowledge that this Franchise Agreement is intended to be the sole and exclusive Franchise Agreement between the Parties pertaining to the Grantee's Franchise for the provision of Cable Service.

2.3. Renewal. Any renewal of this Franchise shall be governed by and comply with the provisions of Section 626 of the Cable Act, as amended, and any applicable State law which may exist at the time of renewal and which is not superseded by the Cable Act.

2.4. Police Powers. Nothing in this Franchise Agreement shall be construed as an abrogation by the City of any of its police powers to adopt and enforce generally applicable ordinances deemed necessary for the health, safety, and welfare of the public, and the Grantee shall comply with all generally applicable laws and ordinances enacted by the City pursuant to such police power.

2.5. Reservation of Authority. Nothing in this Franchise Agreement shall (A) abrogate the right of the City to perform any public works or public improvements of any description, (B) be construed as a waiver of any codes or ordinances of general applicability promulgated by the City, or (C) be construed as a waiver or release of the rights of the City in and to the Public Ways.

2.6. Competitive Equity.

2.6.1. In the event the City grants an additional Franchise to use and occupy any Public Way for the purposes of operating a Cable System, the additional Franchise shall only be granted in accordance with the Illinois Level Playing Field Statute, 65 ILCS 5/11-42-11.

2.6.2. In the event an application for a new cable television franchise or other similar authorization is filed with the City proposing to serve the Franchise Area, in whole or in part, the City shall to the extent permitted by law promptly notify the Grantee, or require the Grantee to be notified, and include a copy of such application.

2.6.3. Provided that appropriate vehicle safety markings have been deployed, Grantee's vehicles shall be exempt from parking restrictions of the City while used in the course of installation, repair and maintenance work on the Cable System.

SECTION 3: Construction and Maintenance of the Cable System

3.1. Except as may be otherwise provided in this Franchise Agreement, Grantee shall comply with all generally applicable provisions of Title 97 of the Municipal Code, entitled "Guidelines and Requirements for Work in the Rights-of-Way" of the City of Galesburg as may be amended from time to time.

3.2. Aerial and Underground Construction. At the time of Cable System construction, if all of the transmission and distribution facilities of all of the respective public or municipal utilities in any area of the Franchise Area are underground, the Grantee shall place its Cable Systems' transmission and distribution facilities underground, provided that such underground locations are actually capable of accommodating the Grantee's cable and other equipment without technical degradation of the Cable System's signal quality. In any region(s) of the Franchise Area where the transmission or distribution facilities of the respective public or municipal utilities are both aerial and underground, the Grantee shall have the discretion to construct, operate, and maintain all of its transmission and distribution facilities or any part thereof, aerially or underground. Nothing in this Section shall be construed to require the Grantee to construct, operate, or maintain underground any ground-mounted appurtenances such as customer taps, line extenders, system passive devices, amplifiers, power supplies, pedestals, or other related equipment.

3.3. Undergrounding and Beautification Projects.

3.3.1. In the event the City requires users of the Public Way who operate aerial facilities to relocate such aerial facilities underground, Grantee shall participate in the planning for relocation of its aerial facilities, if any, contemporaneously with such users. Grantee shall be reimbursed its relocation costs from public or private funds allocated for the project to the same extent as such funds are made available to other users of the Public Way, if any, provided that any utility's exercise of authority granted under its tariff to charge consumers for the said utility's cost of the project that are not reimbursed by the City shall not be considered to be public or private funds.

3.3.2. The Grantee shall not be required to relocate its facilities unless it has been afforded at least sixty (60) days notice of the necessity to relocate its facilities. Upon adequate notice the Grantee shall provide a written estimate of the cost associated with the work necessary to relocate its facilities. In instances where a third party is seeking the relocation of the Grantee's facilities or where the Grantee is entitled to reimbursement pursuant to the preceding Section, the Grantee shall not be required to perform the relocation work until it has received payment for the relocation work.

SECTION 4: Service Obligations

4.1. Initial Service Obligations. As of the Effective Date of this Agreement, Grantee's Cable System has been designed to provide, and is capable of providing, Cable Service to

residential Customers throughout the Initial Franchise Service Area. The Grantee shall continue to make Cable Service available in the Initial Service Area throughout the term of this Agreement and Grantee shall extend its Cable System and provide service consistent with the provisions of this Franchise Agreement.

4.2. General Service Obligation. The Grantee shall make Cable Service available beyond the Initial Franchise Service Area to every residential dwelling unit within the Franchise Area where the minimum density is at least thirty (30) dwelling units per linear Cable System network mile as measured from the existing Cable System's technically feasible connection point. Subject to the density requirement, Grantee shall offer Cable Service to all new homes or previously unserved homes located within one hundred twenty-five (125) feet of the Grantee's distribution cable (e.g., a Standard Installation).

4.2.1. The Grantee may elect to provide Cable Service to areas not meeting the above density and distance standards. The Grantee may impose an additional charge in excess of its regular installation charge for any service installation requiring a drop or line extension in excess of a Standard Installation. Any such additional charge shall be computed on a time plus materials basis plus a reasonable rate of return.

4.3. Programming. The Grantee agrees to provide cable programming services in the following broad categories:

Children	General Entertainment	Family Oriented
Ethnic/Minority	Sports	Weather
Educational	Arts, Culture and Performing Arts	News & Information

Pursuant and subject to federal law, all Video Programming decisions, excluding PEG Access Programming, are at the sole discretion of the Grantee.

4.4. Technical Standards. The Grantee shall comply with all applicable technical standards of the FCC as published in 47 C.F.R., Part 76, Subpart K, as amended from time to time. The Grantee shall cooperate with the City in conducting inspections related to these standards upon reasonable prior written request from the City based on a significant number of Subscriber complaints.

4.5. Annexations and New/Planned Developments. In cases of annexation the City shall provide the Grantee written notice of such annexation. In cases of new construction, planned developments or property development where undergrounding or extension of the Cable System is required, the City shall provide or cause the developer or property owner to provide notice of the same. Such notices shall be provided at the time of notice to all utilities or other like occupants of the City's Public Way. If advance notice of such annexation, new construction, planned development or property development is not provided, the Grantee shall be allowed an adequate time to prepare, plan and provide a detailed report as to the timeframe for it to construct its facilities and provide the services required under this Franchise Agreement.

4.6. Service to School Buildings and Governmental Facilities.

4.6.1. The City requests that Comcast provide Basic Cable Service (or its current equivalent) and one Digital Transport Adapter (or its current equivalent if equipment is necessary to receive the service) to one outlet at the locations specified in Attachment A. The City shall notify Comcast of its election to be invoiced at standard rates for these services and equipment or to have the charges deducted from the franchise fee payment due the City. In the event the FCC's Third 621 Order is reversed on appeal (pending at the 6th Circuit at the time of this agreement) and that reversal becomes final, Comcast will provide the services set forth in this paragraph on a complimentary basis for the remaining term of the franchise. Additional services, equipment, and locations may be added at the City's expense upon request but shall not be complimentary.

4.6.2. Long Drops. The Grantee may impose an additional charge in excess of its regular installation charge for any service installation requiring a drop or line extension in excess of a Standard Installation. Any such additional charge shall be computed on a time plus materials basis to be calculated on that portion of the installation that exceeds a Standard Installation.

4.7. Emergency Alerts. At all times during the term of this Franchise Agreement, the Grantee shall provide and maintain an "Emergency Alert System" ("EAS") consistent with applicable Federal law and regulation – including 47 C.F.R., Part 11 and the "State of Illinois Emergency Alert System State Plan" – as may be amended from time to time. Should the City become qualified and authorized to activate the EAS, the Grantee shall provide instructions on the access and use of the EAS by the City to the City on an annual basis. The City agrees to indemnify and hold the Grantee harmless from any damages or penalties arising out of the negligence of the City, its employees or agents in using such system.

4.8. Customer Service Obligations. The City and Grantee acknowledge that the customer service standards and customer privacy protections are set forth in the Cable and Video Customer Protection Law, 220 ILCS 5/22-501 *et seq.* Enforcement of such requirements and standards and the penalties for non-compliance with such standards shall be consistent with the Cable and Video Customer Protection Law, 220 ILCS 5/22-501 *et seq.*

SECTION 5: Oversight and Regulation by City

5.1. Franchise Fees. The Grantee shall pay to the City a Franchise Fee in an amount equal to five percent (5%) of annual Gross Revenues received from the operation of the Cable System to provide Cable Service in the Franchise Area; provided, however, that Grantee shall not be compelled to pay any higher percentage of fees than any other video service provider, under state authorization or otherwise, providing service in the Franchise Area. The payment of Franchise Fees shall be made on a quarterly basis and shall be due forty-five (45) days after the close of each calendar quarter. If mailed, the Franchise Fee shall be considered paid on the date it is postmarked. Each Franchise Fee payment shall be accompanied by a report prepared by a representative of the Grantee showing the basis for the computation of the franchise fees paid

during that period. Any undisputed Franchise Fee payment which remains unpaid in whole or in part, after the date specified herein shall be delinquent. For any delinquent Franchise Fee payments, Grantee shall make such payments including interest at the prime lending rate as quoted by JP Morgan Chase & Company or its successor, computed from time due until paid. Any undisputed overpayments made by the Grantee to the City shall be credited upon discovery of such overpayment until such time when the full value of such credit has been applied to the Franchise Fee liability otherwise accruing under this Section.

5.1.1. The Parties acknowledge that, at present, the Cable Act limits the City to collection of a maximum permissible Franchise Fee of five percent (5%) of Gross Revenues. In the event that a change in the Cable Act would allow the City to increase the Franchise Fee above five percent (5%), and the City actually proposes to increase the Franchise Fee in exercise of such authority, the City may amend the Franchise Fee percentage. Following the determination to increase the Franchise Fee and enactment of an ordinance enabling the same, the City shall notify the Grantee of its intent to collect the increased Franchise Fee, and Grantee shall have a reasonable time (not to be less than ninety (90) days from receipt of notice from the City) to effectuate any changes necessary to begin the collection of such increased Franchise Fee. In the event that the City increases said Franchise Fee, the Grantee shall notify its Subscribers of the City's decision to increase said fee prior to the implementation of the collection of said fee from Subscribers as required by law.

5.1.2. In the event a change in state or federal law requires the City to reduce the franchise fee percentage that may be collected, the parties agree the Grantee shall reduce the percentage of franchise fees collected to the lower of: i) the maximum permissible franchise fee percentage; or ii) the lowest franchise fee percentage paid by any other Cable Operator granted a Cable Franchise by the City pursuant to the Cable Act, and Section 11-42-11 of the Illinois Municipal/Counties Code; provided that: (a) such amendment is in compliance with the change in state or federal law; (b) the City approves the amendment by ordinance; and (c) the City notifies Grantee at least ninety (90) days prior to the effective date of such an amendment.

5.1.3. Taxes Not Included. The Grantee acknowledges and agrees that the term "Franchise Fee" does not include any tax, fee, or assessment of general applicability (including any such tax, fee, or assessment imposed on both utilities and Cable Operators on their services but not including a tax, fee, or assessment which is unduly discriminatory against Cable Operators or Cable Subscribers).

5.2. Franchise Fees Subject to Audit. The City and Grantee acknowledge that the audit standards are set forth in the Illinois Municipal Code at 65 ILCS 5/11-42-11.05 (Municipal/County Franchise Fee Review; Requests For Information). Any audit shall be conducted in accordance with generally applicable auditing standards.

5.2.1 In accordance with 65 ILCS 5/11-42-11.05 (k), the City shall provide on an annual basis, a complete list of addresses within the corporate limits of the City. If an address is not included in the list or if no list is provided, the Grantee shall be held harmless for any franchise fee underpayments (including penalty and interest) from situsing errors.

5.3. Proprietary Information. Notwithstanding anything to the contrary set forth in this Agreement, the Grantee shall not be required to disclose information which it reasonably deems to be proprietary or confidential in nature, with the exception of the information directly related to an audit of Franchise Fees as set forth in Section 5.2. The City agrees to treat any information disclosed by the Grantee as confidential and only to disclose it to those employees, representatives, and agents of the City that have a need to know in order to enforce this Franchise Agreement and who agree to maintain the confidentiality of all such information. For purposes of this Section, the terms “proprietary or confidential” include, but are not limited to, information relating to the Cable System design, customer lists, marketing plans, financial information unrelated to the calculation of Franchise Fees or rates pursuant to FCC rules, or other information that is reasonably determined by the Grantee to be competitively sensitive. Grantee may make proprietary or confidential information available for inspection but not copying or removal by the Franchise Authority’s representative. In the event that the City has in its possession and receives a request under the Illinois Freedom of Information Act (5 ILCS 140/1 *et seq.*), or similar law for the disclosure of information the Grantee has designated as confidential, trade secret or proprietary, the City shall notify Grantee of such request and cooperate with Grantee in opposing such request. Grantee shall indemnify and defend the City from and against any claims arising from the City’s opposition to disclosure of any information Grantee designates as proprietary or confidential. Compliance by the City with an opinion or directive from the Illinois Public Access Counselor or the Illinois Attorney General under the Illinois Freedom of Information Act, 5 ILCS 140/1 *et seq.*, or with a decision or order of a court with jurisdiction over the City, shall not be a violation of this Section.

SECTION 6: Transfer of Cable System or Franchise or Control of Grantee

6.1. Neither the Grantee nor any other Person may transfer the Cable System or the Franchise without the prior written consent of the City, which consent shall not be unreasonably withheld or delayed.

6.2. No transfer of control of the Grantee, defined as an acquisition of fifty-one percent (51%) or greater ownership interest in Grantee, shall take place without the prior written consent of the City, which consent shall not be unreasonably withheld or delayed.

6.3. No consent shall be required, however, for (i) a transfer in trust, by mortgage, hypothecation, or by assignment of any rights, title, or interest of the Grantee in the Franchise or in the Cable System in order to secure indebtedness, or (ii) a transfer to an entity directly or indirectly owned or controlled by Comcast Corporation.

6.4. The Grantee, and any proposed transferee under this Section 6, shall submit a written application to the City containing or accompanied by such information as is required in accordance with applicable law and FCC regulations, specifically including a completed Form 394 or its successor, and in compliance with the processes established for transfers under FCC rules and regulations, including Section 617 of the Cable Act, 47 U.S.C. §537. Within thirty (30) days after receiving a request for consent, the City shall, in accordance with FCC rules and regulations, notify the Grantee in writing of the additional information, if any, it requires to determine the legal, financial and technical qualifications of the transferee or new controlling party. If the City has not taken final action on the Grantee’s request for consent within one

hundred twenty (120) days after receiving such request, consent shall be deemed granted. As a condition to granting of any consent, the City may require the transferee to agree in writing to assume the obligations of the Grantee under this Franchise Agreement.

6.5. Any transfer of control resulting from or after the appointment of a receiver or receivers or trustee or trustees, however denominated, designated to take over and conduct the business of the grantee, whether in a receivership, reorganization, bankruptcy or other action or proceeding, unless such receivership or trusteeship shall have been vacated prior to the expiration of a one hundred twenty (120) day period, shall be treated as a transfer of control pursuant to 47 U.S.C. §537 and require the City's consent thereto in the manner described in Section 6 above.

SECTION 7: Insurance and Indemnity

7.1. Insurance. Within thirty (30) days of the Effective Date of this Franchise Agreement, the Grantee shall, at its sole cost and expense, take out and maintain Commercial General Liability and Auto Liability Insurance. Such policy or policies shall be in the minimum amount of three million Dollars (\$3,000,000.00) for bodily injury or death to any one Person, and Three Million Dollars (\$3,000,000.00) for bodily injury or death of any two (2) or more persons resulting from one (1) occurrence, and Three Million Dollars (\$3,000,000.00) for property damage resulting from anyone (1) accident. Such policy or policies shall be non-cancelable except upon thirty (30) days prior written notice to the City. The Grantee shall provide workers' compensation coverage in accordance with applicable law. The County shall be named as an additional insured. Grantee shall provide certificates of insurance to the City showing that above enumerated policies of insurance are in force. An endorsement shall be provided which states that the coverage is primary insurance with respect to claims arising from Grantee's operation under this Franchise Agreement and that no other insurance maintained by the City will be called upon to contribute to a loss under this coverage. Standard form of cross-liability shall be afforded.

7.2. Indemnification. The Grantee shall indemnify, defend and hold harmless the City, its officers, employees, and agents (the "Indemnitees") from and against any injuries, claims, demands, judgments, damages, losses and expenses, including reasonable attorney's fees and costs of suit or defense (the "Indemnification Events"), arising in the course of the Grantee constructing and operating its Cable System within the City. The Grantee's obligation with respect to the Indemnitees shall apply to Indemnification Events which may occur during the term of this Agreement, provided that the claim or action is initiated within the applicable statute of limitations, notwithstanding that the claim may be made or action filed subsequent to the termination or expiration of this Agreement. The City shall give the Grantee timely written notice of its obligation to indemnify and defend the City after the City's receipt of a claim or action pursuant to this Section. For purposes of this Section, the word "timely" shall mean within a time period that does not cause prejudice to the respective positions of the Grantee and/or the City. If the City elects in its own discretion to employ additional counsel, the costs for such additional counsel for the City shall be the responsibility of the City.

7.2.1. The Grantee shall not indemnify the City for any liabilities, damages, costs or expense resulting from any conduct for which the City, its officers, employees and agents may be liable under the laws of the State of Illinois.

7.2.2. Nothing herein shall be construed to limit the Grantee's duty to indemnify the City by reference to the limits of insurance coverage described in this Agreement.

SECTION 8: Public, Educational and Governmental (PEG) Access

8.1. PEG. The Grantee shall provide for the City's noncommercial Public, Educational and Governmental Access ("PEG") Programming through two Channels (the "Channel") on the Grantee's Cable System. Unless otherwise agreed to by the City and the Grantee to the extent required by applicable law, the Channel may be carried on the Grantee's basic digital service tier. The City's PEG Access Programming shall be provided consistent with Section 611 of the Cable Act, as amended from time to time.

8.2. Rules and Procedures for Use of the PEG Access Channel. The City shall be responsible for establishing, and thereafter enforcing, rules for the non-commercial use of the PEG Access Channel and to promote the use and viewership of the Channel.

8.3. Allocation and Use of the PEG Access Channel. The Grantee does not relinquish its ownership of a Channel by designating it for PEG use. However, the PEG Access Channel is, and shall be, operated by the City. The City shall adopt rules and procedures under which Grantee may use the PEG Access Channel for the provision of Video Programming if the PEG Access channel is not being used for its designated purpose(s) pursuant to Section 611(d) of the Cable Act, 47 U.S.C. §531.

8.4. Editorial Control. Grantee shall not exercise any editorial control over any use of the PEG Access Channel except as permitted by 47 U.S.C. §531(e).

8.5. Origination Point. At such time that the City determines that it wants to establish the capability to allow its residents who subscribe to Grantee's Cable Service to receive PEG Access Programming originated from Schools and/or City facilities (other than those having a signal point of origination at the time of the execution of this Agreement); or at such time that the City determines that it wants to change or upgrade a location from which PEG Access Programming is originated; the City will give the Grantee written notice detailing the point of origination and the capability sought by the City. The Grantee agrees to submit a cost estimate to implement the City's plan within a reasonable period of time. After an agreement to reimburse the Grantee for its expenditure within a reasonable period of time, the Grantee will implement any necessary system changes within a reasonable period of time.

8.6. PEG Signal Quality. Provided the PEG signal feed is delivered by the City to the designated signal input point without material degradation, the PEG Channel delivery system from the designated signal input point shall meet the same FCC technical standards as the remainder of the Cable System set forth in this Agreement.

8.8. Grantee Use of Unused Time. Because the City and Grantee agree that a blank or underutilized PEG Access Channel is not in the public interest, in the event the City does not completely program a Channel, Grantee may utilize the Channel for its own purposes. Grantee may program unused time on the Channel subject to reclamation by the City upon no less than sixty (60) days' notice. Except as otherwise provided herein, the programming of the PEG Access Channel with text messaging, or playback of previously aired programming shall not constitute unused time. Text messaging containing out of date or expired information for a period of thirty (30) days shall be considered unused time. A programming schedule that contains playback of previously aired programming that has not been updated for a period of ninety (90) days shall be considered unused time. Unused time shall be considered to be a period of time, in excess of six (6) hours, where no community produced programming of any kind can be viewed on a PEG Access Channel. Unused time shall not include periods of time where programming cannot be viewed that are caused by technical difficulties, transition of broadcast media, signal testing, replacement or repair of equipment, or installation or relocation of facilities.

SECTION 9: Enforcement of Franchise

9.1. Notice of Violation or Default. In the event the City believes that the Grantee has not complied with a material term of the Franchise, it shall notify the Grantee in writing with specific details regarding the exact nature of the alleged noncompliance or default.

9.2. Grantee's Right to Cure or Respond. The Grantee shall have thirty (30) days from the receipt of the City's written notice: (A) to respond to the City, contesting the assertion of noncompliance or default; or (B) to cure such default; or (C) in the event that, by nature of the default, such default cannot be cured within the thirty (30) day period, initiate reasonable steps to remedy such default and notify the City of the steps being taken and the projected date that the cure will be completed.

9.3. Enforcement. Subject to applicable federal and state law, and following notice and an opportunity to cure and respond pursuant to the provisions of Section 9.2 above, in the event the City determines that the Grantee is in default of any material provision of the Franchise, the City may:

9.3.1. seek specific performance of any provision that reasonably lends itself to such remedy or seek other relief available at law, including declaratory or injunctive relief; or

9.3.2. in the case of a substantial or frequent default of a material provision of the Franchise, declare the Franchise Agreement to be revoked in accordance with the following:

(i) The City shall give written notice to the Grantee of its intent to revoke the Franchise on the basis of a pattern of noncompliance by the Grantee. The notice shall set forth with specificity the exact nature of the noncompliance. The Grantee shall have ninety (90) days from the receipt of such notice to object in writing and to state its reasons for such objection. In the event the City has not received a response from the Grantee or upon receipt of

the response does not agree with the Grantee's proposed remedy or in the event that the Grantee has not taken action to cure the default, it may then seek termination of the Franchise at a public hearing. The City shall cause to be served upon the Grantee, at least ten (10) days prior to such public hearing, a written notice specifying the time and place of such hearing and stating its intent to request termination of the Franchise.

(ii) At the designated hearing, the City shall give the Grantee an opportunity to state its position on the matter, present evidence and question witnesses, after which the City shall determine whether or not the Franchise shall be terminated. The public hearing shall be on the record. A copy of the transcript shall be made available to the Grantee at its sole expense. The decision of the City shall be in writing and shall be delivered to the Grantee in a manner authorized by Section 10.2. The Grantee may appeal such determination to any court with jurisdiction within thirty (30) days after receipt of the City's decision.

9.4. **Remedies Not Exclusive.** In addition to the remedies set forth in this Section 9, the Grantee acknowledges the City's ability pursuant to Section 4.8 of this Franchise Agreement to enforce the requirements and standards, and the penalties for non-compliance with such standards, consistent with the Illinois Cable and Video Customer Protection Law. Notwithstanding the foregoing, nothing in this Agreement shall be interpreted to permit the City to exercise such rights and remedies in a manner that permits duplicative recovery from, or payments by, the Grantee. Such remedies may be exercised from time to time and as often and in such order as may be deemed expedient by the City.

SECTION 10: Miscellaneous Provisions

10.1. **Force Majeure.** The Grantee shall not be held in default under, or in noncompliance with, the provisions of the Franchise, nor suffer any enforcement or penalty relating to noncompliance or default (including termination, cancellation or revocation of the Franchise), where such noncompliance or alleged defaults occurred or were caused by strike, riot, war, earthquake, flood, tidal wave, unusually severe rain or snow storm, hurricane, tornado or other catastrophic act of nature, labor disputes, failure of utility service necessary to operate the Cable System, governmental, administrative or judicial order or regulation or other event that is reasonably beyond the Grantee's ability to anticipate or control. This provision also covers work delays caused by waiting for utility providers to service or monitor their own utility poles on which the Grantee's cable or equipment is attached, as well as unavailability of materials or qualified labor to perform the work necessary. Non-compliance or default shall be corrected within a reasonable amount of time after force majeure has ceased.

10.2. **Notice.** Any notification that requires a response or action from a party to this franchise within a specific time-frame, or that would trigger a timeline that would affect one or both parties' rights under this franchise, shall be in writing and shall be sufficiently given and served upon the other party by hand delivery, first class mail, registered or certified, return receipt requested, postage prepaid, or by reputable overnight courier service and addressed as follows:

To the City:

To the Grantee:

City of Galesburg
55 W. Tomkins Street
Galesburg, IL 61401
ATTN: City Manager

Comcast of Illinois/Indiana/Ohio, LLC.
1500 McConnor Parkway
Schaumburg, Illinois 60173
ATTN: Sr. Director of Government Affairs

Recognizing the widespread usage and acceptance of electronic forms of communication, emails and faxes will be acceptable as formal notification related to the conduct of general business amongst the parties to this contract, including but not limited to programming and price adjustment communications. Such communication should be addressed and directed to the person of record as specified above. Either party may change its address and addressee for notice by notice to the other party under this Section.

10.3. Entire Agreement. This Franchise Agreement embodies the entire understanding and agreement of the City and the Grantee with respect to the subject matter hereof and supersedes all prior and contemporaneous agreements, understandings, negotiations and communications, whether written or oral. Except for ordinances adopted pursuant to Sections 2.4 and 2.5 of this Agreement, all ordinances or parts of ordinances related to the provision of Cable Service that are in conflict with or otherwise impose obligations different from the provisions of this Franchise Agreement are superseded by this Franchise Agreement.

10.3.1. The City may adopt a cable television/video service provider regulatory ordinance that complies with applicable law, provided the provisions of any such ordinance adopted subsequent to the Effective Date of this Franchise Agreement shall not apply to the Grantee during the term of this Franchise Agreement.

10.4. Severability. If any section, subsection, sentence, clause, phrase, or other portion of this Franchise Agreement is, for any reason, declared invalid, in whole or in part, by any court, agency, commission, legislative body, or other authority of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent portion. Such declaration shall not affect the validity of the remaining portions hereof, which other portions shall continue in full force and effect. If any material provision of this Agreement is made or found to be unenforceable by such a binding and final decision, either party may notify the other in writing that the Franchise has been materially altered by the change and of the election to begin negotiations to amend the Franchise in a manner consistent with said proceeding or enactment; provided, however, that any such negotiated modification shall be competitively neutral, and the parties shall be given sufficient time to implement any changes necessitated by the agreed-upon modification.

10.5. Governing Law. This Franchise Agreement shall be deemed to be executed in the State of Illinois, and shall be governed in all respects, including validity, interpretation and effect, and construed in accordance with, the laws of the State of Illinois and/or Federal law, as applicable.

10.6. Venue. Except as to any matter within the jurisdiction of the federal courts or the FCC, all judicial actions relating to any interpretation, enforcement, dispute resolution or any other aspect of this Agreement shall be brought in the Circuit Court of the State of Illinois, Knox

County, Illinois. Any matter brought pursuant to the jurisdiction of the federal court shall be brought in the United States District Court of the Northern District of Illinois.

10.7. Modification. Except as provided in Sections 5.1.1 and 5.1.2, no provision of this Franchise Agreement shall be amended or otherwise modified, in whole or in part, except by an instrument, in writing, duly executed by the City and the Grantee, which amendment shall be authorized on behalf of the City through the adoption of an appropriate ordinance or resolution by the City, as required by applicable law.

10.8. No Third-Party Beneficiaries. Nothing in this Franchise Agreement is intended to confer third-party beneficiary status on any person, individual, corporation or member of the public to enforce the terms of this Franchise Agreement.

10.9. No Waiver of Rights. Nothing in this Franchise Agreement shall be construed as a waiver of any rights, substantive or procedural, Grantee may have under Federal or state law unless such waiver is expressly stated herein.

10.10. Validity of Franchise Agreement. The parties acknowledge and agree in good faith on the validity of the provisions, terms and conditions of this Franchise Agreement, in their entirety, and that the Parties have the power and authority to enter into the provisions, terms, and conditions of this Agreement.

10.11. Authority to Sign Agreement. Grantee warrants to the City that it is authorized to execute, deliver and perform this Franchise Agreement. The individual signing this Franchise Agreement on behalf of the Grantee warrants to the City that s/he is authorized to execute this Franchise Agreement in the name of the Grantee.

IN WITNESS WHEREOF, this Franchise Agreement has been executed by the duly authorized representatives of the parties as set forth below, as of the date set forth below:

For the City of Galesburg:

For Comcast of Illinois/Indiana/Ohio, LLC:

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Attachment A

- 1 The Galesburg Public Library, 40 E. Simmons St., Galesburg IL 61401
- 2 Galesburg City Hall, 55 W. Tompkins St., Galesburg, IL 61401
- 3 Fremont Avenue Fire Station, 1455 W. Fremont St., Galesburg, IL 61401
- 4 Brooks Fire Station, 1575 E. Brooks St., Galesburg, IL 61401
- 5 Public Safety Building, 150 S. Broad St., Galesburg, IL 61401
- 6 Lakeside Recreation Center, 1033 South Lake Storey Rd., Galesburg, IL 61401
- 7 Fire Training Center, 2233 Veterans Drive, Galesburg, IL 61401
- 8 Parks/Golf Maintenance building, 3535 Lincoln Park Dr., Galesburg, IL 61401
- 9 E. Linwood Cemetery, 1854 W. Main St., Galesburg, IL 61401

**COUNCIL LETTER
CITY OF GALESBURG
NOVEMBER 21, 2022**

AGENDA ITEM: Resolution to install additional street lighting on S. Lake Storey Road.

SUMMARY RECOMMENDATION: The City Manager, Director of Public Works, and City Engineer recommend approval of a resolution authorizing additional street lighting along S. Lake Storey Road.

BACKGROUND: During the planning process for the proposed multi-use path along S. Lake Storey Road between W. Lake Storey Road and US 150, concerns regarding the existing street lighting were brought to the attention of City staff. Attendees of a public informational meeting regarding the future path commented on the lack of existing lighting along the roadway, and the need for the future path to have adequate lighting. The existing streetlight spacing was evaluated by City staff, and there are gaps of 1,000 – 2,000 feet between existing lights. The City's ordinance regarding street lighting requires a streetlight every 400 feet.

Currently, S. Lake Storey Road is under the jurisdiction of Knox County, however, the City will have jurisdiction of the future path along the roadway. Knox County was consulted and approved of the proposed lighting additions. Adding the streetlights to existing poles only requires that the City pay the electrical costs for the light. Therefore, this is a cost effective way to make the roadway and the future path safer for users.

To bring the existing lighting into compliance with the 400-foot spacing, a total of 17 lights need to be added to existing utility poles. In addition, there are three streetlights that are currently being charged to a resident that requested they be installed on the right of way in front of their property. Those lights will be transferred to the City. It is recommended to install 17 new LED 25 area lights along S. Lake Storey Road and transfer three existing lights to the City.

BUDGET IMPACT: Each light will cost approximately \$4.57 per month in electrical costs.

SUPPORTING DOCUMENTS:

1. Resolution

RESOLUTION NO. _____

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GALESBURG,

KNOX COUNTY, ILLINOIS:

SECTION ONE: The city shall install 17 LED 25 Area street lights on existing wood poles along S. Lake Storey Road between W. Lake Storey Road and US 150.

SECTION TWO: The city shall transfer three existing street lights in front of 1721 and 1749 S. Lake Storey Road to the City's name.

SECTION THREE: That this Resolution shall be in full force and effect upon its passage and approval.

Approved this ____ day of _____, 20____, by a roll call vote as follows:

Roll Call #: _____

Ayes: _____

Nays: _____

Absent: _____

Peter Schwartzman, Mayor

ATTEST:

Kelli R. Bennewitz, City Clerk

**COUNCIL LETTER
CITY OF GALESBURG
NOVEMBER 21, 2022**

AGENDA ITEM: Resolution authorizing the Mayor, City Clerk, Director of Finance and Information Systems, and City Manager to sign and submit a grant application for the Consolidated Rail Infrastructure and Safety Improvements Program for the Galesburg Business Park through the Federal Railroad Administration which is part of the United States Department of Transportation (USDOT).

SUMMARY RECOMMENDATION: The City Manager and Director of Public Works recommend approval of the resolution authorizing the Mayor, City Clerk, Director of Finance and Information Systems, and City Manager to sign and submit the grant application.

BACKGROUND: The City is in the early stages of discussions with a potential developer for a portion of the Galesburg Business Park property. In order for the project to move forward, the City will need to apply for \$23.85 million in federal grant funding through the Federal Railroad Administration's Consolidated Rail Infrastructure and Safety Improvements (CRISI) Program. The total estimated cost of the project is approximately \$47.7 million. The funding is needed in order to construct a 15,000 foot loop track and related infrastructure in the Galesburg Business Park. The grant program would provide 50 percent of the funding needed for the project with the balance to be paid by the developer if selected for the grant program. The grant application does not obligate the City to invest or expend funds. If the project is selected for funding, the City would negotiate an agreement with the developer and also would approve a formal grant agreement with the Federal Railroad Administration at that time. Both of these items would come to the City Council for approval. Without the federal grant funds, this project will not move forward. The project is an agricultural/rail project that will positively impact regional agricultural producers. The City applied for another grant program for this project in early 2022 through the USDOT but was unsuccessful in being selected for funding.

It is anticipated that the Federal Railroad Administration will announce selected projects in Spring of 2023. If selected, the work could begin as early as January 2024.

BUDGET IMPACT: The City will serve as a pass-through entity for the grant funds and the matching funds required will come from the developer.

SUPPORTING DOCUMENTS:

1. Authorizing Resolution for Grant Application

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE CITY OF GALESBURG TO APPLY FOR A
CONSOLIDATED RAIL INFRASTRUCTURE AND SAFETY IMPROVEMENTS (CRISI) GRANT**

WHEREAS, the City of Galesburg, Illinois, a Municipal corporation, has a population of more than 25,000 persons and is, therefore, a home rule unit under subsection (a) of Section 6 of Article VII of the Illinois Constitution of 1970; and

WHEREAS, a home rule unit may exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, the City is the owner of approximately 350 acres of property commonly known as the Galesburg Business Park; and

WHEREAS, the City wishes to seek funding assistance from the federal government in order to further develop the property with rail infrastructure; and

WHEREAS, the Federal Railroad Administration through the United States Department of Transportation has announced a grant opportunity entitled the "Consolidated Rail Infrastructure and Safety Improvements Program"; and

WHEREAS, the City Council finds that application for this grant is in the best interests of the health, safety and welfare of the residents of the City of Galesburg.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, ILLINOIS, AS FOLLOWS:

SECTION 1: The foregoing recitals are hereby incorporated into this Resolution as is fully set forth herein.

SECTION 2: The Mayor, City Clerk, Director of Finance and Information Systems and City Manager are hereby authorized and directed to take all necessary and proper action to make application for the Federal Railroad Administration's Consolidated Rail Infrastructure and Safety Improvements (CRISI) Program Grant.

SECTION 3: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Approved this ____ day of _____, 2022, by a roll call vote as follows:

Roll Call #: _____

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

ATTEST:

Peter Schwartzman, Mayor

Kelli R. Bennewitz, City Clerk

**COUNCIL LETTER
CITY OF GALESBURG
NOVEMBER 21, 2022**

AGENDA ITEM: Approval of a resolution authorizing a public hearing for citizen feedback on the location of a community center.

SUMMARY RECOMMENDATION: A resolution authorizing a public hearing regarding the location of a community center is provided for council consideration.

BACKGROUND: The City of Galesburg is currently evaluating potential locations for a community center. At the City Council work session on September 26, 2022, the City Council was provided with a presentation by Farnsworth Group that provided an overview of four potential sites for the Community Center in Galesburg. If approved, this resolution would authorize city staff to conduct a public hearing for citizens to evaluate the four options previously presented to City Council and share their opinion on the location of a community center.

BUDGET IMPACT: There would not be an impact on the budget to host the public hearing.

SUPPORTING DOCUMENTS:

1. Resolution

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE CITY OF GALESBURG TO HOLD A PUBLIC HEARING
ON A COMMUNITY CENTER LOCATION**

WHEREAS, the City of Galesburg, Illinois, a Municipal corporation, has a population of more than 25,000 persons and is, therefore, a home rule unit under subsection (a) of Section 6 of Article VII of the Illinois Constitution of 1970; and

WHEREAS, a home rule unit may exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, the City is evaluating potential locations for a community center; and

WHEREAS, the City wishes to seek citizen input on the location of the community center; and

WHEREAS, the City Council finds that hosting a public hearing at which citizens are provided with information on community center location options and their respective approximate cost would provide a beneficial opportunity for citizens to evaluate options and share their opinion on the location of a community center.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, ILLINOIS, AS FOLLOWS:

SECTION 1: The foregoing recitals are hereby incorporated into this Resolution as is fully set forth herein.

SECTION 2: The City Manager and his designees are hereby authorized and directed to take all necessary and proper action to hold a public hearing for citizen input on the location of a community center.

SECTION 3: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

Approved this ____ day of _____, 2022, by a roll call vote as follows:

Roll Call #: _____

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

ATTEST: _____
Peter Schwartzman, Mayor

Kelli R. Bennewitz, City Clerk

**COUNCIL LETTER
CITY OF GALESBURG
NOVEMBER 21, 2022**

AGENDA ITEM: Bid recommendation, purchase Ford F250 Extended Cab 4x4 with 8' bed for use by the Water Division.

SUMMARY RECOMMENDATION: The City Manager, Fleet Superintendent, and Purchasing Agent recommend that the City Council approve the purchase of 2023 Ford F250 Extended Cab 4x4 with 8' bed for a total cost of \$49,531.46.

BACKGROUND: The original request to purchase a Ford F250 Super Duty was placed with Morrow Brothers Ford from Greenfield, IL in January. In late July, the truck supply from Morrow Brothers Ford was depleted and the order for the truck purchase was cancelled. Prior to cancellation, the order was placed to fabricate the service body to fit the Ford F250. Therefore, bid specifications were narrowed down to specifically purchase a Ford F250 Super Duty to avoid further complications during the installation of the service body.

The vehicle being replaced is vehicle #164 and is a 2008 Ford F250 XL 4 x4 pickup truck with utility body. Truck #164 was placed into service in 2008 and is used in the meter shop. This unit has over 98,000 miles on it but many more hours on the engine due to the way it is utilized. The truck operates a hydraulic system used to run hydraulic tools on the truck. This results in high engine hours while parked and could result in an engine failure in the future. The frame of the truck is rough and rusty, and the body is rusted through in the cab corners and rocker panels. The service body of the truck is also starting to rust. This truck is called out for emergency situations and needs to be reliable. It is proposed that #164 will be sold off either on Purple Wave or the city auction if it is replaced.

In addition to being advertised in the local paper, bid documents were made available on the city website as well as being provided to dealers known to carry Ford brand trucks. Due to the specificity of the purchase requirements, only one bid was submitted as a result of this request. Details of the results are attached. The bid was submitted by Ford of Galesburg for a 2023 Ford F250 Extended Cab 4x4 with 8' bed for a total cost of \$49,531.46. The Fleet Superintendent spoke with the Ford of Galesburg's representative to ensure that in fact all areas of the city's request were met. City staff recommend approval of this purchase.

BUDGET IMPACT: There are sufficient funds available in the Water Division (61) for this purchase.

SUPPORTING DOCUMENTS:

1. Bid tabulation

Finance Department

Bid Tab - 2023 Ford F250 Extended Cab 4x4 with 8’ bed

11/16/2022

Attended by: T Miller/ M Miller

Company	Ford of Galesburg	
City State	Galesburg	
Cost of Unit	\$49,531.46	
Net Cost to City	\$49,531.46	
Year/Make/Model	2023 Ford F250 Extended Cab 4x4 with 8’ bed	
Anticipated Delivery Date	Subject to Availability - 2023 Model Year	

**COUNCIL LETTER
CITY OF GALESBURG
NOVEMBER 21, 2022**

AGENDA ITEM: Bid recommendation, HVAC replacement at the Public Safety Building, 150 S Broad St.

SUMMARY RECOMMENDATION: The City Manager, Director of Community Development and Purchasing Agent recommend approval of the bid from Hein Construction in the amount of \$1,640,000, which includes a \$50,000 contingency.

BACKGROUND: The existing system in the PSB is heated and cooled by independent pneumatic systems that is, for the most part, original to the building which was constructed about 1975. The air-handling units require expensive maintenance, and the roof-top units and chiller are exceeding or approaching typical equipment life expectancy. We have had numerous repairs over the last few years, with the understanding that some parts are no longer available. In May 2022, the Council approved hiring an architectural/engineering firm to design the replacement and assist with bidding out the work.

The scope of work on this project will include the following:

- HVAC replacement throughout the building
- Selective light fixture replacement
- Selective ceiling replacement and/or removal, salvage and reinstallation
- Roof patching

The proposed new system will be a Variable Refrigerant Flow (VRF) system manufactured by Daikin. The bid we have does include having Daikin representatives on site to test and certify the installation of the system and to train the users on operation and maintenance. This system does come with a 5-year parts and labor warranty and a full 10-year parts warranty. The VRF system is designed for full capacity down to -13°F and includes a supplemental heat source that will kick on during rare events when the temperature drops below -13°. The new heating and cooling system will be able to be fully installed prior to removing the existing system, which will allow the building to be occupied throughout the construction.

It is anticipated the system can be ordered in January 2023, with an expected delivery in August 2023 and project completion by December 2023.

BUDGET IMPACT: Sufficient funds are available in the Planning Fund for this project.

SUPPORTING DOCUMENTS:

1. Bid Tabulation

QUINCY · GALESBURG · BURLINGTON · PELLA · DAVENPORT · HANNIBAL · COLUMBIA · DAVENPORT

OWNER NAME: City of Galesburg

Bid Date: Friday, November 4, 2022

Bid Location: City Hall - Erickson Conference Room

Bid Time: 10:00am

PROJECT NAME: Public Safety Building - HVAC Replacement

Project No.: 22-3030

BID TABULATION

Contractor	Hein Construction	A/E Estimate				
Bid Bond/Security	Yes					
Addenda Acknowledged						
Addendum 1	Yes					
Addendum 2	Yes					
Base Bid + \$50k Contingency	\$1,640,000.00	\$1,708,991.34				

Respectfully Submitted By:

Cody N. Basham

November 4, 2022

Senior Architect

Date

Klingner & Associates, PC

TRAFFIC ADVISORY COMMITTEE

NOVEMBER 2022 REPORT

MISSION: To provide technical recommendations for policy decisions by the City Council in order to create safe, efficient, serviceable streets for residents, visitors, and public safety operation

22-22> Request to install speed bumps on Beecher Ave. (Ward 1, Ald. Hix)

- A request was made to install speed bumps on Beecher Ave. between Losey St. and Walsh St. The request stated that speeding is an issue on the street due to the increased traffic traveling to the developments on Volunteer Drive and Knox Square Drive. It was also stated that all north-south roads in this area have a speeding problem south of Walsh and could use speed bumps or to dead end the roads to decrease traffic.
- The committee discuss collecting speed data along Beecher to evaluate whether speeding is an issue. Also, the temporary speed trailer can be placed along the roadway to notify motorists of the speed they are travelling after the speed data is collected.

Location Map

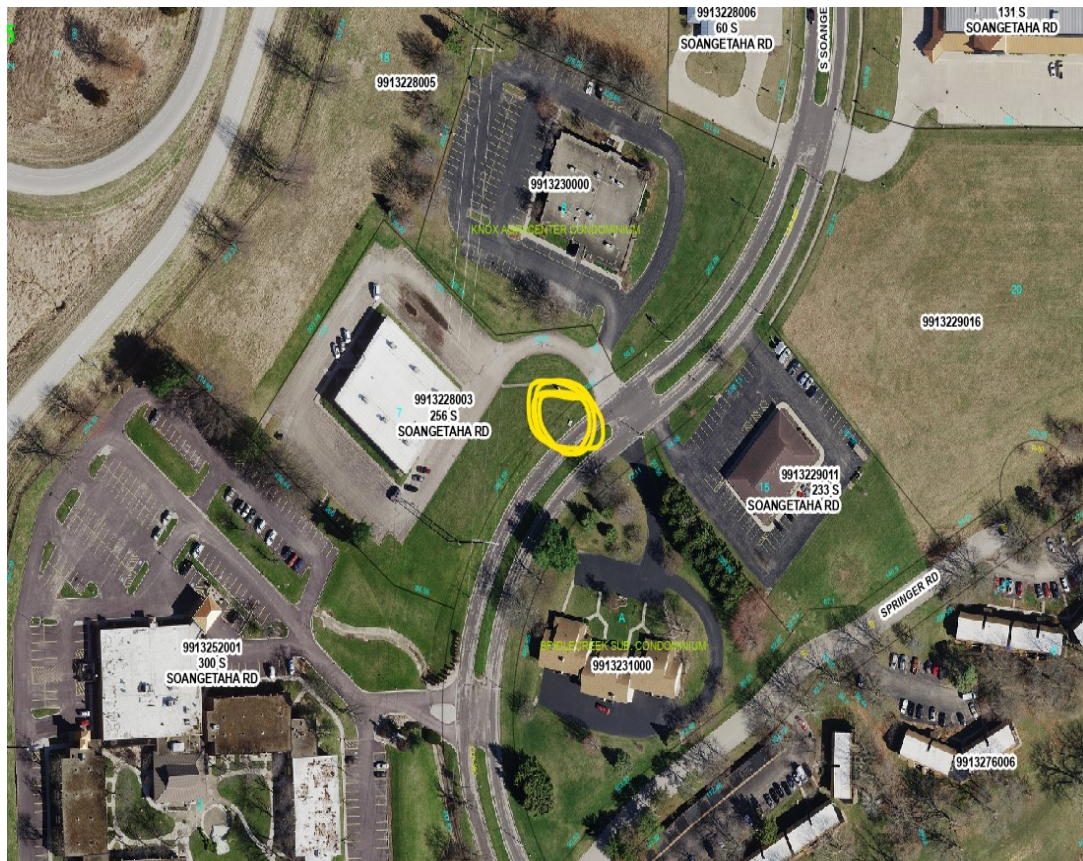


Recommendation: Collect speed data and place temporary speed trailer on Beecher Ave.

22-23> Request to install a bus shelter on S. Soangetaha Rd . (Ward 2, Ald. Dennis)

- A request was made to install a spare bus shelter on S. Soangetaha Rd. There is a new clinic that opened up on S. Soangetaha and the shelter could service the clinic and nearby hotel.
- Transit has a spare bus shelter that is unused and could be installed at that location. The proposed location would be where a bus bench is already located on the west side of Soangetaha Rd, just west of the vehicular entrance to the clinic.
- The committee discussed the need and best location for the shelter. It was agreed that due to an increase in ridership at this location, this would be a good use for the unused shelter. Due to the proximity to a new clinic that has been the biggest generator for the additional ridership and trying to keep the bus stop out of the curved area of the roadway, the committee agreed on the proposed location shown in the below map.

Location Map



Recommendation: Install the unused bus shelter along S. Soangetaha Rd.

22-24> Request to adjust the traffic signal timings at busier intersections on Fremont St. and Henderson St. to better accommodate pedestrian traffic. (Ward 6, Ald. Davis)

- A request was made to adjust the timings on the traffic signals at busier intersections on Fremont St. and Henderson St. to better accommodate pedestrians.
- The request came from a resident that recently moved here. It was commented that in other communities they have lived in, there were intersections that switched to all red to allow more time for pedestrians to cross. In their experience crossing busier intersections in Galesburg, drivers are impatient and cut them off or hurry them when trying to cross.
- All red times with an advanced pedestrian phase can be added to intersections that allows pedestrians to get farther out in the intersection prior to turning traffic getting a green light. An example of this being done recently is at Kellogg and Main.
- The intersections on Henderson St. are the responsibility of the State and any timing changes would need to be discussed and implemented by them.
- The Committee discussed their observations of the pedestrian volumes along

Henderson Street and Fremont Street. It was agreed that pedestrian counts should be taken to better inform a decision on changing the timing and which intersections should potentially be changed. Also, further discussions will be had with IDOT regarding the feasibility of adjusting the timings.

Recommendation: Further Study

**COUNCIL LETTER
CITY OF GALESBURG
NOVEMBER 21, 2022**

AGENDA ITEM: Approval of the Proposed Off-Duty Police Officer Work Agreements and Personnel Policy.

SUMMARY RECOMMENDATION: The City Manager, Chief of Police, and Interim City Attorney recommend approval of two separate Off-Duty Officer Work Agreements, one agreement shall be utilized for public entities, and a separate agreement shall be utilized for private entities.

BACKGROUND: The City of Galesburg Police Department currently allows its police officers to work off-duty for both public and private entities. The request is made through the Union, and the Officer is paid directly by the requesting entity. The Officer typically wears their uniform and has access to all their equipment, but they are not operating at the direction of the Chief of Police. The current practice offers little to no protection for both the City of Galesburg and the Officers who elect to participate in such employment.

To offer more protection to both the City of Galesburg and the Officers, there are two separate agreements that should be utilized. The first agreement is to be used for public entities, such as District 205. This intergovernmental agreement stipulates the process for the requests, puts standards in place to make sure that the officers are resting between shifts, clarifies that the officer is still an employee of the City of Galesburg, authorizes payments to be made directly to the City, provides for liability protection for the parties, and states that the officers would be covered by the City's workers' compensation insurance.

The second agreement is to be utilized when private entities request the employment of off-duty officers. This agreement makes it clear that for these private entities, the officers are strictly independent contractors. They will not waive any immunity afforded to them, or workers' compensation protections so long as they are enforcing criminal, traffic, or ordinance laws of the City and State at the time of the injury or incident. If the officer is operating solely for the benefit of the private entity at the time of injury, they will not be covered under the City's workers' compensation insurance. This agreement authorizes the payments to be made directly to the officer, as they are working as an independent contractor, but still offers safeguards as the hours the officers can work, and that they may be called away at any time by the Chief of Police or his designee.

BUDGET IMPACT: There is no increased budget impact for the City of Galesburg. Officers already may work off-duty, and these agreements only clarify the process and protections afforded to the officers. The City of Galesburg will be reimbursed for the cost of sending officers to public entities, and the officers will be paid directly by the private entities when operating as an independent contractor.

SUPPORTING DOCUMENTS:

1. Proposed Intergovernmental Agreement for Employment of Galesburg Police Department at Public Entities and Events.
2. Proposed Agreement for Private Entities, the City of Galesburg, and Off-Duty Officers, for contracting officers to work as independent contractors at their private entities.
3. Proposed Personnel Policy for Off-Duty Work

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF GALESBURG, ILLINOIS, AND
_____ FOR PROVISION OF POLICE SERVICES**

THIS INTERGOVERNMENTAL AGREEMENT made this _____ day of _____, 20____, by and between the CITY OF GALESBURG, ILLINOIS, an Illinois municipality (hereinafter referred to as City of Galesburg), and _____, an Illinois unit of government (hereinafter referred to as _____);

WITNESSETH:

WHEREAS, the CITY OF GALESBURG and ORGANIZATION, are public agencies within the meaning of the Illinois Intergovernmental Cooperation Act as defined in Illinois Compiled Statutes; as authorized by Article VII, Section 10, of the 1970 Constitution of the State of Illinois; and

WHEREAS, the Illinois Constitution and the Illinois statutes encourage and provide for units of local government to cooperate and to enter into Intergovernmental Agreements in any manner not prohibited by law or ordinance, to their mutual benefit; and

WHEREAS, ORGANIZATION, is interested and the CITY OF GALESBURG is willing to provide Police Resource services to ORGANIZATION as a joint venture.

NOW THEREFORE, in consideration of the mutual promises and covenants hereinafter set forth, the parties agree as follows:

1. The foregoing recitals are incorporated herein as though fully set forth.
2. The CITY OF GALESBURG authorizes and permits ORGANIZATION to use the services of sworn Police Officers during such times as requested by ORGANIZATION, and as approved by the CITY OF GALESBURG'S Chief of Police or his designee.
3. The CITY OF GALESBURG'S Chief of Police, or other designee, shall determine which Officer(s) shall be assigned the duty for each requested instance.
4. The Police Officer(s) shall report to the CITY OF GALESBURG'S Chief of Police or other command officers in the normal chain of command. The Officer(s) shall remain an employee of the CITY OF GALESBURG and shall be subject to the administration, supervision, and control of the CITY OF GALESBURG, except as such administration, supervision and control are subject to the terms and conditions of this Agreement.
5. ORGANIZATION shall notify the CITY OF GALESBURG'S Chief of Police, of the requested dates and hours, and the number of officers requested. It shall be within the CITY OF GALESBURG'S Chief of Police's discretion as to approve or disprove of any request, based on total officers available, and present officer needs within the CITY OF GALESBURG.

6. Although the Officer(s) will be a full-time employee of the Galesburg Police Department, receiving the usual and customary benefits and salary, as solely determined and designated by THE CITY OF GALESBURG, ORGANIZATION, in a cooperative effort to provide funding for the Officer(s) requested shall pay to the CITY OF GALESBURG _____, per hour. Payment shall be made for the total hours that the Officer(s) worked, rounded to the nearest 15-minute increment, and shall be paid within 30 day(s).
7. The CITY OF GALESBURG'S Police Department may require that any Officer(s) assigned to ORGANIZATION abandon their assignment and to assist in other police matters as needed, and as determined by the CITY OF GALESBURG'S Chief of Police or other designee.
8. The CITY OF GALESBURG shall maintain a vehicle for the use of the Police Officer(s) assigned to ORGANIZATION and shall provide the Police Officer(s) with any standard equipment.
9. Each party shall inform its respective liability insurance carrier of the terms of this Agreement and will take all necessary steps to ensure that the Police Officer(s) are covered for liability purposes for such time that he/she is providing services for each party. For these purposes the Police Officer(s) shall be considered to be providing services for the ORGANIZATION for all hours that ORGANIZATION is required to pay the CITY OF GALESBURG for his/her services. Each party shall reimburse and hold the other party harmless from liability for acts or omissions of the Police Officer(s) while he/she is providing services for such party.
10. THE CITY OF GALESBURG shall provide workers' compensation insurance coverage, wage withholding, and other employment-related benefits for the Police Officer(s).
11. Both parties shall comply with any and all federal, state, and local laws and regulations now in effect or hereafter enacted during the terms of this Agreement, which are applicable to the parties, their employees, agents or subcontractors, if any, with respect to the program described in this Agreement.
12. The term of this Agreement shall be two (2) years beginning _____ and ending _____ and shall automatically renew for one (1) year periods after the initial first two (2) year period. During the term of this Agreement either party may terminate it upon the giving of thirty (30) days' written notice of such intention prior to the end of the term, or by mutual agreement at any time within the term of this Agreement.

13. This Agreement constitutes the total agreement between the parties and no amendments, alterations or changes shall be made except those which are in writing and signed by the parties. The parties anticipate that such changes may occur and will use their best efforts to make such changes expeditiously.

14. This Agreement shall be governed by the laws of the State of Illinois both as to interpretation and performance.

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the date above-written.

ORGANIZATION

CITY OF GALESBURG

By: _____
Insert authorized name, title

By: _____
Peter Schwartzman, Mayor

Attest: _____

Attest: _____

LIABILITY AGREEMENT FOR LAW ENFORCEMENT RELATED SECONDARY EMPLOYMENT

THIS LIABILITY AGREEMENT FOR LAW ENFORCEMENT RELATED SEDCONDARY EMPLOYMENT made this _____ day of _____, 20___. For and in consideration of the permission given by the CITY OF GALESBURG POLICE DEPARTMENT (hereinafter GPD), the Law Enforcement Officer electing secondary employment (hereinafter OFFICER), and _____, the business electing to hire an officer (hereinafter EMPLOYER), while said OFFICER is not on duty with and for the GPD, it is hereby agreed as follows:

1. It is mutually agreed that while the OFFICER performs services for the EMPLOYER as an independent contractor, said OFFICER is not acting as an employee of the GPD.
2. EMPLOYER'S employment of Off Duty OFFICER'S may result in liability, claims, damages, lawsuits, or losses related to property damage, personal injury, workers' compensation, or death, brought against EMPLOYER, GPD, the CITY OF GALESBURG, or the OFFICER.
3. The EMPLOYER, to the extent permitted by applicable law and the Constitution of the State of Illinois, without waiving any immunity or other protections to which it may otherwise be entitled, hereby agrees to indemnify, protect, defend, and hold harmless The City of Galesburg, GPD, and their elected officials, officers, employees, and agents (the "Releasees") from any and all damages, including without limitation: interest, court costs, attorney's fees, and other expenses which the Releases may incur or become liable for as the result of any claim, demand, obligation, liability suit or cause of action arising in whole or in part from the work of said OFFICERS for the EMPLOYER, whether or not such claim, demand, or suit be frivolous, and whether or not it be made or brought by the EMPLOYER or by a third person or entity.
4. EMPLOYER shall remain liable under this Agreement for any act or omission of Off-Duty OFFICERS during the period of their employment and during any applicable statute of limitations period thereafter.
5. With respect to workers' compensation, an OFFICER so employed who sustains an injury while enforcing the criminal or traffic laws of this state shall be regarded as working On-Duty for GPD. All other injuries sustained shall not be covered under the GPD workers' compensation policy.
6. EMPLOYER shall inform its respective liability insurance carrier of the terms of this Agreement and will take all necessary steps to ensure that the OFFICERS are covered for liability purposes for such time that he/she is providing services for the EMPLOYER.

7. It is understood by the EMPLOYER that GPD shall retain the right to withdraw at any time its permission for its OFFICERS to work in a private capacity. If the permission of GPD is withdrawn, the EMPLOYER agrees to terminate its contracting relationships with said OFFICERS. The EMPLOYER, as part of this agreement, binds itself to release and hold harmless the Releasees from any liability or claim for damages in the event such permission is withdrawn by the GPD.
8. The EMPLOYER and OFFICER understand that the OFFICER'S primary responsibility while working in an Off-Duty status, is the enforcement of federal and state laws and county ordinances; to protect life and property and to keep the peace. OFFICERS engaged in a secondary employment job will not refuse to assist any citizen requesting or needing assistance and can be called away from any secondary employment job if an emergency arises or upon direction of the Chief or his designee.
9. GPD has the right to refuse any request to hire the Off-Duty OFFICERS. All requests are subject to approval. GPD cannot guarantee that they can fulfill all requests.
10. GPD will not approve any requests which will result in an OFFICER being employed for more than 12 hours within a 24-hour period. For purposes of this calculation, both employment held at the GPD and the EMPLOYER will be calculated. Prior to approval, the OFFICER shall submit to the GPD the total number of hours that he is requesting to work for the EMPLOYER.
11. EMPLOYER shall pay to the OFFICER directly _____ per hour for each hour worked. The EMPLOYER and the OFFICER agree that the CITY OF GALESBURG is not involved in, or responsible for, any time or wage disputes.
12. EMPLOYER will comply with any written requests by GPD or the CITY OF GALESBURG, to review any pay records or documents related to the employment of Off-Duty OFFICERS.
13. This Agreement shall take effect on the date written above and will continue in effect so long as EMPLOYER employs an Off-Duty OFFICER.

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the date above-written.

GALESBURG POLICE DEPT.

EMPLOYER

OFF-DUTY OFFICER

By: _____
Russ Idle, Chief of Police

By: _____

Employee

Attest: _____

Attest: _____

Attest: _____

GALESBURG POLICE DEPARTMENT**GENERAL ORDER ADM-44****OUTSIDE EMPLOYMENT**

INTRODUCTION: Members of the department may seek outside employment away from the department during their off-duty hours.

PURPOSE: The purpose of this order is to inform members of the department of the stipulations when it comes to outside employment.

DEFINITIONS:

- A. Regular Employment - Any member of the force desiring to engage in outside employment, that is not law enforcement related and does not require the use or potential use of law enforcement powers by the off-duty employee.
- B. Contract Employment (Public Entity) – Any employment that is conditioned on the actual or potential use of law enforcement authority by the off-duty officer. An example of Contract Employment would be officers working for District 205 events, or any other public entity wanting Galesburg Police Officers working security.
- C. Private Security Off-Duty Employment – Employment for a private entity that is conditioned on the actual or potential use of law enforcement authority, actions, and/or duties by the police officer.

PROCEDURES:

- A. Regular Employment
 - a. Officers can work off-duty Regular Employment with approval from the Chief of Police.
 - b. Officers shall submit a written Memo detailing the Regular Employment desired.
 - c. The Chief of Police can approve or disapprove the request for an officer to work off-duty Regular Employment.
 - d. The off-duty Regular Employment shall not interfere with the officer's regular work duties/responsibilities to the Galesburg Police Department.
 - e. The Chief of Police can order the officer to terminate any off-duty Regular Employment at any time.
- B. Contract Employment (Public Entity)
 - a. Contract Employment must be approved by the Chief of Police.
 - b. The hourly wage for officers working Contract Employment will be paid at the officer's normal hourly rate or at the time and a half (regular overtime rate).
 - c. Officers working any off-duty Contract Employment will be in Galesburg Police uniform and use Galesburg Police Department equipment. The only exception to this would be if the Contract Employment requested officer(s) in plain clothes and approved by the Chief of Police.
 - d. Officers must have completed their Field Training Program and released for solo patrol for off-duty work.

- e. Officers are not to work more than 12 hours a day, including their regular shift with the Galesburg Police Department.
- f. Officers must have at least 8 hours of rest between regular patrol shifts.
- g. Officers working in Galesburg Police uniforms will be subject to all orders, policies, and procedures of the Galesburg Police Department.

C. Private Security Off-Duty Employment

- a. Private Security Off-Duty Employment must be approved by the Chief of Police
- b. Officers working Private Security Off-Duty Employment is doing so as a private contractors.
- c. The hours worked by officers working Private Security Off-Duty Employment will not be computed for overtime.
- d. The City of Galesburg will provide no compensation to the officer.
- e. The City of Galesburg will only provide indemnification or liability protection for the officer in cases where the officer is acting in the interest of the public and not solely in the interest of the private entity.
- f. Officers working any Private Security Off-Duty Employment will be in Galesburg Police uniform and use Galesburg Police Department equipment. The only exception to this would be if the private entity requested officer(s) in plain clothes and it is approved by the Chief of Police.
- g. Officers must have completed their Field Training Program and released for solo patrol for off-duty work.
- h. Officers are not to work more than 12 hours a day, including their regular shift with the Galesburg Police Department.
- i. Officers must have at least 8 hours of rest between regular patrol shifts.
- j. Officers working in Galesburg Police uniforms will be subject to all orders, policies, and procedures of the Galesburg Police Department.
- k. The pay amount for Private Security Off-Duty Employment will be negotiated directly with the Public Safety Employees Organization (PSEO) and the private entity hiring the officer. The private entity is responsible for compensating the off-duty officer for hire.
- l. Assignment for work hours of Private Security Off-Duty Employment will be determined by the union.
- m. An Officer should only act as a Galesburg Police Officer if the officer needs to perform an official law enforcement action in the interest of the public and if immediate intervention is necessary.
- n. Officers are encouraged to call on-duty police officers when there are incidents requiring law enforcement authority and action.
- o. The private entity and the officer will sign a waiver provided by the City of Galesburg, acknowledging the private contractor's status.
- p. Private entities wishing to hire officers for Private Security Off-Duty Employment must provide proof of liability insurance.
- q. Officers working in Private Security Off-Duty Employment are responsible for filing all appropriate tax documents for compensation received from private entities as a contractor.

REFERENCES: Galesburg Police Department Rules and Regulations Section 305.2.

BY ORDER OF:

**RUSSELL IDLE
CHIEF OF POLICE**

DATE OF ORIGINAL:

November 8, 2022

LAST REVISED:

November 8, 2022

LAST REVIEWED:

November 8, 2022

TOWN OF THE CITY OF GALESBURG

Date: November 21, 2022

Agenda Number: 22-9026

TOWN FUND	<u>\$1,000.49</u>
GENERAL ASSISTANCE FUND	<u>\$6,056.59</u>
IMRF FUND	<u></u>
SOCIAL SECURITY/MEDICARE FUND	<u></u>
LIABILITY FUND	<u></u>
AUDIT FUND	<u></u>
 TOTAL	 <u>\$7,057.08</u>

TOWN FUND
Town Payment Due Report
For the Period From Oct 28, 2022 to Nov 14, 2022

Vendor ID Name	Trans Date	Item ID Item Description	Amount
Ameren	11/9/22		276.34
AMEREN ILLINOIS		Electric Services 9/22 thru 10	
	11/9/22	Gas Services 9/22 thru 10/23/2	77.62
			353.96
CityGalesburgEXPENSE	11/9/22		219.88
City of Galesburg		August 2022 and September 2022	
			219.88
CityGalesburg-GROUP	11/9/22		4,623.58
City of Galesburg		December 2022 Group Insurance	
			4,623.58
CityGalesburgEXPENSE	11/9/22		30.67
City of Galesburg		Water & Sewer Service for Town	
			30.67
LoraCleaning	11/9/22		320.00
Lora McAllister		Cleaning of Township building	
			320.00
PETTY CASH	11/9/22		2.76
PETTY CASH		postage - mobile home registra	
	11/9/22	key for Township car	6.52
	11/9/22	wasp spray	8.00
	11/9/22	Township Officials _Knox Cty q	15.00
			32.28
POSTMASTER	11/9/22		420.00
POSTMASTER		7 rolls of 100 count postage s	
			420.00

TOWN FUND
Town Payment Due Report
For the Period From Oct 28, 2022 to Nov 14, 2022

Vendor ID Name	Trans Date	Item ID Item Description	Amount
Tri-States Water	11/3/22		35.74
Tri-States Water		5 - five gallon bottles of wat	
			35.74
Report Totals			6,036.11

TOWN FUND
TOWN Payroll Expenses Report
 November 1 - November 15, 2022

Vendor ID	Date	Account Description	Invoice/CM #	Debit Amou	Credit Amoun
FEDERAL TAX	10/25/22	Medicare & Soc Sec W/H	2022_Oct-a	1,539.88	1,539.88
FEDERAL TAX	10/25/22	Medicare & Soc Sec Payable	2022_Oct-b	1,539.88	1,539.88
FEDERAL TAX	10/25/22	Federal P/R Taxes Withheld	2022_Oct-c	1,699.51	1,699.51
GALE CREDIT UNION	10/25/22	125HSA	2022_Oct31	100.00	100.00
IDOR	10/25/22	State P/R Taxes Withheld	2022_October3	494.11	494.11
IHMVCU	10/25/22	125HSA	2022_Oct31	250.00	250.00
IMRF	10/25/22	VAC_imrf	2022_Oct_VAC	440.08	440.08
IMRF	10/25/22	IMRF W/H	2022_October	854.65	854.65
NCPERS	10/25/22	Insurance W/H	2022_October	64.00	64.00
PAYROLL	10/25/22	Payroll Clearing Account	2022_Oct31	6,779.00	
		Payroll Clearing Account		885.85	
					7,664.85
				14,646.96	14,646.96

TOWN OF THE CITY OF GALESBURG
General Assistance Payment Due Report
For the Period From Oct 28, 2022 to Nov 14, 2022

Vendor ID	Date	Account Description	Invoice/CM #	Debit Amou	Credit Amount
ADM_CITYGALES-GROUP	11/9/22	Group Health Insurance	0427402	1,803.09	1,803.09
ADM_Haugland	11/9/22	Office Supplies & Serv Office Supplies & Serv	2022_OctExp	97.86	97.86
ADM_Haugland	11/9/22	Office Supplies & Serv Office Supplies & Serv	2022_SeptExp	48.93	48.93
BigLots	11/10/22	.Assistance-P & H	3100028417_G	98.76	98.76
BigLots	11/10/22	.Assistance-P & H	3100028418_G	47.85	47.85
BigLots	11/10/22	.Assistance-P & H	3100028419_G	44.35	44.35
BigLots	11/10/22	.Assistance-P & H	3100028420_G	68.07	68.07
BigLots	11/10/22	.Assistance-P & H	3100028421_G	99.10	99.10
BigLots	11/10/22	.Assistance-P & H	3100028422_G	100.00	100.00
BigLots	11/10/22	.Assistance-P & H	3100028423_G	19.00	19.00
BigLots	11/10/22	.Assistance-P & H	3100028424_G	49.43	49.43
Box Drop Mattress	11/10/22	.Assistance-P & H	G15466	197.00	197.00
City TRANSIT Galesbg	11/9/22	Assistance-Misc (laund&trans	0427397_G154	20.00	20.00
HY-VEE_Main	11/9/22	Assistance-Food	G15439	48.53	48.53
HY-VEE_Main	11/9/22	Assistance-Food	G15457	63.11	63.11
				2,805.08	2,805.08

TOWN OF THE CITY OF GALESBURG
General Assistance Advance Payment Report
For the Period From Oct 28, 2022 to Nov 14, 2022

Account ID	Vendor ID	Line Description	Date	Check #	Debit Amou	Credit Amo
1-602 1-103	Vanguard Properties	Invoice: G15460 Vanguard Properties, LLC	10/31/22	24151	322.00	322.00
1-602 1-103	Selene Finance LP	Invoice: G15461 Selene Finance LP	10/31/22	24152	322.00	322.00
1-602 1-103	121WSIMMONS/OakBr	Invoice: G15465 121 West Simmons St, LLC	11/10/22	24158	50.00	50.00
1-602 1-103	BridlecreekApts	Invoice: G14570 Rural Rentals, LLC	11/10/22	24159	322.00	322.00
1-613 1-103	KCHAFamily	Invoice: E15469 KCHA Family Housing	11/10/22	24160	940.00	940.00
1-613 1-103	SandburgLakeEstate	Invoice: E15470 Sandburg Lake Estates	11/10/22	24161	973.51	973.51
1-602 1-103	SunGardenPlace	Invoice: G15468 Sun Garden Place LLC	11/10/22	24162	322.00	322.00
Total					3,251.51	3,251.51

TOWN OF THE CITY OF GALESBURG

GA Payroll Expenses Report

November 1 to November 15, 2022

Vendor ID	Date	Invoice/CM #	Line Description	Debit Amount	Credit Amount
ADM_F&MBank	11/7/22	2022__Nov15	W/H Liability - Natof HSA for F&M Bank	200.00	
			Farmers and Mechanics Bank		200.00
ADM_Payroll	11/7/22	2022__Nov15	GA Salaries for November 1-15, 2022	2,654.06	
			GA Hourly for November 1-15, 2022	457.50	
			PAYROLL ACCOUNT		3,111.56
				3,311.56	3,311.56

**TRUSTEE LETTER
TOWN OF THE CITY OF GALESBURG
NOVEMBER 21, 2022**

AGENDA ITEM: Appointment to fill the unexpired term of Township Supervisor for the Town of the City of Galesburg.

BACKGROUND: On November 5, 2022, Christine Eik Winick, Township Supervisor for the Town of the City of Galesburg since 1989, passed away. The Township Clerk, Township Assessor, and Town staff are recommending the appointment of Kimberly Thierry to fill the unexpired term through May 2025. Thierry is recently retired from the State of Illinois Department of Human Services as Administrator of the local DHS office and currently works in Galva, IL.

BUDGET IMPACT: None.

SUPPORTING DOCUMENTS:

1. Resolution

TOWNSHIP RESOLUTION _____**RESOLUTION AUTHORIZING THE APPOINTMENT OF A TOWNSHIP SUPERVISOR
FOR THE TOWN OF THE CITY OF GALESBURG**

WHEREAS, 60 ILCS 1/60-5 (a) provides that except for the office of township or multi-township assessor, if a township fails to elect the number of township officers that the township is entitled to by law, or a person elected to any township office fails to qualify, or a vacancy in any township office occurs for any other reason including without limitation the resignation of an officer or the conviction in any court of the State of Illinois or of the United States of an officer for an infamous crime, then the township board shall fill the vacancy by appointment, by warrant under their signatures and seals, and the persons so appointed shall hold their respective offices for the remainder of the unexpired terms. All persons so appointed shall have the same powers and duties and are subject to the same penalties as if they had been elected or appointed for a full term of office. A vacancy in the office of township or multi-township assessor shall be filled only as provided in the Property Tax Code; and

WHEREAS, a person appointed to fill a vacancy under this Section must be a member of the same political party as the person vacating the office if the person vacating the office was a member of an established political party, as defined in Section 10-2 of the Election Code, that is still in existence at the time the appointment is made; and

WHEREAS, Kimberly Theirry, Galesburg, Illinois, is affiliated with the same political party as the previous office holder by virtue of primary election voting records; and

NOW THEREFORE, BE IT RESOLVED by the Township Trustees of the Town of the City of Galesburg that Kimberly Theirry is hereby appointed to fill the vacancy of Township Supervisor effective November 21, 2022.

BE IT FURTHER RESOLVED that the appointment will be for the unexpired term through April 2025, and that the Township Clerk is hereby requested to distribute a certified copy of this Resolution to the Knox County Clerk, Illinois Department of Revenue, Illinois Municipal Retirement Fund, and the Knox County Supervisor of Assessments.

Approved this _____ day of November 2022 by a roll call vote as follows:

Roll Call # _____

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Kelli R. Bennewitz, Town Clerk

Peter D. Schwartzman, Trustee

ORDINANCE NO. _____

An ordinance appropriating for all town purposes for Township, Knox County, Illinois, for the fiscal year beginning January 1, 2023, and ending December 31, 2023.

BE IT ORDAINED by the Board of Trustees of the Town of the City of Galesburg Township, Knox County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of the Town of the City of Galesburg Township, be and the same are hereby appropriated for the town purposes of the Town of the City of Galesburg Township, Knox County, Illinois, as hereinafter specified for the fiscal year beginning January 1, 2023, and ending December 31, 2023.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

Town Fund	General Assistance Fund
IMRF Fund	Social Security & Medicare Fund
Liability Fund	Audit Fund

1. General Town Fund		
Beginning Balance 1/1/2023		\$751,834.24
Revenues		
Property Tax	\$270,000.00	
Replacement Tax	\$235,000.00	
Interest Income	\$5,383.95	
Total Revenues		\$510,383.95
Total Funds Available		\$1,262,218.19
Expenditures		
Administration	\$179,224.00	
Assessor	\$318,000.00	
Total Expenditures		\$497,224.00
Ending Balance 12/31/2023		\$764,994.19
1.11 Administration		

Personnel		
Salaries	\$117,224.00	
Total		\$117,224.00
Contractual Services		
Legal & Professional Service	\$3,000.00	
Travel Expenses - Other	\$2,000.00	
Total		\$5,000.00
Commodities		
Office Supplies/Postage/Publications	\$3,500.00	
Operating Supplies		
Total		\$3,500.00
Other Expenditures		
Building - Maintenance	\$20,000.00	
Town Hall	\$17,000.00	
Miscellaneous Expense	\$500.00	
Contingencies	\$1,000.00	
Capital Outlay - Equipment	\$10,000.00	
Maintenance Agreement	\$4,000.00	
Bonds	\$1,000.00	
Total		\$53,500.00
Total Administration		\$179,224.00
1-12 Assessor		
Personnel		
Salaries	\$181,500.00	
Health Insurance	\$87,000.00	
Total		\$268,500.00
Contractual Services		
Maintenance Agreements	\$6,700.00	
Maintenance Service - Vehicle	\$3,000.00	
Travel & Training - Assessor	\$3,000.00	
Travel & Training - Office	\$5,500.00	
Legal & Professional	\$10,000.00	
Total		\$28,200.00
Commodities		

Office Supplies & Postage	\$6,500.00	
Total		\$6,500.00
Capital Outlay		
Equipment	\$10,000.00	
Vehicle		
Total		\$10,000.00
Other Expenditures		
Miscellaneous Expense	\$500.00	
Contingencies	\$4,000.00	
Other Post Employment Benefits	\$300.00	
Total		\$4,800.00
Total Assessor		\$318,000.00
Total Town Fund		\$497,224.00
11 Audit Fund		
Beginning Balance 1/1/2023		\$13,755.27
Revenues:		
Property Tax	\$22,000.00	
Interest Income	\$75.00	
Total Revenues		\$22,075.00
Total Funds Available		\$35,830.27
Contractual Services		
Accounting Service	\$20,000.00	
Office Supplies	\$0.00	
Total Expenditures		\$20,000.00
Ending Balance 12/31/2023		\$15,830.27
12 Liability Fund		
Beginning Balance 1/1/2023		\$24,168.16
Revenues:		
Property Tax	\$8,000.00	
Interest Income	\$129.99	
Total Revenues		\$8,129.99
Total Funds Available		\$32,298.15

Expenditures		
Unemployment Insurance	\$600.00	
Worker's Compensation - Town	\$1,000.00	
Worker's Compensation - General Assistance	\$400.00	
Office Supplies	\$0.00	
Contractual Services		
Liability Insurance	\$7,000.00	
General Insurance		
Risk Management		
Total Expenditures		\$9,000.00
Ending Balance 12/31/2023		\$23,298.15
Illinois Municipal Retirement Fund		
Beginning Balance 1/1/2023		\$79,378.34
Revenues		
Property Tax	\$34,000.00	
Replacement Tax		
Interest Income	\$484.99	
Total Revenues:		\$34,484.99
Total Funds Available		\$113,863.33
Expenditures		
Personnel		
Retirement Contribution	\$34,000.00	
Office Supplies		
Total Expenditures		\$34,000.00
Ending Balance 12/31/2023		\$79,863.33
Social Security/Medicare Fund		
Beginning Balance 1/1/2023		\$50,551.32
Revenues		
Property Tax	\$34,000.00	
Replacement Tax		
Interest Income	\$309.99	
Total Revenues		\$34,309.99

Total Funds Available		\$84,861.31
Expenditures		
Personnel		
Social Security/Medicare	\$34,000.00	
Office Supplies	\$0.00	
Total Expenditures		\$34,000.00
Ending Balance 12/31/2023		\$50,861.31
General Assistance Fund		
Beginning Balance 1/1/2023		\$543,128.04
Revenues		
Property Tax	\$163,000.00	
Interest Income	\$4,153.53	
Other Townships	\$20,000.00	
Total Revenues		\$187,153.53
Total Funds Available		\$730,281.57
Expenditures		
15.11 Administration	\$175,800.00	
15.31 Home Relief	\$280,000.00	
Total Expenditures		\$455,800.00
Ending Balance 12/31/2023		\$274,481.57
15.11 Administration		
Personnel		
Salaries	\$130,000.00	
Health Insurance	\$22,000.00	
Total Expenditures		\$152,000.00
Contractual Services		
Professional Services - Legal	\$200.00	
Travel Expenses	\$1,000.00	
Bonds	\$0.00	
Total Expenditures		\$1,200.00
Commodities		
Maintenance Supplies-Equipment		

Maintenance Agreements	\$2,500.00	
Office Supplies & Postage	\$4,000.00	
Total Expenditures		\$6,500.00
Capital Outlay		
Equipment	\$10,000.00	
Total Expenditures		\$10,000.00
Other Expenditures		
Miscellaneous Expense	\$1,000.00	
Contingencies	\$5,000.00	
Other Post Employment Benefits	\$100.00	
Total Expenditures		\$6,100.00
Total Administration		\$175,800.00
15.31 Home Assistance		
Contractual Services		
Medical and Dental Services	\$10,000.00	
Shelter	\$65,000.00	
Utilities	\$27,500.00	
Funeral & Burial Service	\$4,000.00	
Ambulance	\$1,500.00	
Total Expenditures		\$108,000.00
Commodities		
Food	\$30,000.00	
Personal/Household Needs/Clothing	\$30,000.00	
Client Misc./Insurance/Bus Passes/Laundry	\$5,000.00	
Total Expenditures		\$65,000.00
Other Expenditures		
Assistance Transportation/Misc.	\$3,000.00	
Emergency Assistance - Rent	\$50,000.00	
Emergency Assistance - Utilities	\$50,000.00	
Emergency Assistance - Misc.	\$4,000.00	
		\$107,000.00
Total Home Relief		\$280,000.00
Total General Assistance		\$455,800.00

Section 3: That the amount appropriated for town purposed for the fiscal year beginning January 1, 2023, and ending December 31, 2023, by fund shall be as follows:

General Town Fund	\$497,224.00	
Audit Fund	\$20,000.00	
Liability Fund	\$9,000.00	
Social Security/Medicare Fund	\$34,000.00	
Illinois Municipal Retirement Fund (IMRF)	\$34,000.00	
General Assistance Fund	\$455,800.00	
Total Appropriations		\$1,050,024.00

Approved this _____ day of December 2022 by a roll call vote as follows:

Roll Call # _____

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Kimberly A. Thierry, Township
Supervisor

ATTEST:

Peter D. Schwartzman, Trustee

Kelli R. Bennewitz, Township Clerk

ORDINANCE NO. _____

An ordinance levying taxes for all town purposes for the Town of the City of Galesburg, Knox County, Illinois, for the tax year 2022, collectable in 2023.

BE IT ORDAINED by the Board of Trustees of the Town of the City of Galesburg Township, Knox County, Illinois.

SECTION 1: That the sum of Five Hundred Thirty One Thousand Dollars (\$531,000) are hereby levied upon all property subject to taxation within the Townships that property is assessed and equalized, in order to meet and defray all necessary expenses and liabilities of the Township as required by statute or voted by the people in accordance with the law, for such purposes as:

Town Fund	General Assistance Fund
IMRF Fund	Social Security & Medicare Fund
Liability Fund	Audit Fund

SECTION 2: That levied for each object and purpose shall be as follows:

	<u>Amount Levied</u>
<u>GENERAL TOWN FUND</u>	
<u>ADMINISTRATION</u>	
Personnel	\$117,224
Contractual Services	\$5,000
Commodities	\$3,500
Other Expenditures	\$4,638
Capital Outlay	\$4,638
TOTAL ADMINISTRATION:	\$135,000
<u>ASSESSOR</u>	
Personnel	\$85,500
Contractual Services	\$28,200
Commodities	\$6,500
Capital Outlay	\$10,000
Other Expenditures	\$4,800
TOTAL ASSESSOR:	\$135,000
TOTAL GENERAL TOWN FUND:	\$270,000
<u>AUDIT FUND</u>	
Contractual Services	\$22,000

TOTAL AUDIT FUND:	\$22,000
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INSURANCE FUND

Personnel	\$7,000
Contractual Services	\$1,000

TOTAL INSURANCE FUND:	\$8,000
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ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF)

Personnel	\$34,0000
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TOTAL IMRF FUND:	\$34,000
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SOCIAL SECURITY FUND

Personnel	\$34,000
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TOTAL SOCIAL SECURITY FUND:	\$34,000
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GENERAL ASSISTANCE FUND

ADMINISTRATION

Personnel	\$79,000
Contractual Services	\$2,000
Commodities	\$2,000
Other Expenditures	

TOTAL ADMINISTRATION:	\$83,000
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HOME RELIEF

Contractual Services	\$29,000
Commodities	\$28,000
Other Expenditures	\$23,000

TOTAL HOME RELIEF:	\$80,000
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TOTAL GENERAL ASSISTANCE FUND:	\$163,000
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TAX LEVY SUMMARY

General Corporate Tax	\$270,000
Audit Tax	\$22,000
Insurance Tax	\$8,000

Illinois Municipal	
Retirement Tax	\$34,000
Social Security Tax	\$34,000
Public Assistance Tax	\$163,000

TOTAL TAXES LEVIED: \$531,000

SECTION 3: That the Town Clerk shall make and file with the County Clerk of Knox County, on or before the last Tuesday of December, a duly certified copy of this ordinance.

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or unconstitutional, such finding shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect after its adoption, as provided by law.

Approved this _____ day of December 2022 by a roll call vote as follows:

Roll Call # _____

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Kimberly A. Thierry, Township
Supervisor

ATTEST:

Peter D. Schwartzman, Trustee

Kelli R. Bennewitz, Township Clerk